



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting January 11, 2013 – 9:00am –NHDOT in Concord

PRESENT:

Board Members & Officers:

1. Jennifer Perry, President
2. John Trottier, Vice President
3. Bruce Temple, Treasurer
4. Scott Kinmond, Member at Large
5. Beth Hamilton, Education Rep.
6. Alex Cote, Director at Large
7. Kurt Blomquist, NE APWA Rep.
8. Brian Vincent, Contractor Rep.
9. Dave Lent, Immediate Past President
10. Catherine Schoenenberger, Supply Rep.
11. Roch Larochelle, Consultant Rep.
12. Carl Quiram, Member at Large

• Call to Order

- Meeting called to order at 9:15 am by Vice President Trottier.

• Quorum

- 11 out of 13 voting members were present, quorum was established.

• Secretary Report

- Cote motioned for December minutes to be approved, seconded by Kinmond. All were in favor.
- Hamilton to type up January minutes to be approved and posted online.

• Financial Report

- Temple presented financial report.
- Balance of \$11,608.51
- Money spent to reimburse for lunch at El Rincon, with one outstanding check for \$75 for LGC Registration for the Conference

• Association Materials

- Membership maintenance and combining to be done by T²
- Mail to be sent to T² temporarily
- Look into how much it would cost to have Cornerstone manage our database and assets

• Merger

- NHPWMA needs to be a standing committee under new bilaws

- Filled out the 2 page form from the Secretary of State, legal and ready to merge.
 - Organize a meeting of all the Boards, after the Technical Meeting, on March 22, 2013
 - Send out a checklist to Boards, including:
 - Financial Records
 - Official dissolution in hand, copy of minutes
 - Any and all assets of organization
 - Database and memberships
 - Website information
 - Tax ID numbers
 - Mailing address
 - **Motion of Dissolution:** Motion to dissolve NHPWA (NH Public Works and Municipal Engineers Association) and all assets and liabilities into the new NH Public Works Association. Motioned by Schoenenberger, seconded by Blomquist. All were in favor.
 - Need to vote on scholarship before the merger.
- **Technical Meeting**
 - Scheduled for March 22, 2013 at the NHDOT
 - First Impressions is the caterer, already scheduled
 - Ask Federal Highway NH Division to speak on Every Day Counts
 - **Update on Memorial**
 - Haven't met target
 - Need to try to reach out to communities, make goals
 - Ideas for fundraisers? Motorcycle ride? Golf Tournament?
 - Raised \$11,000 as of January 2013
 - **Other Business**
 - **ACEC Coordinating**
 - Desire to set up sub-committee with Public Works Officials
 - Help with communication with everyone
 - Motives is to how ACEC and Public Works officials can help each other out
 - Request was sent out from Michael Penny, to find common issues and how they can be brought through ACEC
 - Alex Kourtroubos follows legislation and could send information along to Public Works officials
 - ACEC would like an appointed position on the new Board, if possible

Future Meeting Dates

- February 8, 2013 at the NHDOT Materials and Research Room 205

- March 8, 2013 at the NHDOT John O. Morton Building Room 112/113
- March 22, 2013 at the NHDOT John O. Morton Building Room 112/113
- **Adjourn:** The BOD adjourned at 11:34 am as motioned by Schoenenberger, seconded by Kinmond, all were in favor.

Respectfully submitted,

Beth Hamilton
NHPWA Education Representative
February 5, 2013

Updated on March 5, 2013 to reflect new dates for Merger Meeting (cancelled due to weather)