



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting June 10, 2011 – 9:00am – LGC, Concord

PRESENT:

Board Members & Officers:

1. Jennifer Perry - President
2. John Trottier – Vice President
3. David Lent - Past President
4. Kathryn Myers - Education Rep.
5. Catherine Schoenenberger – Supplier Rep.
6. Nancy Mayville – NHDOT Rep.
7. Bruce Temple – Secretary/Treasurer
8. Roch Larochelle – Consultant Rep.

Guests:

1. Bill Cote, LGC

• Call to Order

- Meeting called to order at 9:05am by President Perry.

• Quorum

- 8 out of 13 voting members were present, quorum was established.

• Induction of Officers

- Lent presided over the induction of new officers. Lent read the by-laws and mission statement out loud and all pledged to honor them. Myers to inform the LGC of the new officers and their contact info.

• Secretary Report

- Trottier motioned to accept the May 5, 2011 minutes. Kinmond seconded. All were in favor (8/8). Myers to post on web. Myers to bring April 8 minutes at next meeting to vote on for approval. A request was made for Myers to add speaker's affiliations along with their names for any education session in minutes. Myers to update past minutes to include this and alert Board.

• Membership Report

- Perry reported the membership year starts July 1 and ends June 30. Myers to contact LGC and request member dues invoices be mailed for next fiscal year.

• Treasurer's Report

- Regina Mitchell, LGC rep. and financial liaison for the Board, joined the meeting to introduce herself to Temple. Temple was given guidance on how to obtain the NHPWA statements from the LGC before each meeting. He was also instructed on how to approve the invoices for the Board.

- **Committees**
 - **Newsletter**
 - Schoenenberger to write articles on: Snow Plow Rally, Construction Career Days, & fundraising for the Public Works Memorial. Larochelle to write an article on the ACEC Joint Engineer's Society October Conference. Myers to complete one or two new Board member interviews, write a snippet on the LGC Conference & NHPWS sponsored sessions, ask for technical session ideas from membership, & promote related trainings available. Mayville to submit anything the NHDOT wants to provide an update on for local folks. Blomquist to provide a blurb on the APWA N.E. Chapter Public Relations Committee. Cote to write an article on public relations (include a quote from Kelsie Lee's article, blurb on Leadership Institute NH, LGC Academy etc.). Perry to write an article concerning the EPA requirements and Town of Exeter project. Timeline for the Summer 2011 newsletter is the end of July.
 - Fall newsletter: Temple to write an article on NH Budgets and what local depts. should watch and can expect. Mayville reports the NHDOT will know the budget by June 30 and we should be watchful of the FHWA Reauthorization.
 - **NH Snow Plow Rally**
 - Schoenenberger reported the Plow Rally will be September 21 and the deadline to commit to sponsor the Plow Rally is September 2. They are looking for about 10 more volunteers, specifically judges and organizers.
 - **Construction Career Days**
 - Schoenenberger reported CCDs will be September 22 & 23. They have 18 exhibitors committed. Folks must send in their commitment forms ASAP. There are 450 students registered for Thursday and 650 students registered for Friday from 90 High Schools. Something new this year is if schools have 10 percent females participating in CCDs then the school can be reimbursed for any costs from a federal grant. Schoenenberger to send info. for events to Myers to forward to the board. In addition, National Construction Career Days is seeking letters of support from folks due to lack of funding. Myers to write one on behalf of NH LTAP and Perry to write one on behalf of NHPWA. Schoenenberger to send a support letter template to Myers & Perry.
 - **Scholarship**
 - Larochelle gave an update on the scholarship committee. Larochelle to make updates to the forms he presented to the Board (application & criteria for selection) and to get back to the Board. The non-traditional scholarship winner will be announced at the May 2012 Annual Mtg. Perry volunteered to join the scholarship committee and review applicants.
 - **Public Works Summit**
 - Lent gave an update on the Public Works Summit. They are organizing in hopes to present a united front on legislative issues to the state. Lent asked the Board if they would consider financially supporting a legislative liaison to research/follow bills and draft legislation & summaries of proposed bills. NHPWA seemed in support of the idea.

- **Training Committee**
 - **LGC Annual Conference**
 - Perry informed the group that the LGC needs to know how many sessions NHPWA will sponsor and what the session titles are by Monday, June 13. Myers to follow-up.
 - NHPWA sponsored session ideas are: DES Salt Reduction on I-93 (Ted Deers and Eric Williams); NHDOT Transportation strategies on salt reduction (Peter Stannas); Mayville to submit some ideas to the Board.
 - Myers to coordinate LGC sessions and ask to be the LGC contact for the Board. Myers to research new speaker gifts.
- **Future Meeting Dates**
 - July 14, time/date TBA. Myers to research the New London Inn and report back to the BOD.
 - August 12, 2011, 9am, LGC, Concord
 - September 9, 2011, 9am, LGC Concord
 - October 14, 2011, 9am, LGC Concord
 - LGC Annual Conf., (November 16-18), date & time TBA
 - December 9, 2011, 9am, LGC Concord
- **Adjourn:** The BOD adjourned at 11:12pm.

Respectfully submitted,

Kathryn Myers
NHPWA Education Representative
June 15, 2011