



NH PUBLIC WORKS ASSOCIATION
Board of Directors Meeting
April 26, 2019 - 9:00 A.m.
NHMA
25 Triangle Park Dr.
Concord, NH.

Meeting Minutes

- I. Call to order / Establishment of a Quorum 9:07 am
 - a. Quorum of: President Kinmond -New Durham, Lauren Byers - City of Nashua, Dan Hudson - City of Salem as Member at Large, Treasurer Secretary, Timothy Clougherty - City of Manchester, David Witham as Representative from Primex, John Vancor from Hayner/Swanson on behalf of ACEC as Representative Member of the NH Consulting Community, Rep. Christina Hall - City of Lebanon as Member At Large, Marilee LaFond as Representative from UNH T2
- II. Secretary Report
 - a. Approval of March 22, 2019 Minutes
 - i. DW motion to accept, TC seconded, all in favor.
- III. Treasurers Report
 - a. TC will review \$300 negative membership income
 - i. DH motion to approve, DW seconded, all in favor
- IV. New Business
 - a. UNH T2 Communications Update- Marilee
 - b. Annual Meeting- May 9, 2019 8:30a- 1p- Keynote / Speakers / Gifts
 - i. Keynote speaker not yet confirmed- SK may present NHPWA update, special presentation, APWA discussion
 - ii. Election of Officer – New Slate
 1. Board to encourage nominations
 2. Secretary/Treasurer
 3. Three at-large
 - a. CH’s position
 - b. CS’s position
 - c. JT’s position
 - iii. Bylaw Changes-
 1. No changes this cycle but can review and provide 30-day notice next year if needed
 - iv. Audit Committee- Bill Herman & Dennis McCarthy
 1. SK will schedule audit to align with a Sept. report out at Tech Session
 - v. Golf Tournament- Peter Goodwin
 1. Discussed possible vendor partnerships
 - c. Plow Rally- Mtn of Demo’s Mountain Sunapee. – May 23, 2019
 - i. Plow Rally
 1. TC and DW plus colleagues will assist with setup
 2. ML to ask Butch Leel to assist
 3. SK will share other contacts with TC
 - ii. Vehicles
 1. SK will confirm the trucks and equipment (pretrip truck, course truck)
 2. CH will confirm truck with plow and wing to ideally arrive on 22nd (day before)

- 3. Discussion of benefit to have a backup truck
 - iii. Backhoe Competition- SK will reach out to Benji Knapp from Weare DPW (BK is coordinating Backhoe)
 - iv. Registration
 - 1. Once NHRAA releases registration, NHPWA communications can speak to registration across organizations
 - v. Trailer- Manchester will bring trailer
 - vi. Prizes - SK will contact CS to discuss options
- V. Old Business
- a. Legislative topics- DW - recent article discussed formalizing a process for Dept of Labor to conduct inspections and issue formal findings and reports on PW fatalities in NH
 - b. Wufoo- SK to transition existing PayPal account and setup organization Gmail account to tie to it
 - c. Board Name Tags were distributed
 - d. Committee reports
 - i. Training & Education- Chair. John Vancor.
 - ii. Technical Training Session – October 3, 2019 9-1p
 - iii. NHPW Employee Memorial- Dedication June 5, 2019 10A Peter Goodwin
 - iv. Workforce Development & NHCCD- Chair Catherine- September 26-27, 2019
- VI. Adjournment – DW motion to adjourn, TC seconded, all in favor- adjourned at 10:07 AM

Meeting Schedule:

May 9, 2019 at 1 PM following Annual Meeting