



**NHPWA Board Meeting January 21, 2022
City of Manchester DPW and Zoom, 9am**

Meeting Minutes

- I. Open meeting of the NHPWA – 01/21/2022 at 9:08a
- II. Present:
 1. President Tim Clougherty – City of Manchester
 2. President-Elect Dan Hudson – City of Nashua
 3. Treasurer/Secretary - Christina Hall – City of Lebanon
 4. Past President – Lisa Fauteux – City of Nashua
 5. Public Sector Representative - Scott Kinmond – Town of Alton
 6. Member at Large - F. Adam Yanulis - Tighe & Bond
 7. Representative from NH LTAP – Marilee Enus
 8. Representative from NH Water Pollution Control Association– Peter Goodwin –
Tata & Howard
 9. Representative from Primex - Dave Witham
 10. Representative from NHDOT – C.R. Willeke
 11. Representative from the NH Water Works Association - Bill Boulanger – City of
Dover
 12. Representative from the NH Water Works Association - Ian Rohrbacher – City of
Rochester
 13. State Director Representative of the New England Chapter APWA - Kürt Blomquist
– City of Keene
 14. Member of the NH Consulting Community - John Vancor on behalf of ACEC-NH -
Hayner/Swanson, Inc
 15. Member at Large – Aaron Lachance – Hoyle Tanner
 16. Member at Large – Britt Eckstrom – Wright-Pierce
 17. Tom Boudreau
 18. Amelia DeGrace
 19. Chris Theriault
 20. Jason Rucker

21. Jillian Semprini
22. Sam Fortier
23. Stacey Grella
24. Steve Reichert
25. Tobias Shea
26. Todd Croteau

- III. DH will summarize November meeting minutes and all items are revisited in course of meeting on January 21, 2022
- IV. Review and Approval of Treasurer's Report
 - a. CH shared highlights and will send full report.
 - b. \$61,000 in balance, may not include some prior approved sponsorship distributions (discussed again further in meeting and below minutes)
 - c. KB move to accept treasurer report, AY second, all in favor.
- V. Announcements, Updates, Discussion Items
 - 1) Changing bylaws to allow electronic (email) or phone polling of board when it's determined by the executive board that it's in the best interest of NHPWA to vote electronically or by other means (Such as urgent financial requests, etc.)
 - a. Although virtual vote won't be norm, helpful to have option in place as needed
 - i. Consideration for remaining accessible – ensuring time for everyone to participate electronically or mail in a vote
 - b. DH will draft changes for review at next meeting and vote at annual meeting.
 - i. Change to bylaws requires notice to membership at least 30 days prior to vote and vote should be well documented
 - 2) NHPWA Sponsorship request for \$300 for legislative breakfast removed from vote, as per PG and AY March 9th breakfast is cancelled at this time
 - 3) NSPE-NH Sponsorship \$250 for engineering conference, DH motion to accept, BB second, all in favor and item passes. CH to request check.
 - 4) Definition, cost and term of sponsorships – Board determined to operate sponsorships on a calendar year basis – January through December
 - a. Need to build in outreach ahead of a sponsorship renewal to remind and invite agencies to sponsor again
 - i. If someone joins mid-year, they can sponsor based on the AI A Carte options

- ii. For those who are current sponsors through Sept 2022, we will run those through all of calendar year of 2022 (through 12/31/2022) and in September we'll send out a reminder to sponsors that they should plan to renew Jan 2023 if they wish to
 - iii. TC motion, SK seconded, all in favor and motion passes
 - iv. Add this to list of bylaw changes
- 5) May meeting tentatively scheduled for Thursday May 19th, 2022
 - a. Planning for IJJA and ARPA funding
 - i. Transportation and Water, could expand to community enhancement, social justice, and other ARPA areas of funding
 - ii. CRW and AY will consider potential speakers from NHDOT and NHDES for this topic and KB will reach out regarding Northern Border funding
- 6) Entry Level Driver Training reminder
 - a. TC shares awareness that if you have drivers who have not taken written, they will be grandfathered under prior rules IF they take and pass written exam prior to the deadline
 - b. ME shares reminder of availability of possible "Theory" portion model content from Clear Roads
- 7) SB325 First Responder Designation – eight senators have signed on as co-sponsors, may come up in early to mid-February so continue to be alert to opportunities to represent and support this bill
- 8) Essential Worker Designation, benefits, HB1494 still in process
- 9) Annual budget adoption – we should circulate to membership for a vote
- 10) NHMA contract renewal – was voted on in November 2021 and authorized to renew. Small increase in price and otherwise similar contract terms.

VI. Partner Reports

- 1) UNH T2 - join UNH T2 for a dialogue on Feb. 2 on Apprenticeship Opportunities in NH
- 2) New England APWA –
 - a. April 20th - NEAPWA Spring Conference in Rentschler Field, East Hartford, CT
 - b. April 27th - Administrative Assistant Professional Workshop at Grandview Farm, Burlington, MA

- c. May 11th VT Municipal Equipment Show and Field Day Sponsored by APWA/New England Chapter at Barre Municipal Civic Center, Barre, VT
 - d. May 18th - NPWW Member of the Year and Awards Luncheon at Granite Links Golf Club, Quincy, MA
 - e. June 15th-17th NEAPWA Summer Conference at Red Jacket Beach Resort, South Yarmouth, MA
- 3) NH Water Pollution Control Association – Annual breakfast is cancelled, trade fair may be pushed out
- a. HWPCA is active in promoting HB 1134 An act to establish a Commission to study proper labeling of non-dispersible wipes and their disposal.
 - i. https://gencourt.state.nh.us/bill_status/legacy/bs2016/bill_status.aspx?lrs=2097&sy=2022&sortoption=&txtsessionyear=2022&txtbillnumber=HB1134
- 4) NH Water Works Association – Public Fluoridations HB611 tabled, Lead and Copper rule effective 12/21 and NHDES suggests municipalities start lead service line inventory ASAP, NH State-Level Manganese Enforcement, Unregulated Contaminant Rule #5 Registration for Utilities is starting, stay aware of funding opportunities and deadline
- a. Construction Career Days 8/3 Location TBD
 - b. Annual Trade Show & Expo 10/20
- 5) NH DOT – NHDOT working on IIJA funding opportunities
- 6) NH Public Works Mutual Aid – NHPWA has an open seat on NHPWMA Board, activations after summer flooding events, support included physical items like barriers, but also requests for contact information for pipe, etc. Exploring opportunities to plug in coordinators to assist during activations.
- a. Wednesday 3/23/2022 virtual session An Introduction to NHPWMA and Other Components for Public Works' Resiliency During Emergencies
 - b. Please let NHPWMA know if there are other training needs or suggestions

VII. Other Business

- a. BB shared efforts of Clean Sweep Panel to work towards a credit for municipalities for advanced leaf pickup programs and street sweeping

VIII. Motion to Adjourn from SC, BB second, all in favor. Meeting close 10:19am.

IX. Next meeting: Feb. 18th at 9 am at Tighe & Bond Portsmouth

Meeting minutes created by Marilee Enus