



NHPWA Board Meeting Friday, August 26, 2022
Alton Bay Community Center
Meeting Minutes

1. Called to order at 9:25 by TC
2. Present:
 - President Tim Clougherty – City of Manchester
 - President-Elect Dan Hudson – City of Nashua
 - Secretary Treasurer-Christina Hall- Town of Hanover
 - Public Sector Representative - Scott Kinmond – Town of Alton & UNH Technology Transfer Center
 - Representative from the NH Water Works Association - Ian Rohrbacher – City of Rochester
 - Member at Large – Britt Eckstrom – Wright-Pierce
 - Member of the NH Consulting Community - John Vancor, on behalf of ACEC Hayner/Swanson, Inc
 - Representative from NHDOT - C.R. Willeke – NH Department of Transportation
 - Representative from NH Primex - Dave Witham- Primex
 - Guest - Chaz Newton - Manchester DPW
3. March Meeting Minutes –
 - Annual Meeting:
 - Discussion regarding the May 2022 Annual Meeting minutes, it was noted that AY, BE, and AL were elected to At-Large positions for 3-year terms.
 - DH to send Marilee Enus the voted revised By-laws for posting to website
 - TC to draft meeting minutes for review/approval.
 - DW motion to approve March minutes, DH seconded, motion approved unanimously
4. Treasurers Report:
 - CH reviewed the financial statement which has a balance of \$61K+.
 - DH made motion to accept treasurers report and DW seconded it. Motion unanimously approved.
 - The Board discussed sponsorships and write of outstanding dues.
 - DH made a motion to write off / forgive unpaid dues for the 2021 fiscal year. JV seconded the motion. Motion unanimously approved.
5. Fall Technical Meeting
 - Discussion regarding doing a technical meeting in early November 2022. The Board would like to do a shared calendar on or web page which for association and partner agencies can post meetings, conferences etc. Board is hoping ME could provide feedback and if T2 could support.
 - Update from Marilee Enus 9/22 – Will review opportunity to utilize the existing UNH T2 web calendar, which includes some partner events, for this purpose. <https://t2.unh.edu/learning/t2-training-calendar> Could potentially rebrand it to be a more encompassing title – Training and Upcoming Industry Events.
 - Can also pursue with UNH IT adding a calendar to similar to UNH T2’s directly into the NHPWA page as well as review options to maintain it
 - After discussion the Board by consensus agree to do a technical tour of Bridge project in Peterborough, with lunch at local eatery and lunch provided by NHPWA, as a group building event: Dates of 10/21 with alternate 10/28.
 - CRW and AL to coordinate with Peterborough and work on local eatery.

- DW made motion to approve group event with tour of Peterborough Bridge Project tour and lunch provided by NHPWA. (unclear if there was a second or agreement on motion)
6. Go Fund Me:
 - TC and SK spoke to the request by NH PW Memorial to close the Go Fund Me Account and the Amazon Smile and to transfer any outstanding fund to the NH PW Memorial committee.
 - DW made a motion to close the NH PW Memorial Go Fund Me Account and Amazon Smile account and disperse any funds collected to the NH PW Memorial. Dan Seconded the motion. Motion approved unanimously. CH will coordinate with NHMA and Dave Rodriguez of NH PW Memorial.
 7. Plow Rally-
 - Discussion regarding the NE APWA Plow Rally. No one had any information regarding it. SK mentioned that we did not participate in NH Road Agents Mountain of Demo's, but should attempt to re-engage with the Road Agents.
 8. Construction Career Days- 9/22-9/23
 - Plow Course- DW and SK agreed to set up and manage. SK to reach out to Catherine. TC will bring trailer with plow rally props, SK to bring Truck with Plow, wing and spreader.
 - DH made motion to provide \$1,000 in a sponsorship support of CCD, seconded by CH. Motion approved unanimously. SC notified Catherine of donation.
 9. Scholarship Program
 - TC brought up his desire to have the association set up for a scholarship to benefit the PW Community, or those looking to become involved in the public works profession. Broad education spectrum from technical to MPA. SC provided the scholarship for PW employees for education and spoke to how benefited from assistance in attending the APWA Ice & Snow Conference.
 - DW recommended a subcommittee to establish criteria for scholarship and review of applications. DH agreed to chair and JV, DH and SK to serve on committee, and we will ask Marilee Enus to check archives for previous scholarship info and application. Target for Spring 2023.
 10. Partner Reports
 - NHLTAP- T2- SK reported on the behalf
 - PW Jumpstart
 - Snowfighter Seminars- panelist for liquids, RWIS and other innovations.
 - Looking for someone to develop and instruct on Traffic Signal 101
 - T2 new website
 - Open FT Program Coordinator role for western/northern area.
 - APWA- KB at PWX
 - NHWPCA
 - NHHWA- IR reported training for small system round table sessions in September. Leadership round table, second session upcoming. Peer review for Grade 3-4 operators at Pennicuck 9/14, Small system operator training 10/4, expo 10/20, working on Grade 2 curriculum rural water works.
 11. NHDOT- CRW reviewed SB401 with \$30M surplus money to fund under HBG criteria and funds were distributed in August and can be used under the guidelines of HBG. The \$36M in bridge aid to be distributed by year end and is for only bridge projects.
 12. NHDES- BE advised the DES is doing storm water survey
 13. NHMMA- SK to reach out to association for rep, as representative Bill Herman passed away recently.
 14. NH Business Group- ACEC Business development
 15. NH Road Agents- TC to reach out for Rep.
 16. Primex- DW reported several trainings in the works, calendar is out, register early- big push on cyber security.
 17. Other Business
 - Membership 2022-2023

- CH brought up Membership invitations. SK mentioned mentorships, and DH mentioned waiving first year dues. TC will do annual membership letter for dues of current members and one for new members.
 - DW made motion to waive the dues for new members for 2022-2023, DH seconded the motion and the motion was approved unanimously.
 - NHPWA Swag
 - DW made a motion, seconded by JV for Marilee Enus to spend up to \$1000 on NHPWA swag for meeting and membership giveaways and restock. Motion approved unanimously.
18. Adjournment- Motion by DW, seconded by SK and was unanimously approved.

Next Meeting 9/22 at 1p at CCD, New Boston.

Dates to remember: CCD 9/22-9/23

Meeting minutes created by Scott Kinmond and Marilee Enus