



TOWN OF RAYMOND

Office of Selectmen

TOWN OFFICES
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STANDARD OPERATING GUIDELINE

SUBJECT: Lift Safety		ISSUE DATE: October 15, 1994		NO. : 023
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In an effort to provide for safe operations of the Highway Department Vehicle Lift the following procedure is established. The proposed procedure shall be strictly followed when using the subject equipment. Non-compliance will result in disciplinary action.

1. The vehicle lift in the Old Highway Garage is rated at 9,000 lbs. do not exceed its capacity.
2. Before putting a vehicle on the lift make sure the work area is clear and free of obstacles.
3. The lift is a full vehicle lift. Never try to lift just one end of a vehicle.
4. Center vehicle left and right between the post.
5. Position swivel pads under frame of the car at proper lifting points.
6. Push the up button and raise lift until the swivel pads make contact with lifting points.
7. Check all swivel pads to make certain all adapters are making full contact.
8. Raise the vehicle approximately 2 feet and check the stability by rocking the vehicle.
9. Raise vehicle to the desired height and lower onto the locking device.
10. To lower, raise lift slightly, pull release cable ring on each carriage, and pull down on the lowering release arm and lower SLOWLY.
11. After lowering, rotate the swing arms back out of way.
12. ALWAYS clean up any spills as soon as possible.