



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting November 20, 2015 – 11:30 am The Athens Restaurant, Manchester, NH

PRESENT:

Board Members & Officers:

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| 1. Catherine Schoenenberger, President | 7. Dennis McCarthy, Member at Large |
| 2. Bruce Temple, President Elect | 8. Carl Quiram, Member at Large |
| 3. Scott Kinmond, Treasurer/Secretary | 9. Kurt Blomquist, APWA Rep. |
| 4. John Trottier, Past President | 10. Nancy Mayville, NHDOT |
| 5. Peter Rice, Public Sector Rep. | 11. Amy Begnoche, NH LTAP |
| 6. Lisa Fauteux, Public Sector Rep. | |

- **Call to Order:** Meeting called to order at 11:47 am by President Schoenenberger.
- **Quorum:** 11 Board members present, quorum was established.
- **Secretary Report:** *Motion* by Kinmond, seconded by McCarthy, to accept the October 23, 2015 minutes. All were in favor and the Motion passed.
- **Financial Report:** The *Total Liabilities and Equity* as of October 31, 2015 as reported by Cornerstone is \$38,523.29. The Financial Report is accepted subject to audit.
- **Membership List**
 - It is reported that we currently have 99 Members in Groups and 59 Individuals.
 - The Board discussed how to contact former Members, and decided that a letter would be sent, with calls being a second step.
 - McCarthy had prepared a draft letter, which was edited and approved for sending to all former Members.
 - Schoenenberger and McCarthy to work with Cornerstone to prepare and send out the letter.
 - Begnoche will work with Cornerstone to keep the updated, at least monthly.
- **Newsletter:**
 - The Fall Newsletter was discussed, having been completed in time for the meeting and NHMA Conference. It was sent electronically on November 18,

2015 to all Members and PW.net. Many compliments being given to Stephanie Cottrell of T2, who put it together.

- The Spring Newsletter was discussed, with a deadline of **April 1, 2016** given for receipt of all articles. The following topics were discussed as possible articles or blurbs:
 - Nashua Parkway (*Article - Fauteux*)
 - Van from Northeastern – pavement asset management (*Blurb – McCarthy*)
 - C&G – Nashua (*Blurb – Fauteux*)
 - Keene – electric station (*Blurb – not assigned*)
 - Each Director to do a Blurb about their town – establish a “Directors’ Page”

- **Technical Meeting:**
 - The Board decided to change the date to March 31, 2016. Begnoche will contact the Holiday Inn in Concord regarding this date.
 - Mayville reported that there is a new NHDOT Commissioner, and that she would like to speak to the Board at the January meeting. It was also decided to put her on the schedule for the Technical Meeting as a possible lunchtime speaker.
 - The following topics were discussed:
 - DES – Consolidated Permitting (*Blomquist*)
 - Emergency Management (*Blomquist*)
 - Personal Development (*Schoenenberger*)
 - “Click & Fix” (*Rice*)
 - Social Media (*Blomquist*)

- **Committees:**
 - Construction Career Days has been set for September 22-23, 2016 at the Hillsborough County Youth Center Foundation in New Boston, NH.
 - Schoenenberger reported that she is still in discussions regarding the NH Plow Rally and will update the Board in January.
 - Blomquist reported that the NHPWMA held a Training Exercise and Conference in Wolfeboro in October. It went very well and they are planning another for the Spring.
 - Blomquist reminded everyone of the APWA Snow & Ice Conference to be held in May, 2016 in Hartford, CT.

- **Annual Meeting:**
 - The Board discussed the Annual Meeting, deciding on May 12, 2016 at the Derryfield Country Club in Manchester, with a Golf Tournament to be held after the Meeting.
 - Begnoche will follow up with the Derryfield and Nichole Davis to help plan the Golf Tournament.

- **Dinner Cruise:** Possible dates and locations were discussed and it was decided that Quiram would work on a date and location and report back to the Board.

- **Filling Positions for Other Boards:** The Board discussed their appointments to other Boards, noting that several should be filled, as noted below. It was decided that this would be tabled and discussed at the January meeting.

- **T2** – Martha Drukker of Concord is currently the NHPWA Appointee to the T2 Board. She needs to be re-confirmed.
 - **T2** has restructured its Board of Directors and is requesting a second appointment from NHPWA. Begnoche suggested Dave Danielson as a candidate.
 - **NHPWMA** has an open seat for a NHPWA Appointee. Fauteux suggested Justin Cates from Nashua as a candidate.
- **Other Business**
 - Trottier reported that NHPWA had been approached regarding a Teacher Award related to STEM.
 - After discussion it was decided that Rice would step up onto the Review Board.
 - **Motion** by Blomquist, seconded by Trottier, to make a donation towards the Teacher Award in the amount of \$100.00. All were in favor and the Motion passed.
 - Schoenenberger reported on the NHWWA/NHWPCA Legislative Event being held on March 23 at the Holiday Inn. (Goodwin requested this be brought up as he was not able to attend.
 - **Motion** by Blomquist, seconded by Rice, to make a donation towards the NHWWA/NHWPCA Legislative Event in the amount of \$250.00. All were in favor and the Motion passed.
 - Schoenenberger reported that she had made the appropriate Federal filings with the IRS to qualify NHPWA as an 501©(3) corporation. She stated that she had paid \$400.00 in fees to do so.
 - **Motion** by Blomquist, seconded by Trottier, to reimburse Schoenenberger in the amount of \$400.00 for corporate filing fees. All were in favor and the Motion passed.
 - **Adjournment: Motion** by Blomquist, seconded by Rice, to adjourn the Meeting at 12:57. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche
 Representative from NH LTAP