



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting October 23, 2015 – 9:00 am NHDOT Room 112/113, Concord, NH

PRESENT:

Board Members & Officers:

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|---------------------------------------|----------------------------------|
| 1. Bruce Temple, President Elect | 5. John Trottier, Past President |
| 2. Scott Kinmond, Treasurer/Secretary | 6. Nancy Mayville, NHDOT |
| 3. Dennis McCarthy, Member at Large | 7. Amy Begnoche, NH LTAP |
| 4. Carl Quiram, Member at Large | |

- **Call to Order:** Meeting called to order at 9:05 am by President Elect Temple.
- **Quorum:** 7 Board members present, quorum was established.
- **Secretary Report: *Motion*** by Kinmond, seconded by McCarthy, to accept the September 26, 2015 minutes. All were in favor and the Motion passed.
- **Financial Report:**
 - The *Total Liabilities and Equity* as of September 30, 2015 as reported by Cornerstone is \$43,422.25. The Financial Report is accepted subject to audit.
 - It was discussed that report should be put together showing the Income / Expenses for the Plow Rally for the last few years. Kinmond will speak with Cornerstone regarding this.
- **Snow Plow Rally Competition:** It was reported that Schoenenberger is in talks with the Road Agents Association to move the Plow Rally to coincide with the Mountain of Demonstrations in May. She will keep us updated.
- **NHMA Conference**
 - The NHPWA is sponsoring a session which will take place on Friday, 11/20 at 1:30-2:45.
 - Begnoche has registered NHPWA for an Exhibit Booth, and has been assigned #504. She also let the Board know that she will be ordering giveaways within the next week.

- **Membership List**
 - McCarthy presented his versions of the Member and Non-Member lists which have been cleaned up and sorted.
 - The Board discussed sending a letter and brochure to all Public Directors / Road Agents of the Non-Member Towns and Cities. McCarthy will prepare a draft of the letter for the President's signature.

- **Newsletter:** The Fall Newsletter was discussed, with Begnoche reporting that 5-6 articles had been received. She announced that it will be finalized and sent electronically to all members and PW.net before the NHMA Conference, and copies will be available there.

- **Committees:**
 - It was discussed that the Public Works Academy and Best Practices committees are "left over" from the Standards and Training Council. Academy was for the individual employee and Best Practices was for the accreditation of an Agency or Group.
 - **Academy:** Ideas for projects to work on included:
 - Donna at the CT LTAP is working with APWA to be able to give Level 1 APWA Certification, "Certified PW Supervisor."
 - Blomquist teaches at Norwich University, the APWA Level 2 Certification, "Certified PW Manager."

- **Technical Meeting:** Possible dates and locations were discussed and it was decided to hold it on March 24, 2016 with the 23rd as a back-up date. Begnoche will contact the Holiday Inn in Concord regarding those dates and report back at the November meeting.

- **Dinner Cruise:** Possible dates were discussed and it was tentatively decided to hold it in the Fall of 2016, with the date of November 20 being proposed. This will be brought up at the November meeting for more input.

- **Other Business**
 - Begnoche reported that the NHPWA member email list on Googlegroups has not been used since 2011. It was decided that she would send out one last email on the list announcing that the list would be closing down and directing people to sign up for PW.net.
 - Trottier spoke about the NHSPE Engineer of the Year award. After discussion, it was decided that he would sit on the Nominations Committee on behalf of the Board. Nominations from the Board were discussed with none being put forward at this time.
 - Mayville announced that the NHDOT has a new Commissioner, Victoria Sheehan, who previously worked at the MA DOT.
 - Mayville brought up the new program under ADA Title 2 and asked how the municipalities were doing things. Most of the Board Members had never heard of the program. Mayville stated that she would send information to the Board, with the possibility of this being a topic of discussion at the January meeting or the Technical Meeting.
 - Mayville stated that the NHDOT keeps inventories of bridges, and sends out information on critical deficiencies. After discussion, Mayville will talk to Witham regarding the Primex list.

Adjournment: *Motion* by Trottier, seconded by Kinmond, to adjourn the Meeting at 10:50. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche
Representative from NH LTAP