

NH Public Work Mutual Aid Program BOD Meeting

Date: April 21, 2021

Time: 1:00 PM

Location: Virtual Meeting on Zoom



Meeting Minutes

Call to Order/Establishment of Quorum - Meeting called to order 1:02 PM

Present:

- Alan Coté
- Johnna McKenna
- Bill Herman
- Caleb Dobbins
- Kürt Blomquist
- Stephanie Nistico, NHDES
- Marilee LaFond

Election of Officers

- AC motion to nominate Kürt Blomquist Chair of NHPWMA, BH second, all in favor and motion passes. KB elected NHPWMA Chair for two-year term.
- Motion from KB to elected Johnna McKenna Vice Chair of NHPWMA, seconded by AC, all in favor and motion passes to elect JM NHPWMA Vice-Chair for two-year term.
- *OPEN*: Treasurer/Secretary role
- ML update website to leave treasurer open,
- Secretary/Treasurer will need to update signatures including with bank and NHMA once in place.
- Send these meeting minutes to NHMA once approved as documentation for Board change.
- ML to update website.

Secretaries Report & Minutes

- KB motion to approve February meeting minutes, JM second, all in favor, motion carries, and February 2021 meeting minutes are approved.

Treasurers Report

- KB will send out the NHPWMA financials report from NHMA.

Membership and BOD Development

- Discussion around engaging new Board participation, as well as filling open representative seats including for those who have retired or left partner organization.
 - Open seats may include:
 - Representative from the NH Public Works Association - Dennis McCarthy
 - Representative from the NH Building Officials Association- P. Michael Dorman

- Director of the NH Office of Emergency Management (or designee) - Alexander Marinaccio
- Consider building an educational component into the opening of each Board Meeting to generate participation amongst members, may also provide a networking opportunity.
- Make a call to personally invite someone from a member organization to join the BOD meeting.
- Raise awareness of how participating in a professional association Board like NHPWMA is a win-win for the association, industry, and individual professional development.
- ML and KB to include article in upcoming UNH T2 newsletter
- ML will review who is on UNH T2 200+ RS hours list, from a NHPWMA member organization, and might be interested in participating on Board as part of Advanced Master Roads Scholar “capstone” project.
- Utilize 24-7 contact list to encourage participation, attendance.
- BOD to introduce new DPW Directors, Road Agents, water operators, others in PW to NHPWMA.
- Implement periodic reminder emails, share BOD meeting dates, information etc. with members.
- What would you do IF – campaigns to share events that have occurred in and around NH/US in which mutual aid was critical- perhaps align with National Preparedness Month, Hurricane Month, etc.

Mutual Aid Conference - October 15, 2021

- Discuss agenda, confirmation of details at next meeting.
- NHEM, EPA, or similar to run a tabletop exercise.
- Primex - review workers compensation coverage, insurance carrier coverage, when responding to mutual aid through NHPWMA membership
- Meteorologist or similar
- SN to draft a Save the Date for October meeting along with invitation to next NHPWMA BOD Meeting

Mutual Aid App

- ML shared possible vendors, KB will inquire what others in emergency management network may utilize, JM to reach out to possible vendors.

Reminder of other upcoming events that may be of interest.

- R1 EPA/EMAC Workshop 4/29/21 0 All day webinar Region 1 EPA workshop to help New England states meet and discuss EMAC process, WARN program, and mutual aid across state lines.
- Next Meeting - Wednesday June 16th at 9a- ML sent Zoom meeting details.

BH motion to adjourn, AC seconded, meeting adjourned at 2:18 pm

Meeting minutes prepared by Marilee LaFond