



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting July 13, 2012 – 9:00am – LGC in Concord

PRESENT:

Board Members & Officers:

- | | |
|--------------------------------------|--------------------------------------------|
| 1. Jennifer Perry, President | 5. Dave Lent, Immediate Past President |
| 2. John Trottier, Vice President | 6. Alex Cote, Director at Large |
| 3. Bruce Temple, Secretary/Treasurer | 7. Kurt Blomquist, NE APWA Rep. |
| 4. Beth Hamilton, Education Rep. | 8. Catherine Schoenenberger, Supplier Rep. |
| | 9. Roch Larochelle, Consultant Rep. |

• Call to Order

- Meeting called to order at 9:09 am by President Perry.

• Quorum

- 9 out of 13 voting members were present, quorum was established.

• Secretary Report

- Schoenenberger motioned to accept the June meeting minutes. Trottier seconded the motion. All were in favor.
- Trottier motioned to accept the Annual Meeting minutes. Cote seconded the motion. All were in favor.
- Hamilton to type the minutes and post on website then alert the Board and membership.

• Financial Report

- Temple to have financial report in August.
- All issues with the audit were resolved.

• Membership Report

- Trottier contacted Erica Johnson to get current list of members.
- Kinmond was the only Board member missing from the member list.
- Erica Johnson from the LGC is sending out invoices/renewals in July.

• Newsletter

- Perry to send Hamilton a letter and blurb about the scholarship recipient.
- Larochelle to change “scholarship” language to “grant” and send write-up along with new forms to Hamilton.
- Blomquist to send article on the golf tournament and cyber security to Hamilton.
- Write up on Public Works Memorial?

• Nominating Committee Update

- Committee is working to put together a full slate for the new Board, pulling leadership from all three participating organizations (NHPWA, NHPWMA, and NHPWSTC).
 - Also trying to get new people to participate in new organization.
 - The Nominating Committee has a goal to announce the full Board at the Ken Ward Plow Rally in September.
- **Committees**
 - **New Committees**
 - Keep in mind what kinds of committees should be created for the new organization.
 - Must create a way to empower committees, with new large organization, it will be important to have active committees and committee chairs to be able to divide work.
 - **Education (LGC Conference)**
 - Perry to ask Vicki Quiram to do a session on Sustainability.
 - Hamilton to ask Steve Gray to do a session on the new Culvert Certification.
 - Blomquist offered to do session on Emergency Management as a back-up.
 - Hamilton to submit information to the LGC.
 - **Plow Rally**
 - Schoenenberger to have meeting in the coming weeks.
 - Decided on white t-shirts.
 - Need judges, Hamilton to reach out to Butch Leel and Bill Cote to participate.
 - Schoenenberger to check with LGC for funding.
 - Flyer for Plow Rally to go out in mid-August.
 - Schoenenberger anticipates more participants and more vendors this year.
 - **Good Roads Show**
 - Schoenenberger offered free passes to the Good Roads Show on July 27, 2012 at the NH Motor Speedway.
 - Many vendors expected to be in attendance.
 - T² not attending this year, based on participants from last year.
 - **Construction Career Days**
 - Schoenenberger has a meeting for finalizing some of the plans.
 - Soft commitments are expected to happen in the coming weeks.
 - Schoenenberger expects more hard commitments as the date approaches.
 - **Scholarship Application**
 - Larochelle proposed to change the language of the scholarship application and advertisement from “scholarship” to “grant” in hopes of having more people be interested.
 - Larochelle to send to Hamilton to be updated on the website and added to the newsletter.
 - Larochelle has a list of possible activities for the use of the grant, to give applicants an idea of what they could use it for. Only requirement would be to share information with the membership from training.

Future Meeting Dates

- August 10, 2012 at 9am, LGC, Concord
- September 14, 2012 at 9am, LGC, Concord (NHPWMA meeting to follow)
- October 12, 2012 at 9am, LGC, Concord

- **Adjourn:** The BOD adjourned at 10:09 am as motioned by Temple, seconded by Blomquist, all were in favor.

Respectfully submitted,

Beth Hamilton
NHPWA Education Representative
July 23, 2012