

NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting

February 22, 2019 – 9:00 A.M.

NHMA

25 Triangle Park Dr.

Concord, NH

Meeting Minutes

- I. Call to order / establishment of a Quorum 9:06 am
 - a. President Scott Kinmond called the meeting to order at 9:06 am
 - b. Quorum of: President Kinmond- New Durham, President-Elect Lisa Fauteux – City of Nashua, Peter Goodwin - NH Water Pollution and Control Association, Catherine Schoenberger – Stay Safe Traffic , Lauren Byers – City of Nashua, Dan Hudson – Town of Salem, Timothy Clougherty – City of Manchester, CR Willeke, P.E., Municipal Highway Engineer from NHDOT as Representative from the NHDOT, Alan Cote – Town of Derry

- II. Secretary Report
 - a. Approval of January 25, 2019 Minutes
 - i. President-elect Fauteux made a motion to approve. Member Hudson second, all in favor to accept minutes.

- III. Treasurers Report
 - a. Sponsorships increased to \$2500
 - b. No other changes to line items
 - c. Discussion ensued regarding the benefit of sending out invoice reminders which would include a brochure, letter, and copy of the invoice. This recommendation was prompted by Wilton receiving an invoice, but due to personnel changes, they had no idea why they were being invoiced.
 - d. Motion to Approve Budget 2017-2018
 - i. Member Hudson made motion to approve. Member Cote second, all in favor to approve Budget
 - e. Motion to Accept Treasury Report
 - i. Member Cote made motion to accept. Member Hudson second, all in favor to accept Treasury Report.

IV. New Business

- a. Advisory Board Meeting in March – discussion should include new CDL Licensing Procedure. DOT is trying to corroborate training time as formal classroom time will now be required.
- b. City of Lebanon has new plowing restrictions – employees cannot work more than 16 hours without a break.
- c. NHDOT has a committee reviewing the gas tax increase. Representative Willeke will see if he can find out any additional information regarding the allocation of new monies. NHPWA needs to become more knowledgeable regarding the specifics of this new tax and how it relates to municipalities to determine if this bill is something that the Association should support.
- d. Recommendation made for the Board to have name tags made – this would help to identify members attending events affording better visibility for the NHPWA.

V. Speaker Engagement for NHPWA Events

- a. Marilee collected survey data to help identify speakers for Annual Meeting on May 9, 2019 and Technical Meeting on October 3, 2019.
- b. Suggestions for Keynote speaker: DOT Commissioner Victoria Sheehan, Michael Marshall with Federal Highway Department (grant discussion), Ann Scholz, Research Engineer with the DOT.

VI. Old Business

- a. Member Clougherty will email pictures of the trailer. President Kinmond recommended using trailer to haul snow plowing training props.
- b. NH Public Works Memorial
 - i. Engraving approved
 - ii. Everything in place monetarily – including sustainability funds
 - iii. Hoping for dedication to take place during Public Works Week
 - iv. Brian Barden will be coordinating the landscaping
 - v. Golf fundraiser should be annual event

VII. Committee Reports

- a. Training and Education
 - i. Representative Schoenberger spoke regarding Career Days. Maine had over 1500 students attend last year.

- a. Registrations for this year will be opening the first week of May.
- b. No school is turned away.
- c. A "Signing Day" was held for students going into trade/tech fields instead of college. Very well received by community.
- d. Current key words in education – inclusion and diversity.
- e. We need to showcase the technology utilized in the Public Works field – brawn is not always needed – brain is just as important.
- f. We need to promote opportunities in Public Works for women.

VIII. President-elect Fauteux motion to adjourn. President Kinmond second, all in favor to adjourn meeting.

Meeting Schedule:

March 22, 2019 at 9 am at NHMA 25 Triangle Park Drive, Concord, New Hampshire.