



Board of Directors Meeting June 30, 2015 – 2:00 pm – NHDES, Concord

PRESENT:

Board Members & Officers:

1. Alan Côté, *Vice Chairman*, NHPWA Representative
2. Kürt Blomquist, *Treasurer/Secretary*, NHPWA Representative
3. James Terrell, NHRAA Representative
4. Bill Herman, NHMMA Representative

Ex-Officio Board Members – *Non-Voting*:

5. Caleb Dobbins, NHDOT Representative
6. Amy Begnoche, NHLTAP Representative

Volunteers of the Board and Guests- *Non-Voting*:

7. Johnna McKenna, NHDES

- **Call to Order**
 - Meeting called to order at 2:04 pm by Vice Chairman Côté.
- **Quorum**
 - Four (4) Board members were present, therefore a quorum was established.
- **Secretary's Report**
 - *Motion* by Blomquist, seconded by Herman, to accept the April 2, 2015 minutes with minor corrections. All were in favor.
 - *Motion* by Herman, seconded by Blomquist, to accept the June 10, 2015 minutes with minor corrections. All were in favor.
- **Treasurer's Report**
 - The balance as of May 31, 2015 is \$30,554.46. The Treasurer's Report is accepted subject to audit.
- **Activations**
 - No requests for Activation were received.

- The Board discussed using the services of Mutual Aid for snow removal. Blomquist suggested that this be put out to the members that this may be something that can/should happen in the future.
 - It was also discussed that the Board should reach out to members to ask how can we be of assistance during emergencies?
 - It was decided that all contact with members would wait until after the Ballot and Agreement were sent out for approval.
- **Updated Member List**
 - Blomquist to reach out to Cornerstone regarding whether they reached out to Non-Members.
- **NHPWMA Mutual Aid and Assistance Agreement**
 - The Board discussed the Agreement, and decided on further changes as noted on draft Agreement.
 - **Motion** by Blomquist, seconded by Terrell, to approve the NHPWMA Mutual Aid and Assistance Agreement, as amended. All were in favor.
 - After discussion, it was decided that the Amended Agreement, Ballot and Cover Memo would be sent to all Members, with their votes being accepted by mail, fax or email. The date the ballot is due is to be set as sixty (60) days after the date of the Cover Memo.
 - The Cover Memo will specifically state: “The Board is recommending that the Agreement be accepted as Amended.”
 - It was additionally decided that Cornerstone would be directed to make copies of all materials and mail out to current Members.
- **EPA Workshop with Tabletop Exercise**
 - It was announced that the LTAP would offer Road Scholar hours for the Workshop.
 - **Motion** by Terrell, seconded by Blomquist, to fund the breakfast and lunch at the workshop. All were in favor.
 - McKenna is to make sure that NHPWMA is listed as a sponsor at the workshop.
- **Other Business**
 - It was reported that the NH Architects and Engineers Emergency Task Force was interested in NHPWMA. It was decided that Blomquist would reach out to them and have them attend a future Board Meeting.
 - It was discussed that there were twelve (12) entries in the raffle held at the Emergency Management Conference in June.
 - **Motion** by Blomquist, seconded by Terrell, to award all twelve (12) communities a free membership for the remainder of 2015, and for 2016. All were in favor.
 - It was discussed that the Homeland Security Commissioner has been contacted regarding appointing a member to the Board, and had requested a list of the expectations and she would appoint someone. Blomquist stated that he would be in touch with her about this.
 -
- **Future Meeting Dates**
 - Next meeting set for September 10 at 1:30 at NHDES.

- **Adjournment**

- Meeting was adjourned at 3:00 by Vice Chairman Côté.

Respectfully submitted,

Amy Begnoche
Representative from NH LTAP