

# Town of Albany

1972 A NH Route 16

Albany NH 03818

603-447-6038

## Sign Permit Application

Location of Property: \_\_\_\_\_ Tax Map & Lot # \_\_\_\_\_

Name of Landowner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone Number \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone Number \_\_\_\_\_

Name of Business: \_\_\_\_\_

Zone: Residential \_\_\_\_\_ Commercial \_\_\_\_\_

### Sign type:

Free standing \_\_\_\_\_ Hanging Sign \_\_\_\_\_ Wall Sign or Graphic \_\_\_\_\_ # sq. ft. Bldg. face \_\_\_\_\_

Appendage \_\_\_\_\_ (# of sq. ft. primary sign) \_\_\_\_\_ other \_\_\_\_\_

### Sign Dimensions:

Message Area: Height \_\_\_\_\_ Width \_\_\_\_\_ Structure Size: Height \_\_\_\_\_ Width \_\_\_\_\_

Method of Illumination: \_\_\_\_\_

Types of Material: \_\_\_\_\_

### Provide Plot Plan on back of this form

A sketch of the proposed sign and its structure, plus a general plot plan showing the location of the proposed sign and the location of the building(s) and lot boundaries must be presented.

The undersigned hereby requests a sign permit to be issued on the basis of the representations contained herein. The permit will be void in the event of misrepresentation. The permit is valid for one year from the date of approval.

\_\_\_\_\_  
Signature of Applicant/Landowner

\_\_\_\_\_  
Date:

.....

## For Office Use Only

Application # \_\_\_\_\_ Date Received: \_\_\_\_\_ Fee Paid \$ \_\_\_\_\_ By: \_\_\_\_\_

Planning Board Action: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Selectmen Action: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

### Waivers

Zoning Board Action: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**Permit Valid For One Year From Date of Approval**

## **Plot Plan**

Location and detail must be correct, complete and legible. In the blank space below, draw the exact shape of your lot and mark the boundary information. Next show all present and proposed buildings in their exact location on the lot and mark the size of these structures. Next show the distances of all existing and proposed buildings from all boundary lines.