



BOARD OF DIRECTORS' MEETING MINUTES

November 18, 2010 – 12:00pm – LGC Conference, Manchester

PRESENT:

- **Board Members & Officers:**
 1. Kurt Blomquist - President
 2. Jennifer Perry – Vice President
 3. Dave Lent – Past President
 4. Kathryn Myers – Education Rep.
 5. Catherine Schoenenberger, Supplier Rep.
 6. Carl Quiram, New England APWA Rep.
 7. Rob Prud'homme, Consultant Rep.
 8. Bruce Temple, Member-at-large
 9. Jim Terrell, Member-at-large

- **Guests:**
 10. Peter Capano, Chief of Parks & Rec., Manchester (past board member)
 11. Roch Larochelle, CMA Engineers, Manchester (Scholarship Committee)

- **Call to Order**
 - Meeting called to order at 12:11pm by President Blomquist.

- **Quorum**
 - A quorum was established (9 out of 13 members).

- **Secretary Report**
 - Acceptance of minutes was tabled. Minutes of October 8, October 28, and November 18 will be presented to be accepted at next meeting.

- **Treasurer's Report**
 - Tabled due to Bolduc's absence. Myers reported the Board has recently spent \$822.77 on promotional items (\$432.81 on the speaker gifts - clocks and \$389.96 on the give-a-ways - post-its).

- **Committees**

- **Newsletter:**

- Articles to be submitted to Myers by December 3. Next newsletter will go out early December 2010. Myers to coordinate newsletter.
- Myers to ask Jim Rivers for an updated article on the Public Works Memorial.
- Schoenenberger to write articles on the Plow Rally and Construction career Days.
- Blomquist to write an article on Report of the Annual Meeting.
- Bolduc to write an article on Report of the Treasurer.
- Myers to complete new board member interview (Scott Kinmond).

- **Scholarship:** Tabled until next meeting. Roch has forwarded copies of what the NH Society of Professional Engineers use for their scholarships. Scholarship committee (Blomquist, Myers, Larochelle) will meet and report back to the Board.

- **Nominations:** Bolduc had asked Scott Kinmond to join the Board in the vacant member-at-large seat. Myers to follow-up. Perry motioned to elect Kinmond to Board (upon interest), Terrell seconded the motion. All present were in favor (9/13).

- **Public Works Memorial:** Quiram reported there will be interviews on December 7, 2010 for the 3 student designs that were submitted.

- **Additional committees:** to be added at January board meeting (by-law committee, training committee etc.)

- **Events**

- **NHPWA Winter Technical Session**

- Tentative date of February 17, 2011 from 8:30am to 1:00pm. Myers to check with LGC (and book 8:30am to 3:00pm).
- Ideas on topics:
 1. Soft topics like public relations, marketing your department (citizen's academy/events inviting the public), branding etc.
 2. Technology topic like social media – towns that are using it (Hancock – Google group, Keene – social media policy, Rochester – Facebook & listserv).
 3. Stream Rules (how towns are dealing with the new rules, focus on culverts, Roch to inform Myers of a speaker whom he knows from a firm)
- Lunch will be 30 minutes (no speaker).
- Will have 3 or 4 sessions total (one track).

- **By-Law changes**

- Tabled until next meeting. A Committee to be formed next meeting.

- **Future Meeting Dates**
 - December 10, 2010 and January 14, 2011. Myers to cancel the February 11 board meeting date and reschedule for the winter technical session date (assuming February 17).

- **Adjourn**
 - The BOD adjourned at 1:21pm.

Respectfully submitted,
Kathryn Myers,
NHPWA Education Representative
November 19, 2010