

NH Public Works Association

NHPWA Monthly Meeting Minutes

Date: Friday, September 14, 2007

Location: Local Government Center Library, Concord, NH

Present: Al Bolduc, Brian Vincent, Jim Terrell, Peter Capano, Dave Lent, Rob Prud'homme, Jennifer Perry

Meeting was called to order at 9:20 am.

Peter Capano motioned and Al Bolduc 2nd the minutes of the August 10, 2007 meeting be approved; passed.

Membership Report: Dave Lent informed the board the Treasurer should maintain the membership; Jennifer Perry will work with Christian at LGC to prepare a membership report for the next meeting. Rob Prud'homme asked about the membership drive which had been discussed in a prior meeting. Dave reported he had checked the professional engineers' roster and there may be 10 who aren't members. Dave will work with Christian at LGC to check the LGC lists of public works directors and road agents to target potential members.

Audit: Dave reported that he, Ken and Jennifer audited the LGC accounts for NHPWA from June 2005 through June 2007 and found everything to be in order. This should be done every year with the change in Treasurer.

Dave reported the Quarterly Newsletter was completed and mailed. The next issue will be Ken's first "President's Message." Peter will interview Jim Brown. Katherine will interview someone from Nashua. We should review past issues to determine who (individuals and communities) has been interviewed in the past.

Dave discussed Training & Outreach. NHPWA Bylaws require 3 per year, which usually include the November meeting, the Spring meeting and the Annual meeting in May. Rob Prud'homme asked how many people attend the Annual Meeting and Dave replied about 30.

The October 26th Roundtable fleet alternative fuels was discussed. Will PDH/certificates be available? Notification of the event will be on PW.net and mailed brochure. Jennifer will also get the LGC e-mail list for distribution.

Dave reported on the preparations for the Ken Ward memorial plow rally on Thursday, Sept. 27 (rain date following Thursday). The committee met Sept. 13. 17 teams have registered, with 3

communities potentially supplying 2 teams (24 max). Two concurrent courses will be run. Set up will be the day before the event. Dave also brought up the issue of insurance, which is needed for the event. Last year the Fairgrounds covered it. Dave called Infantine; \$1,000 for 1 day. General discussion of need for insurance for other activities. Dave will check with LGC to see what they may provide, or if they know what other associations are doing with insurance. Dave motioned that NHPWA should provide up to \$1,500 in support of the Plow Rally; 2nd by Jim Terrell, carried.

Construction Career Day is on hold; this is a big effort. Should we involve AGC? Road agents? Other states are doing it (Maine, Mass) and Jeff Cathcart (RI T2).

Scholarship: nothing to report as Kurt is not present.

APWA Update: Carl Quiram could not make it today. The 2010 APWA Conference is in Boston, Carl will be very busy and involved and will appreciate any and all support. NHPWA pledged \$1600 over 4 years; have made 2 payments. Looking for more physical support.

Dave Danielson of SEA would like to continue as the NHPWA rep on the Standards & Training Council. Peter Capano motioned that Dave Danielson is the NHPWA rep, 2nd Jennifer Perry, carried. Dave should keep us posted on upcoming events so they can be added to our calendar and go out in the newsletter.

Dave Lent described the LGC Affiliate Group Contract; there are different levels of service. They provide accounting (invoices, checks, monthly statements, weekly receivables), setup and find locations for meetings, setup catering, brochures, newsletter, graphics, maintain membership list, mailings, printing. Dave will forward the contract for review.

Al Bolduc motioned to adjourn the meeting, second by Jim Terrell. Meeting adjourned at 10:41 am.

Minutes submitted by Jennifer Perry.