



**NH PUBLIC WORKS ASSOCIATION**  
**Virtual Board of Director's Meeting**  
**June 19, 2020 9:00 am**  
**Meeting Minutes**

- Opened meeting of the NHPWA BOD at 9:00 am
- Quorum of:
- President Lisa Fauteux – City of Nashua
  - President-Elect Tim Clougherty – City of Manchester
  - Treasurer/Secretary Dan Hudson – City of Nashua
  - Lauren Byers – City of Nashua
  - ACEC Rep. – John Vancor – Hayner/Swanson
  - NH Water Pollution Control Association Rep. - Peter Goodwin – Tata & Howard
  - NHDOT Rep. – C.R. Willeke
  - Member at Large – Aaron Lachance – Hoyle, Tanner & Associates
  - Member at Large – Christina Hall – City of Lebanon
  - NH LTAP Rep. – Marilee LaFond
  - Rick Riendeau – Town of Milford
  - Britt Eckstrom- Wright Pierce
  - Scott Kinmond – Town of New Durham
  - Kürt Blomquist – City of Keene
  - Marilee LaFond – UNH T2 (joined later)
- Secretary's Report
    - I. Approval of February minutes – Tim motion to approve, Dan second, all in favor and approved.
    - II. Review Treasurer's Report - \$42,838.42 balance
    - III. Announcements and Updates
      - 1) Judy Pearson signatory has left NHMA – she recommended that we add Ashley Methot as our new signatory. Motion made by Dan, Tim second, all in favor and approved.
      - 2) Judy reached out to Lisa to see if NHPWA would like to continue with her privately to continue handling our books, after some discussion group decided to remain with NHMA
      - 3) Discussion was had about membership renewals and the need to reach out for dues and continued participation. Bill has created spread sheet with the names and known information about Public Works in all NH towns/cities. He will send to Marilee to forward to board. This list can be used to involve more members. Scott said Rick was willing to share Road Agent information for this purpose.
      - 4) Effort to designate Public Works as first responders discussed. Lisa suggested maybe petition or letter writing campaign from all towns. After letters and other attempts – no response from Governor's Office. Kürt discussed potential legislation and indicated that Perry Plumber resigned two weeks ago. Using local legislators to lobby for effort also discussed.
      - 5) NH Public works Memorial Clean-up – someone has already done clean-up – looks good for now. CR believes volunteers are currently maintaining memorial.

- 6) Annual Meeting – difficult to determine right now due to pandemic situation. Possible resurgence in the fall. Maybe virtual business meeting? Remote sessions for technical sessions? Pros and cons discussed. Looking for structured technical sessions but allows for interaction.
  - a. Potential to visit Nashua and share experiences with reopening communities, social distanced meeting with lunch outdoors
    - i. BOD, Tech Session (virtual with follow up outdoors?), Annual Meeting
    - ii. Logistics of following up field meeting directly after virtual meeting include travel time- perhaps make it separate days (virtual one day, follow up in field next day)
  - b. Consider a monthly one-hour virtual panel or similar virtual event
  - c. Proposal – 1) Schedule business meeting 2) Invite BOD to Nashua to chat face-to-face (or dial in for those that can't make it) to continue discussion
  - d. Tuesday July 28<sup>th</sup> Business Meeting via Zoom, Dan to manage Zoom registration and link, include date in Membership Info and invoices next week.
    - i. Also plan to remind members to submit contact info to continue building member email list
  - e. August 13<sup>th</sup> field trip cancelled
  - f. Determined not to reschedule Plow rally off-cycle of Mountain of Demos- cancel for 2020
  - g. Bridge Maintenance presentation- will consider further
  - h. Virtual cocktail hour – 1<sup>st</sup> or 3<sup>rd</sup> Thursday afternoon – 4 PM
    - i. Lisa will invite Nashua Health Officer to participate in dialogue
  - i. John - idea to share existing high-quality virtual training with membership – Marilee offered use of UNH T2 calendar and elearning catalog as appropriate as base to build upon
- 7) Partner updates
  - a. Per CR, NHDOT will offer to manage municipalities' LPA projects
  - b. NHWWA- Peter updated
    - i. Marilee to add Ian to NHPWA Board list and website
    - ii. Offering a variety of training
    - iii. Trade show 10/22
  - c. NH Water Pollution
    - i. Trade show moved to 10/25 at Nashua Radisson
    - ii. Golf Tournament still on 8/6 at Beaver Meadow
  - d. APWA NE- Kurt updated they're discussing how to re-engage with membership
    - i. NE Public Works Institute will be seeking support in managing program
  - e. Aaron – Mentioned Bluebeam PDF software, are other PW entities using it in NH?
  - f. Bill motion to adjourn, Scott second, all in favor, adjourned 10:31am.

Meeting minutes prepared by Lauren Byers and Marilee LaFond