



Board of Directors Meeting
May 10, 2013 – 9:00am –NHDOT in Concord

PRESENT:

Board Members & Officers:

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| 1. John Trottier, President | 6. Alex Cote, Public Sector Rep. |
| 2. Bruce Temple, Treasurer | 7. Bill Herman, MMANH Rep. |
| 3. Beth Hamilton, T ² Rep. | 8. Catherine Schoenenberger, President Elect |
| 4. Carl Quiram, Member At-Large | 9. Jim Terrell, NHPWMA |
| 5. Jennifer Perry, Immediate Past President | |

• **Call to Order**

- Meeting called to order at 9:08 am by President Trottier.

• **Quorum**

- 9 Board members present, quorum was established.

• **Minutes**

- Perry motioned to accept March minutes (1:00pm meeting), seconded by Cote. All were in favor.
- Motion to accept April minutes by Terrell, seconded by Quiram. All were in favor.

• **Financial Report**

- Temple presented report, current balance is \$8,567.39
- Catherine Schoenenberger set up a new EIN number.
- Schoenenberger needs checkbook from Bruce Berry.
- Motion to authorize Catherine Schoenenberger to submit necessary paperwork and other necessary actions to IRS, Citizens Bank and other organizations for the continued establishment of the NHPWA organization in a legal and financial sense. Motioned by Blomquist, seconded by Perry and all were in favor.
- Motion to approve the lawyers' invoice for payment for Wadleigh, Starr & Peter by Blomquist, seconded by Trottier. All were in favor.

• **Association Management: Cornerstone**

- Trottier signed an agreement with Cornerstone Association Management, out of Concord, NH.
- Hamilton to meet with Cornerstone to hand over database and other files.
- **Appointed Positions**
 - Trottier sent letters out, have not heard from NHDOT, NHDES, ACEC, or Road Agents Association.
 - Trottier to send out invitations to Primex, but wait on LGC.
 - Quiram to discuss with Scott Wheaton with Property Liability at LGC.
- **Committees**
 - Blomquist agreed to be on Emergency Management Committee.
 - Schoenenerberger agreed to be on Audit Committee.
 - Blomquist motioned to make a year-round Plow Rally Committee, seconded by Terrell. Schoenenerberger and Quiram to be on Committee.
 - Add task to general and education and Training to Academy Committee, attempt to create a focused audience and try to cover multiple aspects of Public Works.
 - Cote to join Academy Committee.
 - Combine Emergency Management and NHPWMA Committees. Combine as simply Emergency Management Committee, both Blomquist and Terrell to be on Committee.
 - Communications Committee, Hamilton and Perry.
- **Newsletter**
 - Committees to write an article for Newsletter.
 - Trottier to write President's Message; include merger finalization and development of committees.
- **Other Business**
 - Annual Excellence in Teaching: Trottier to investigate, issued by the Municipal Society of Engineers. All Board members in favor of supporting
 - MS4 Communities
 - Quiram brought up the possibility of NHDES and EPA looking for a single group to utilize as an audience, like a committee from NHPWA
 - Complicated with taking money from communities.
 - Board believes that because of the recent merger and development, not the exact fit for such a situation yet.
 - Plow Rally
 - Will the LGC or NHMA support it?
 - Create a bigger educational aspect?
 - Items for Plow Rally and Board to think about, planning should start soon.

Future Meeting Dates

- July 12, 2013 9 am at the NHDOT John O. Morton Building Room 112/113
- August 9, 2013 9 am at the NHDOT John O. Morton Building Room 112/113
- September 13, 2013 9 am at the NHDOT John O. Morton Building Room 112/113

- **Adjourn:** The BOD adjourned at 12:09 pm as motioned by Schoenenberger, seconded by Cote, all were in favor.

Respectfully submitted,

Beth Hamilton
NHPWA LTAP Representative
June 11, 2013