

## NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting Minutes – January 17, 2020

Meeting held at NHMA- Concord, NH

- Opened meeting of the NHPWA BOD at 9:08 am
  - Quorum of:
    - President Lisa Fauteux – City of Nashua
    - Lauren Byers – City of Nashua
    - Treasurer/Secretary - Dan Hudson – City of Nashua
    - NH Water Pollution Control Association Rep. - Peter Goodwin – Tata & Howard
    - ACEC Rep. – Britt Eckstrom – Wright-Pierce
    - State Dir. Rep. of the New England Chapter APWA - Kürt Blomquist – City of Keene
    - Member at Large – Aaron LaChance – Hoyle, Tanner & Associates
    - NH LTAP Rep. – Marilee LaFond
    - Past President Scott Kinmond – Town of New Durham
    - ACEC Rep. – John Vancor – Hayner/Swanson
    - Member at Large – F. Adam Yanulis – Tighe & Bond
    - Member at Large – Christina Hall – City of Lebanon
    - Representative from NH Primex - David Witham - Primex
    - Guest: Todd Croteau- Town of Hollis Public Works Department
- Secretary’s Report
  - KB motion to accept 10/3/19 minutes, PG seconds, all in favor – minutes accepted with two edits (Membership list to be forwarded and Rick Riendeau and Aaron LaChance working on membership event).
- Treasurer’s Report
  - DH presented the Treasurer’s Report. Current balance \$44,679.43. Membership income on track. PW motion to approve the Treasurer’s Report, CH seconds, all in favor – Treasurer’s Report approved.
  - Association Management Agreement with NHMA due for renewal (\$3595.16 or \$332.93 monthly). Small increase from last year. DH motion to approve and authorize President to sign agreement, CH second, all in favor.
  - Donation requests
    - Support Engineers Week banquet from Society of Professional Engineers with a \$250 Silver or \$400 Gold sponsorship
      - Event is 2/19/2019
      - DH moves that we support 2020 Engineers Week Banquet with Silver level contribution of \$250. DW second, all in favor.
    - STEM Excellence in Teaching Awards – requested \$200 contribution towards award. DH moves to support with \$200, DW second, all in favor.
    - NH Legislative Breakfast (3/4/2020) PG motion for up to \$300 to support legislative breakfast, DW second, all in favor
- Board seats
  - One Member-at-Large seat open

- CH, AY, AL
  - Public sector representative
    - DH, CH, LF
    - LF nominates BE to be elected as member at large, KB second, all in favor (expires 2022)
  - Reviewed updates to the NHPWA Board membership list on website, ML will make updates, align with NHPWA Board Google Group, and send out a test email to all Board members asking to confirm receipt, contact info, and that NHPWA Board website is accurate
    - ML will then compile list of Board member contact info to share with Board (only) for purpose of communicating outside the Board google group as needed
- By-laws under review by KB and LF to share in next few months
- Public Works Memorial- May 15, 2020- AL working on it with RR from NH Road Agents
- Membership from Partner Associations –
  - LF will reach out to NHDES (SK will also reach out to possible contacts within NHDES)
  - PG will follow up with Bill Boulanger to confirm representation for NH Water Works
  - KB will follow up with Alan Côté to confirm representation from NHPWMA
  - Consider encouraging groups to identify a second representative for backup
- Committee Reports
  - Legislation
    - HB 1494 establishes state death benefit for municipal or state public works heavy equipment operators killed in line of duty, as well as eliminates offset for workers compensation benefits applicable to Group I accidental death benefit annuities in state retirement system.
      - NHPWA to submit letter supporting the bill with language generalized to a public works employee (provide meaning of municipal or state employee engaged in highway, grounds, water, etc)
        - SK moves to send letter of support for HB 1494 with modifications to broaden definition of public works, KB second, all in favor
        - DH and LF will prepare letter
        - KB will share through PWnet to encourage awareness within general PW
    - NH Water Works is monitoring 14-15 bills including:
      - Annual sampling of bottled water
      - Water testing for rental properties
      - PFAS testing
      - Radon and lead testing for public schools
      - Requiring the full permitting process for large water withdrawals for replacement wells
    - KB appointed to NPDES committee by NHMA to create a study to determine if NH should be delegated state (report to be issued by 11/2020)

- Membership
  - Encourage people to submit projects, follow FB, what opportunities are available, send out meeting minutes
- Training and Education – JV and CH reviewed ideas for annual meeting and technical meeting presentations
  - State of PFAS
  - Historical covered bridge projects including highlight of Lebanon bridge
  - Asset management, GIS
  - Advocacy (telling your “story”)
  - Hiring
- Public Relations
  - Golf Tournament
  - DH and LB will start working on NHPWA newsletter to release before annual meeting
- Partner Reports
  - New England APWA
    - PW Week luncheon 3<sup>rd</sup> week in May
    - NE PW Institute under way
    - Consider options to partner with or align more closely with APWA regarding chapter or branch relationships
      - KB to follow up with NEAPWA
  - NH Water Pollution Control Association
    - Legislative breakfast 3/4/2020- Sean McDonald from NH Chronicle is keynote
  - NH Water Works Association – new Executive Director coming on board soon
  - NH Public Works Mutual Aid – quarterly meeting in April, working on 503(c) status
  - NH Primex – in process of updating their website, annual conference 5/18-5/21 at Mount Washington (conference free to members- accommodations at discount)
- Upcoming Meetings and Events
  - May Board meeting will be held at PW event (time/location TBD)- ML will update website
  - June 4<sup>th</sup> after annual meeting
    - PG will work with TC to confirm facility
    - Plow Rally/Mtn of Demos date TBD but typically Thursday before Memorial Day weekend
- PW motion to adjourn at 11:08 AM, KB second, all in favor.