



**NH PUBLIC WORKS ASSOCIATION Board of Directors Meeting
August 28, 2020 9:00 a.m. via Zoom
Meeting Minutes**

- I. Open meeting of the NHPWA 9 am
Quorum of:
 - o President Lisa Fauteux – City of Nashua
 - o President-Elect Tim Clougherty – City of Manchester
 - o Treasurer/Secretary Dan Hudson – City of Nashua
 - o Lauren Byers – City of Nashua
 - o ACEC Rep. – John Vancor – Hayner/Swanson
 - o NHDOT Rep. – C.R. Willeke
 - o Member at Large – Aaron Lachance – Hoyle, Tanner & Associates
 - o Member at Large – Christina Hall – City of Lebanon
 - o NH LTAP Rep. – Marilee LaFond
 - o Britt Eckstrom- Wright Pierce
 - o Scott Kinmond – Town of New Durham
 - o Kürt Blomquist – City of Keene
 - o Bill Boulanger – City of Dover
 - o Marilee LaFond – UNH T2
- II. June minutes : Approved – Motion by Dan and 2nd by Kurt
Changes:
 1. Secretary Report Item 2 should be \$42,838.42
 2. Scott Kinmond town should bel listed as New Durham
- III. Review and Approval of Treasurer’s Report – FY 2021 proposed budget discussed
 - Continued use of Zoom in future discussed as a way to integrate more North Country DPW’s
 - Adoption of FY21 budget – Motion made, 2nd Scott Kinmond - Approved
 - Motion to approve Treasurer Report – Tim motion -seconded- Approved

- Motion by Dan to approve new signatories for NH Public Works Association, Inc.'s Citizens Bank business checking account to be Lisa Fauteux, Timothy Clougherty, Daniel Hudson, and Ashley Methot. 2nd Kurt - Approved

IV. Announcements and Updates

1) Membership

Bill, Marilee, and Dan have been working on it. Britt and Bill updated list of DPW Directors and sent out mailing to encourage participation – letter went out to members as well for dues. Thanks to Britt for list and also to HMA for mailing that out. Invoices went out both my mail and email. Write Pierce received one by email – all current members went out by email.

2) Annual Meeting – discussion had as to type of meeting to be held. Maybe ½ day meeting with ½ day field trip or outdoor luncheon.

- a. Will offer employees hours for licensing. Need to be creative to add value to membership.
- b. Kurt – by-laws don't contain any clauses to handle this.... Has participated in other meetings that lasted all day – does not recommend. Should be done sooner than later.
- c. Marilee- participated in virtual conference with micro breaks for microlearning videos, sponsor videos, and ½ day conferences and they went well. Short is better – ways to keep participants engaged after breaks.
- d. Overall ½ day with breaks recommended.

Possible speakers:

1. Impact of pandemic on municipalities - perhaps Nashua Mayor can speak during lunch/dinner at Holman
2. Bridges
3. Changes in LPA program
4. Primex can hold discussion on how to be most effective in PW during this time
5. Covid testing on Wastewater to identify possible outbreaks – Dartmouth Hitchcock Medical Center and Keene
6. Meetings will be remote to present topics/speakers. Next day (or soon thereafter) will be in person tour with cookout afterwards.

7. A month notice must be given. Last full week of September will be meeting/field trip/cookout.
8. Bill did not recommend in person meetings – feels many people would choose not to do that. Lisa envisions outdoor lunch and field trip, with participants using own personal transportation to sites. Marilee recommended using caterer that offers pre-boxed lunches for picnic. Multiple locations discussed for in person afternoon – Manchester Wastewater, Nashua landfill tour/NHRA speaking on recycling market etc. – Holman Stadium for lunch – no busses use personal cars/caravan.
9. Decision made to hold remote annual meeting 9/18 – 8:30 am – 11 am (no charge)
10. Board meeting at 11 am immediate following annual meeting
11. Nashua Four Hills Landfill tour- 840 West Hollis Street - 2pm and late lunch/dinner at Holman Stadium 67 Amherst Street – 9/22 (\$10 charge for non-members for food – NHPWA will pay remainder – members eat free)
 RSVP date – 9/15 – Marilee will send out Save the Date on Monday for both in person and remote. John and Christina will put together program for remote session.
- 3) First Responder Designation – Tim, Kurt, Pierre, and Scott have been working on this. Tim provided update: multiple teleconferences aimed at developing communication describing goals to be sent out to APWA and sister organizations. Will include organized labor and encourage all Directors to get unions on board. Conference call with NHMA – committee confused as to how to approach State Legislator to recognize PW as first responders. HB1494 vetoed by governor due to additional issues tied to bill that were cause for veto.

V. Partner Reports

- 1) New England APWA
 Working on how to provide services – will hold 1st virtual tech session
 Moved online for participation for activities – between now and next spring
 Tentative conference in St. Louis next summer
 No snow conference – will probably be virtual
- 2) NH Water Pollution Control Association
- 3) NH Water Works Association

NHWWA still planning for traditional October Trade Show. Tentative waterworks math class scheduled for Friday September 18, 25 and October 2. Currently discussing training strategies within our Programs Committee and Education Workgroup. Virtual meetings, Construction Field Days (recently in Merrimack), considering "small group" sessions held in host communities for TCH's. NHWWA is seeking volunteer instructors who are experts in various disciplines to create a broad knowledge base, both educationally and geographically. Watching drinking water legislation. Impacts of drought and water use restrictions are heavy discussions among the seacoast utilities, and of course statewide. (Bi)Weekly DES hosted operator update/support conference calls have been postponed for the time being.

4) Other Business

Scott spoke about company that is looking to place temperature sensors/meters – may be short speaker between speakers at meeting

VI. Upcoming Meeting and Events

1) October Annual Meeting

VII. Adjourn – Motion to adjourn by Tim, seconded, adjourned.