



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting February 24, 2017 – 9:00 am NHDOT – Room 112/113, Concord, NH

PRESENT:

Board Members & Officers:

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| 1. Bruce Temple, President | 7. Peter Goodwin, NH WPCA |
| 2. Scott Kinmond, President Elect | 8. Bill Boulanger, NH WWA |
| 3. Lisa Fauteux, Secretary/Treasurer | 9. Amy Begnoche, NH LTAP |
| 4. Catherine Schoenenberger, Past President | 10. John Vancor, ACEC |
| 5. Dennis McCarthy, Member at Large | 11. Nicholas Cristofori, ACEC |
| 6. Carl Quiram, Member at Large | |

- **Call to Order:** Meeting called to order at 9:03 pm by President Temple.
- **Quorum:** 11 Board members present, quorum was established.
- **Secretary Report:**
 - **Motion** by Boulanger, seconded by Fauteux, to accept the November 17, 2016 minutes. Schoenenberger and Quiram abstained due to not being at the meeting; the remaining Directors were all were in favor and the Motion passed.
 - **Motion** by Schoenenberger, seconded by Kinmond, to accept the February 24, 2017 minutes. Fauteux abstained due to not being at the meeting; the remaining Directors were all were in favor and the Motion passed.
- **Financial Report:**
 - A Treasurer's Report ending January 31, 2017, showing a balance of \$35,142.81 was presented. The Report was accepted subject to Audit.
 - There was a discussion regarding whether money collected on behalf of the NH Public Memorial through the Golf Tournaments and Harbor Cruise was ever sent to the Fund. Begnoche will look through old Minutes to determine whether it was; if not, Begnoche and Fauteux will prepare check requests to donate the money to the Fund.
 - The Accounts Receivable on the Treasurer's Report was discussed. Kinmond will check with several individual as to whether they wish to be members. Temple will speak with Cornerstone regarding clearing all A/R that is for non-member surcharges for Technical or Annual Meetings.

- Temple, Kinmond and Fauteux will work on a budget for the next fiscal year and present it at the March meeting for the approval of the Board. If it passes, it will be presented to the Members at the Annual Meeting.
- **Presentation on NH Public Works Memorial**
by *Dave Rodrigue and Christine Bonoli-Stohlberg*
 - The current balance in the Fund is \$16,989.
 - The cost estimate is \$62,000 – and this may be an outdated total. This does not include donated labor or in kind donations. This is what is needed for “cash in hand to start work.”
 - There is a bill before the NH Legislature to have state workers get \$20 a week for hazardous duty pay.
 - Dave asked if there was any discussion in the past regarding doing this in a phased approach? He would like to break ground in the Spring, but there will likely not be enough money to finish it at that time. Several of the Board members stated that they don’t like the phased approach.
 - There was discussion regarding selling bricks with people’s names on them. The Committee had discussed it in the past and didn’t like the idea. The Board was hesitant but agreed that corporate names should not be allowed, just individuals. There were questions about how donors would be recognized and this was tabled for the present.
 - It was pointed out that there templates exist for solicitation of donations.
 - Moving forward, it was decided that the following things would happen:
 - Dave asked for volunteers for a group that would move forward on this, and would put together a conference call likely on a Friday afternoon.
 - Dave will check the original legislation to see who the Committee members should be and then re-activate the Committee
 - Begnoche will run a “50/50 Raffle” at the Technical Meeting the next week – she’ll coordinate with Christine to get donation jars and posters
 - Schoenenberger will send out the budget and plans for the Memorial
 - Boulanger will reach out to the Unions
 - Christine will put together an article for the NHPWA Newsletter regarding the ongoing status
 - Schoenenberger will reach out to Kelsey Lee Clark, the designer of the Memorial to seek her input
- **Newsletter**
 - All articles are due 3/15/17.
 - The following articles were discussed:
 - President’s Message (*Temple*)
 - Overview of Parkway (*Vancor*)
 - LED’s in Nashua (*Fauteux to coordinate with someone in her office*)
 - NAWIC (*Schoenenberger*)
 - Small town asset management (*Goodwin*)
 - Trench Safety (*Goodwin*)
 - MS4 (*Cristofori*)
 - Ad for NH Public Works Memorial
 - Notice that Plow Rally moved to Mountain of Demos
 - Notice of Upcoming Meetings

- **Sponsorships:**
 - Kinmond presented a proposed Sponsorship form, and several edits were discussed. He will amend the form and present it at the March meeting for the 2017-2018 fiscal year.
 - Begnoche will find out if UNH will allow sponsors to be listed on website.

- **Dues – Raise for 2017?** After discussion, it was decided to put this on the agenda for the March meeting. There will be a vote then to approve the increased fees (to \$50/individual and \$150/group). If it passes, a Notice will be sent to all Members regarding a vote to be held at the Annual Meeting.

- **Technical Meeting**
 - Current numbers as of the meeting were at 66 people registered. We have confirmed 70 people in attendance with the Grappone Center.
 - The NH Public Works Memorial Raffle will cost the following:
 - \$1 for 1 ticket
 - \$5 for 6 tickets
 - \$10 for an arm's length (14 tickets)

- **Annual Meeting**
 - After discussion, there was a ***Motion*** to increase the fees to \$55 for Members and \$65 for Non-Members. All were in favor and the Motion passed.
 - Save the Date cards will be handed out at the Technical Meeting.
 - Kinmond has sent a request to have the Governor speak and has not received a response. He will also speak with Jen Perry and find out how to request a Proclamation for Public Works Week, and have it delivered at the Meeting.
 - The following topics were discussed and agreed upon:
 - ***Key Note if Governor does not come:*** DES on Drought, Rick Skarinka (*Boulanger*)
 - Drones (*Vancor/Quiram*) – may need to get a waiver since the Country Club is within a certain number of miles of the airport
 - MS4 – EPA doing seminar for Dover (*Quiram/Cristofori*)
 - Traffic Lights (*Boulanger*)
 - (*idea in reserve*): Ground penetrating radar (*McCarthy*)
 - Begnoche will take care of Speaker Gifts

- **Golf Tournament at Annual Meeting**
 - 20-30 people is target number.
 - ~25 potential sponsors/vendors
 - \$200 – 2 golfers & hole sponsorship
 - 9 holes is enough, don't need to do 18
 - “Silly 7 Hole” – gag gifts for winners
 - Kinmond has signs and can print them for sponsors

- **Plow Rally**
 - Richard Lee of NH Road Agents Association has approved the Plow Rally and Backhoe competitions to participate in this year's Mountain of Demonstrations.
 - Perhaps a “Boys on Toys” competition.

- Hats and Plaques should be the only expenses.
 - After discussion, the consensus is that we should move the Plow Rally to the Mountain of Demonstrations. Schoenenberger and Kinmond to work with Richard Lee.
- **Adjournment: *Motion*** by Boulanger, seconded by McCarthy, to adjourn the Meeting at 11:05. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche
NH LTAP Representative