

NHPWA Board of Directors Meeting – AML Meeting Notes

March 18, 2022; 9:00am – 10:45am @ Hoyle Tanner Manchester NH Office

Attendees:

In Person:

- Lisa Fauteaux
- Dan Hudson
- David Witham
- Tim Clougherty
- David Witham
- Aaron Lachance
- Adam Jacobs – Goffstown
- Adam Yanoulis

Virtual:

- John Vancour
- Peter Goodwin
- C.R. Willeke
- Ian Rohrbacher
- Britt Eckstrom
- Christina Hall

Notes:

- I. Approval of February minutes:
 - a. A. Yanoulis motion; D. Hudson seconds; motion carries
- II. Review and Approval of Treasurer's Report
 - a. C. Hall: Some accounts are 90+ overdue
 - i. Send out some notices re: payment?
 - ii. Tim suggests BOD review the list and reach out if you know someone on the list that is overdue
 - b. \$60k fund balance
- III. Announcements, Updates, Discussion Items
 - 1) Changing bylaws to allow electronic (email) or phone polling of board
 - a. Dan H. developed draft revisions and presented to BOD
 - i. See Meetings; PG. 3 (Article VI, Section 4 & 5)
 - ii. General discussion of these revisions
 - b. Do we need to comply with RSA 91a?

- i. These laws are for non-profit organizations; they incorporate various meeting requirements that have not been incorporated into these suggested electronic meeting revisions
 - ii. Check if other organizations (NHWM, NHWPC, etc.) are considered RSA 91a entities – if so, NHPWA most likely is as well
 - 1. D. Witham suggest getting legal opinion on this if there is any question
 - iii. Filing of bylaws with the Secretary of State’s office also?
 - 1. Need to re-file if we make changes?
 - 2. Want to make sure our tax filing status is protected
 - a. These changes are not likely to impact that
 - c. Tim C. suggests that we should bring these proposed changes before the Board
 - d. David Witham moves that with the redline amendment discussed here, adding “be” to Article 6 Section 5, that the Board adopt the suggested revisions to the Bylaws and present to the membership at the May meeting; Dan Hudson seconds; motion passes.
 - e. Dan H. will forward to Membership for review in advance of meeting
- 2) May meeting planning:
- a. Renee Pelletier (NHDES) has confirmed
 - b. CR / NHDOT
 - i. CR will provide an update on Federal funding and how NHDOT is handling
 - ii. He May also touch on if there are other infrastructure monies coming to Towns and for what, but has not done legwork yet
 - c. Some discussion of perhaps a presentation on local/municipal funding sources
 - i. Sources of direct funds to municipalities?
 - 1. Just being delivered, or do they have to be applied for?
 - 2. Lisa F. – Nashua is using some funds for affordable housing
 - 3. Adam Y. – Originally intended for retrofitting schools, payroll protection. Towns that are getting it know they are getting it. Funding has morphed from the original intent.
 - a. On water side, originally intended for stabilizing rates and backfilling system costs

4. Tim C. – up to \$10M for revenue replacement. Other stuff too – neighborhood enhancement (sweeper, signage, roadway improvements), ventilation in schools
 5. Provide a reminder of known programs, application due dates, funding program parameters, etc.
 - a. Also, get your preapplications in!
 6. Make this a roundtable discussion
 - a. Lisa F. offers to ask Tim Cummings, City of Nashua Finance Director, to come speak on this topic
 - i. Tim C. confirms during meeting
 7. NHDES will be holding a week-long workshop in April on funding programs thru them
 8. Anyone from our Legislator's offices that could speak? Shaheen?
 - a. Maybe someone from NHMA instead?
 - i. Margaret Burns - Executive Director
 1. David Witham will contact her
- ii. Workforce development?
 1. Even if just a small segment
 - iii. Linda Grier – F&O
 1. Maintenance & construction of Green Infrastructure, stormwater
 2. John V. suggests holding until Fall?
 - a. No, can fit in May meeting.
 3. YouTube 'Friendly Maintenance' video
 - iv. Manchester RAISE Grant
 1. Tim C. has a canned presentation that he could give
 - v. Inflation, supply chain, scheduling, etc.
 - vi. May Meeting Schedule:**
 1. 9-9:15 – Intro and opening remarks
 - a. Tim C.
 - i. RAISE Grant
 - ii. Speak to First Responder situation
 2. 9:15 - 10:15 – Safe Driver Training & Green infrastructure (F&O)

- a. Tim White from FMCA
 - i. Dave Witham to contact
- b. Linda Greer, F&O
3. 10:15 – 10:30 Break
4. 10:30 - 12:00 – IJJA/Fed Funding (“Show me the Money” – panel discussion)
 - a. Tim Cummings – City of Nashua, Economic Development Director
 - b. Renee Pelletier – NHDES
 - c. CR Willeke – NHDOT
 - d. Margaret Burns – NHMA (or other rep from NHMA)
 - e. Other??
5. 12:00 – 12:45 Lunch
6. Annual meeting (advertise as ‘Following Lunch’ so people don’t leave early)
7. Golf
- d. SWAG discussion
 - i. Fold-up box/bag
 - ii. Cooler tote
 - iii. Lunch bag/cooler
 - iv. Pens
 1. Marilee is handling that
 - v. Putting SWAG up for sale on the website?
 1. Better from an inventory standpoint?
 - a. LL Bean will do this on your behalf; also Lands End
 - i. Tighe & Bond does this
 - ii. Initial setup required
 - iii. Membership total?
 1. A few hundred active members
 - vi. NED to research the local vendor; AML to research LL Bean
 - vii. Consider a higher-end gift for speakers
 1. ~20 speakers, annually (on the high end, conservative estimate)

- 3) Entry Level Driver Training update
 - a. Manchester is becoming a Certified Training site
 - i. Via a self-certification program through Federal Motors Carrier Association
 - 1. Tim White is the local rep
 - ii. Most of Nashua's hires are CDL-B (so this isn't required)
 - iii. Will contribute to workforce issue / shortage
 - iv. T2 has done some work in this arena
 - v. Include as a segment in May meeting
- 4) SB325 First Responder Designation
 - a. Passed the Senate; moving to House
 - i. Crossover meeting is Thursday, March 31
 - ii. Public Hearing upcoming; encourage membership to attend and speak in favor of legislation
 - 1. Committed support speakers?
 - a. Could use some help
 - b. Scott Kinmond has volunteered
- 5) HB 536
 - a. Tim C. had trouble submitting testimony (desktop and iOS device)
 - i. Suggest in-person attendance
 - b. Hearing was yesterday; outcome not known
- 6) New Business
 - a. Adam Y:
 - i. NE APWA held a planning session on Wednesday. Looking to create a sub-chapter.
 - 1. Reach out to areas within 5 states and be more active with membership
 - a. NE Chapter targeting western MA, VT, RI and western NH, North of NH
 - b. Wednesday 5/11/22 meeting in Montpelier VT
 - 2. Partnering meetings w/ NE APWA; perhaps a future meeting (NE APWA) in NH
 - a. Summer conference that was done on Cape, for example

- b. Britt E: Elections for Board Members at Annual Meeting
 - i. How to develop ballot?
 - 1. Past president needs to Chair a nominating committee
 - 2. Tim to work with Marilee to develop something and pass along to Lisa F. before next meeting
 - a. Adam Y., Aaron L., Britt E. up for re-election

IV. Partner Reports

- 1) NEWWA, NHWPCA, and others looking to create a partnership similar to Bayworks in San Francisco
 - a. See AML notes from previous meeting
 - b. Name would probably be “New England Water Works”
 - c. Member utilities
 - d. www.bayworks.org
 - e. Consider having reps from that group speak at a future meeting
 - i. Don Ware from Pennichuck is leading the committee
- 2) UNH T-2
 - a. None
- 3) New England APWA
 - c. See new business
- 4) NH Water Pollution Control Association
 - a. Peter G:
 - i. 4/16/22 is Wild NH day at NHF&G in Concord
 - ii. 5/20 is Trade Fair at
 - iii. 6/24 Summer Mtg at Ellacoya
 - iv. 8/4 is Ops Challenge Fundraiser @ Beaver meadow
 - v. 8/16 Fisher Cats
 - vi. 9/23 Fall mtg Keene
 - vii. ??? mtg - TBD
 - viii. Will support SB 325 meeting when set
- 5) NH Water Works Association
 - a. Check website for training & roundtables
 - b. Exam prep courses for
 - c. Leadership round table in Rochester 4/20
 - d. Increasing email blasts and newsletters; looking to expand membership
 - i. Perhaps NHPWA to consider same
 - e. SAG program, PFAS regs and funding, partnering with other organizations
- 6) NH DOT

- a. Just approved the removal of the rate cap for consultants
 - i. All projects
 - ii. If existing contract, will not apply
 - 1. But will be effective for amendments
 - iii. Effective immediately, when released
 - b. Also, indirect labor rate approval guidance forthcoming
 - i. Increasing the value up to \$200k for not needing an audited OGH
 - c. LPA training upcoming 4/5 – 4/6
 - d. \$6.75M per year for 5 years for local bridges @ 100% (no match)
 - i. Used on ex projects to accelerate program
 - ii. Open solicitation for bridges
- 7) NH DES
- 8) Municipal Management Association of NH
- 9) NH Road Agents Association
- 10) NH Consulting Community
- 11) NH Public Works Mutual Aid
 - a.
- 12) NH Primex
 - a. Annual conf/summit 5/11-12; pre-conference on 5/10/22
 - b. Agents back in field now
 - c. Phil Saints retired; Derek Martel replaces in May
- 13) NH Municipal Association
- 14) ACEC
 - a. 4/21 is joint NHDOT / ACEC Technical Exchange Conference
- V. NH PW memorial clean-up
 - a. P. Goodwin to discuss clean-up event
 - b. New names on the memorial and a re-dedication
 - c. P. Goodwin to report at next meeting
- VI. Upcoming Meeting and Events
 - 1) Establish April meeting date and host location
 - a. Host:
 - i. NHDOT in Concord – JO Morten Building
 - ii. 4/15/22 @ 9:00am; room TBD
- VII. Adjourn
 - a. David motion, Adam seconds