



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting June 26, 2015 – 9:00 am – NHDOT Room 112/113, Concord, NH

PRESENT:

Board Members & Officers:

1. John Trottier, President
2. Catherine Schoenenberger, President-Elect
3. Bruce Temple, Secretary / Treasurer
4. Jennifer Perry, Past President
5. Scott Kinmond, Public Sector Rep.
6. Peter Rice, Public Sector Rep.
7. Dennis McCarthy, Member at Large
8. Amy Begnoche, NH LTAP
9. Bill Herman, NH MMA
10. John Vancor, NH Consulting Community
11. Kurt Grasset, NH Public Works Mutual Aid
12. David Witham, NH Primex

• Call to Order

- Meeting called to order at 9:07 am by President Trottier.

• Quorum

- 12 Board members present, quorum was established.

• Secretary Report

- *Motion* by Herman, seconded by Rice, to accept the April 24, 2015 minutes. All were in favor and the Motion passed.

• Financial Report

- The balance as of May 31, 2015 as reported by Cornerstone is \$40,970.27. The Financial Report is accepted subject to audit.
- It was reported that the final attendance at the Technical Meeting held on March 19, 2015 was 33 individuals.
- It was reported that the final attendance at the Annual Meeting held on May 12, 2015 was 40 individuals.
- Budget – Schoenenberger is working with Cornerstone to put together a budget for the fiscal year beginning July 1, 2015, and it will be presented to the Association in the near future..
- The Board discussed the issue of reminders not being sent to municipalities and/or individuals that had been members but were not any longer. It was decided that a reminder / brochure / information will be sent to non-members after the renewals had been sent.

- **Scholarship**
 - Trottier reported that the Committee had met and discussed the two applications. The Committee made the recommendation that the Board award a \$1,000 scholarship to the applicant from the Town of Merrimack, with funds to be reimbursed to the individual. All were in favor and the recommendation was accepted.

- **Nominations and Elections**
 - **Motion** by Kinmond, seconded by Rice, to nominate Catherine Schoenenberger as President of NHPWA for the term of July 1, 2015 through June 30, 2015. All were in favor and the Motion passed.
 - **Motion** by Begnoche, seconded by Trottier, to nominate Bruce Temple as President-Elect of NHPWA for the term of July 1, 2015 through June 30, 2015. All were in favor and the Motion passed.
 - **Motion** by Schoenenberger, seconded by McCarthy, to nominate Scott Kinmond as Secretary / Treasurer of NHPWA for the term of July 1, 2015 through June 30, 2015. All were in favor and the Motion passed.
 - With these nominations, it was announced that John Trottier will move into the position of Past President on the Board. He was thanked and commended for his service as President, with everyone appreciative of his service.

- **Newsletter**
 - The Board discussed having the Newsletter completed and sent out soon. A deadline for articles was set for July 15, 2015.
 - The following articles were discussed:
 - Trottier will do a President’s Message.
 - Vancor to do an article regarding a “quirky, historical thing about PW”
 - Vancor will follow up on Temple’s suggestion of an article about a bridge in Claremont.
 - Placeholder for APWA North American Snow Conference on May 22-25, 2016.
 - Placeholder: “2016 – stay tuned as we resurrect the cruise in Portsmouth Harbor.”
 - The following articles were announced as received:
 - Article on Climate Resilience, originally published in the APWA Reporter. The author, Bethann McCarthy tweaked it slightly and gave permission for its use.
 - Article from Temple regarding Lebanon.
 - Article from Vancor regarding Consultant Questions.

- **Committee Reports**
 - The Board discussed the list of Committees, and it was decided to add the following:
 - NH Public Works Memorial
 - Annual Meeting
 - Technical Meeting
 - Plow Rally

- The following individuals volunteered for the Committees as noted:
 - McCarthy – Membership and Audit
 - Herman – Audit and Legislative
 - Witham – Membership
 - Kinmond – Plow Rally
 - Begnoche – Plow Rally
 - The Board discussed membership on committees, and decided that the committees would be opened up to all members.
- **Upcoming Events for NHPWA**
 - Plow Rally:
 - Schoenenberger announced that she will be contacting all Exhibitors who previously were at the Plow Rally and all those who had been at the Mountain of Demos to see if they would like to exhibit at the Rally.
 - She also announced that it would probably cost the NHPWA ~\$5,000 for the costs associated with the Rally that the Board had agreed to sponsor.
 - Construction Career Days – Schoenenberger announced the current details:
 - ~1,400 kids are signed up already
 - There will still be pizza, but additional food is being investigated, including food trucks. Grasset suggested that we talk to the vendors at the New Boston Fair, which is taking place the week prior.
 - NHPWA Networking Event – after a lengthy discussion of dates, costs, and suggested pricing, it was decided that the Board would table the idea for a dinner cruise in Portsmouth for this Fall. It is intended that the Board will continue to work on the details, with the intention to hold it in the Spring of 2016 after advertising heavily.
 - **Other Business**
 - It was announced that two new Members would be joining the Board:
 - Lisa Fauteaux, City of Nashua, elected at the Annual Meeting of the NHPWA
 - Keith DuBois, NH DES, appointed by the DES Commissioner
 - The Board discussed holding 1-2 sessions at the NHMA Conference in November, 2015.
 - **Motion** by Schoenenberger, seconded by Rice, to participate and sponsor 1-2 sessions at the NHMA Conference. All were in favor and the Motion passed.
 - Blomquist and Rice will put together “something current and related public works.” The topic of “Managing Risk Through Instructure Management” was also discussed.
 - The Board discussed the July and August meetings in relation to vacation schedules, and determined that many people would not be able to attend.
 - **Motion** by Rice, seconded by Begnoche, to cancel the July meeting and move the August meeting to the 21st. All were in favor and the Motion passed.

- **Adjournment**

- **Motion** by Witham, seconded by Herman, to adjourn the Meeting at 10:48. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche
Representative from NH LTAP