



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting August 10, 2012 – 9:00am – LGC in Concord

PRESENT:

Board Members & Officers:

- | | |
|--|-------------------------------------|
| 1. John Trottier, Vice President | 5. Alex Cote, Director at Large |
| 2. Scott Kinmond, Member at Large | 6. Kurt Blomquist, NE APWA Rep. |
| 3. Beth Hamilton, Education Rep. | 7. Carl Quiram, Member at Large |
| 4. Dave Lent, Immediate Past President | 8. Roch Larochelle, Consultant Rep. |

• Call to Order

- Meeting called to order at 9:32 am by Vice President Trottier.

• Quorum

- 8 out of 13 voting members were present, quorum was established.

• Secretary Report

- Cote motioned to accept the July meeting minutes. Blomquist seconded the motion. All were in favor.
- Trottier motioned to accept the Annual Meeting minutes. Cote seconded the motion. All were in favor.
- Hamilton to type the minutes for August and post on website then alert the Board and membership.

• Financial Report

- Temple sent June and July bank statement.
- Deposit in July.
- Suggested by Board to meet with Regina mid-year to check balance and keep everything in check.
- Balance of July 31, 2012 is \$11,575.04
- Erika Johnson sent out invoices for members in July.

• Newsletter

- Trottier to write up letter from VP and the newsletter will be ready to go.
- Hamilton to post to website and send out an email.

• New Association Update

- Slate of officers mostly set, target date to announce is at the Ken Ward Plow Rally on September 19, 2012.
- Notice to be sent out to all members of NHPWA, NHPWMA, and former members of NHPWSTC.
- 7 elected positions exist on the Board.

- Many positions are appointed, a letter needs to be sent to those the new organization would like to appoint to be official.
 - Bill Janelle or Caleb Dobbins desired for the appointed NHDOT position.
 - Blomquist to draft letters to be sent out requesting the appointment.
 - Quiram to send out the list of eight people who are already slated for the Board.
 - More research must be done to know what needs to happen with funds and how the NHPWA needs to be classified before funds can be combined.
 - It is important that the NHPWA is classified as a nonprofit status before combining funds.
 - It may be necessary for the new organization to hire a lawyer to be sure that all the combining of organizations and funds is done legally and correctly.
- **Committees**
 - **Education (LGC Conference)**
 - Hamilton submitted forms to LGC for the conference, waiting to hear which have been selected and for a schedule.
 - Hamilton announced the date of a Road Managers meeting hosted by Technology Transfer Center to address the new Culvert Certification program.
 - **Plow Rally**
 - Blomquist moved to spend up to \$2,000 on the Plow Rally, seconded by Cote and all were in favor.
 - Need judges for the Plow Rally, Backhoe Competition, and Pre-Trip Inspection. Hamilton to find some judges.
 - At the conclusion of the Plow Rally, the new organization plans to meet for the first time, revealing the slate of officers.
 - **Construction Career Days**
 - Need plumbers, surveyors, civil engineering firms, site work, reconstruction inspection, soils labs, concrete testing, brick layers or masons, contractors or equipment operators.
 - Still need heavy machinery; excavators, bulldozers, graders, etc.
 - Need volunteers to help.
 - **Culvert Certification**
 - Meeting scheduled for end of August with Mike Faller and Jeannie Forrester, to discuss Culvert Certification and other issues.
 - Board would like to ask about Department of Historical Resources (DHR).
 - Board is concerned that DHR is elongating projects with timely reports in regards to historical bridges, culverts, and other infrastructure.
 - Would like to create a discussion on how to soften or educate for historical issues, maybe to streamline the process.
 - NHPWA would like to create a round table discussion with DHR at some point to express concerns and work towards a goal of collaboration.

Future Meeting Dates

- September 14, 2012 at 9am, LGC, Concord (NHPWMA meeting to follow)
 - October 12, 2012 at 9am, LGC, Concord
 - November 14 or 15, 2012 in Manchester at the LGC Conference
- **Adjourn:** The BOD adjourned at 10:45 am as motioned by Trottier, seconded by Cote, all were in favor.

Respectfully submitted,

Beth Hamilton
NHPWA Education Representative
September 5, 2012