

**NEW HAMPSHIRE PUBLIC WORKS MUTUAL AID PROGRAM BOARD OF DIRECTORS'
MEETING, JULY 12, 2001 AT LOCAL GOVERNMENT CENTER, CONCORD, NH.**

PRESENT:

Vice Chair: Peter Lavoie, Director of Community Services (Dover)
Bill Herman, Town Administrator (New Durham)
Dick Wright, Capital Area Fire Compact
Woody Fogg, NH Office of Emergency Management
Doug Aikens, Laconia

Having only three voting members present, no official votes could be taken but we did have several discussions.

First, Doug Aikens reported on the radio survey. Thirty communities responded: 23 on high band, 6 on low band, and Andover with no radios. Doug's recommendation is for the Program to buy as many portables as possible with the grant money. All agreed.

Further discussion was on who would take care of the radios and how to distribute them during activation. Woody Fogg agreed that the NH Office of Emergency Management could take on that responsibility in conjunction with their communications van, but only if we had public works volunteers from each region of the state that would be trained to be able to assist in operating that van and equipment. This van has cross band interoperability capabilities and would give our portables much wider reach and effectiveness. All present felt that could be done.

Doug also suggested that we ask NHMA for funds to buy additional portables.

Secondly, we discussed the authorization to sign the grant agreement. Woody suggested that I be given that authority being the chairman. All present agreed.

Third, it was agreed that the best way to do the minutes is with a tape recorder and leave the tape at NHMA to be transcribed. I asked the front desk if they had one and they said no. Please remind me for the next meeting and I will bring the recorder and I will have Jamie type them up.

Last, it was decided that we send out a paper vote to the Board members to include (1) The purchase of the radios, (2) The authorization for me to sign the grant, and (3) That we work together with OEM on the radios, as discussed.

Next Meeting

The next meeting of the New Hampshire Public Works Mutual Aid Program Board of Directors will be held on Thursday, October 4, 2001 at 9:00 am at the Local Government Center (NHMA offices) in Concord.

Respectfully Submitted,

Peter Lavoie
NHPWMA Vice Chair