



NHMA  
25 Triangle Park Dr.

**NH PUBLIC WORKS ASSOCIATION  
Zoom Board of Directors Meeting  
February 19, 2021 9:00 a.m.**

**Quote: “We make a living by what we get, but we make a life by what we give.”  
Winston Churchill**

**Minutes**

- I. Open meeting of the NHPWA – 9:08 am  
Quorum of:  
President Lisa Fauteux – City of Nashua  
President-Elect Tim Clougherty – City of Manchester  
Treasurer/Secretary Dan Hudson – City of Nashua  
Lauren Byers – City of Nashua  
ACEC Rep. – John Vancor – Hayner/Swanson  
NHDOT Rep. – C.R. Willeke  
Past President - Scott Kinmond – Town of New Durham  
State Director Rep. of the NE Chapter APWA - Kurt Blomquist – City of Keene  
Member at Large – Christina Hall – City of Lebanon  
NH Primex Rep – Dave Witham  
NH LTAP Rep - Marilee LaFond  
NH Water Pollution Control Association Rep – Peter Goodwin – Tate & Howard
- II. November minutes – Motion to Accept by KB & 2<sup>nd</sup> by DH – All In Favor
- III. Review and Approval of Treasurer’s Report
  - a. A few deposits for membership dues were made
  - b. Corporate Non-Profit filing was completed prior to deadline (must be done every 5 years)
  - c. Current balance of \$50,061.80
  - d. Motion to Accept by KB & 2<sup>nd</sup> by SK – All In Favor
- IV. Announcements and Updates

### 1) Value to Membership/Membership

- KB – we need to maintain minimal contact with membership. What we did in the Fall 2020 was acceptable for the current situation but we need to plan for a good annual meeting – at least a few hours long – to get as many people as possible involved.
- DW stated that Primex virtual training has seen their numbers increase dramatically – recent webinar had over 400 attendees up from normal attendance of 30 or so.
- DH mentioned that ASC(?) has held monthly virtual sessions free to members that have been well attended – maybe NHPWA can do something similar
- JV stated that the lack of networking opportunities due to Covid has created missed opportunities to discuss funding opportunities etc.
- ML described UNH LTAP Chitchat n Chew virtual monthly sessions that were created to see how everyone is doing with Covid and their changes in operations due to the pandemic – attendance did drop off during the summer but it serves as a great opportunity to get together informally.
- KB recommended NHPWA holding an informal session 1x monthly on a range of scheduled topics to make sure it is structured.
- LF concurred and felt it would be nice to hear different perspectives and approaches to current issues and concerns
- Group approved 3-4 pm Tuesday, March 9<sup>th</sup> for first session – topic – Legislative issues, including SB 131, which discusses mandating municipalities to clear private roads or give back monies to those developments for non-service.

### 2) CARES Act Allocation Precincts/Districts

PG reached out to Nashua to draft or co-sign a letter to support districts/precincts receiving future money that they were not permitted to apply for in the last Cares Act allocation. DW indicated that there are over 50 precincts/districts in NH. Vote taken to approve drafting letter and language of letter which will state that NHPWA supports precincts and districts being eligible to apply for funding from the Cares Act Program – All in Favor with two abstentions from Nashua and Manchester. DH will draft letter.

### 3) Public Works Memorial

Should have clean up in the spring – preferably in May

#### 4) Spring Newsletter

Great articles in last newsletter – next quarterly newsletter should be in April prior to annual meeting – will discuss topics and assignments at next NHPWA meeting in March.

#### 5) Spring Meeting

Will be held on Friday, June 10<sup>th</sup> from 9:30 am to 12 pm

We need a new Treasurer – will post to membership to see if anyone is interested

Technical Meeting Proposed topics – JV and CH

- Funding Options and Availability
- PFAS – Maddie Ledoux from CDM would be good speaker
- Flood Resiliency – John Levine from H.L. Turner Group is a passionate speaker and Christina Hall Flood Plain Officer for Lebanon can speak to local flood proofing project currently happening at a plaza in Lebanon
- Covered Bridges – A.M. Groton Designer/Builder/Contractor good speaker
- Internal Investigations
- Leadership
- Covid Changes – supervising, liabilities, remote work concerns etc.
- Asset Management:
  - How to create Bridge Inspection Plans
  - Union Negotiations
  - Turf

#### 6) First Responder Designation

TC – we've made some progress on document describing in detail our intentions and preferred end result, but we need to have discussion on our vision on how we want to advocate this concept across both sides of the aisle.

### V. Partner Reports

#### 1) UNH T-2

Emailed group information on upcoming activities

#### 2) New England APWA

The summer conference moved to October due to Covid – the chapter continues to work virtually – same at the national level - not sure if the conference will be held this year – still have various programs available virtually. There are committee positions available if anyone is interested in joining.

3) NH Water Pollution Control Association

Working virtually due to Covid - concentrating on workforce development – PG involved with trying to engage veterans transitioning out of service – NH creating rules to give veterans credit for work experience in the military towards their licensing. Also working with Department of Corrections to provide pre-training to individuals transitioning out of the department.

4) NH Water Works Association

5) NH DOT

41 towns applied for TAP funding – will set up virtual pre-meeting. Working on LPA Training and getting ready for virtual re-certification. ACEC in April will be virtual. Have avoided problems for local municipalities that all LPAs be a PE. Mitigating risk for engineer of record with more tracking of maintenance changes. More focus on field and design changes

6) NH DES

7) Municipal Management Association of NH

8) NH Road Agents Association

9) NH Consulting Community

ACEC having many virtual online discussions - very successful. JV anticipates having article ready for April newsletter about municipalities dealing with consultants

10) NH Public Works Mutual Aid

Need members interested in joining mutual aid board – April 21st is officer election. Also looking at workshop at National Guard Base in October again.

11) NH Primex

Covid continues to give rise to workers comp claims – there over 1500 right now – most due to quarantine. The biggest liability concerns are related to HR liability – remote work moving to in person, and employees are balking at that. Risk Management Cyber Summit on – 5/11, 5/12 and 5/13 - not open to non-members generally.

12) NH Municipal Association

VI. Other Business

VII. Upcoming Meeting and Events

- 1) Next Meeting March 19 at 9:00 a.m.

VIII. Adjourn – 10:54 am Motion to Adjourn by SK & 2<sup>nd</sup> by TC