



**NHPWA Board Meeting
Friday, March 17, 2023
25 Triangle Park Dr, Concord, NH
Meeting Minutes**

1. Called to order at 9:35 by KB
2. Present:
 - President-Elect Dan Hudson – City of Nashua
 - Secretary Treasurer-Christina Hall- Town of Hanover
 - Past President- Lisa Fauteux- City of Nashua
 - State Director Representative of the New England Chapter APWA- Kurt Blomquist - City of Keene
 - Public Sector Representative - Scott Kinmond – Town of Alton & UNH Technology Transfer Center
 - Member at Large – Britt Eckstrom – Wright-Pierce
 - Member at Large- Aaron M. Lachance, P.E. Hoyle, Tanner & Associates, Inc.
 - Representative from NHDOT - C.R. Willeke – NH Department of Transportation
 - Representative from NH Primex - Dave Witham
3. Approval of February Minutes:
 - KB made a motion to approve February 2023 meeting minutes. SK seconded the motion. Motion unanimously approved.
4. Review and Approval of Treasurers Report:
 - CH reviewed the financial statement which has a balance of \$54k+.
 - The Board discussed the report that was emailed to board members.
 - KB made a motion to approve the treasurers report. LF seconded the motion. Motion unanimously approved.
 - Discussion ensued regarding access to the Citizen's Bank account. Board members with signatory power at Citizens Bank are the President- Tim Clougherty, President Elect- Dan Hudson, Treasurer/Secretary - Christina Hall, and Pam Valley (NHMA Administrative Assistant).
 - KB made a motion to approve the members with signatory power at Citizen's Bank. CW seconded the motion. Motion unanimously approved.
5. Announcements, Updates, Discussion Items:
 - Confirmation of future meetings
 - Next Board meeting April 21, 2023 from 12:00 - 2:00pm in Portsmouth
 - NHPWA Annual Meeting May 18, 2023 from 9:00 - 11:00am in Manchester
 - Establish topics and speakers for Technical/Annual Meeting
 - Timothy Clougherty (not present) indicated via email that he has a topic related to solar power in municipalities.
 - CH mentioned lead service lines related to the Oct. 2024 federal deadline requiring all water providers to inventory their service lines containing lead. Representative from the NH Water Works Association- Ian Rohrbacher was volunteered to look into this topic (IR not present at meeting).

- The board discussed workforce development issues as a topic. Discussion about having a panel discussion featuring a diverse group including representation from small and large municipalities, a human resources professional, and someone from APWA. DW to find a human resources professional for the discussion. Representative from the NH LTAP - Marilee Enus is a possibility as she previously worked in human resources.
 - The lunch speaker/topic was discussed. PFAS was mentioned. Issues with composting PFAS and waste with PFAS was also mentioned. SK mentioned having someone from NHDES be a speaker to discuss the PFAS topic. KB will reach out to Johnna McKenna at NHDES.
 - Other topics to research included asset management, solid waste and changes in recycling, styrofoam recycling, and food composting.
 - The board also discussed sending out save the date information for the annual meeting.
 - Election of new officers at Annual Meeting: President, President Elect, Treasurer/Secretary and (2) Public Sector Reps. Expire June 30
 - Nomination committee is LF, SK, and KB. They will work on a ballot.
 - NHPWA Scholarship Committee Update:
 - The scholarship committee is KB, SK, JV, and FAY and has met twice.
 - The committee looked through the previous application and reestablished it.
 - The application deadline is June 15.
 - Up to three scholarships up to \$1500 each.
 - Applicants must be NHPWA member.
 - A webpage will need to be established, UNH T2 may be able to assist with this.
 - DW made a motion to approve the scholarship application. KB seconded the motion. Motion unanimously approved.
 - Membership and sponsorships-mailings sent:
 - BE sent a mailing out to renew memberships for 2022-2023 members.
 - Membership letter went out with invite to renew membership, offered free membership for new members.
 - Received renewals – 22 municipalities renewed, 8 business memberships, 24 individual memberships totaling \$4250.
 - Working to get membership letter out for 2023-2024 memberships.
 - The board discussed the process for welcoming new members. Currently there is no process for welcoming new members. Discussion of a welcome letter from the president, sticker, and magnet. BE will look into this.
 - Sponsorship opportunities – BE will look into reaching out to previous sponsors to gauge interest in continuing their sponsorship.
 - New Business
 - None

6. Partner Reports:

- NHLTAP- T2- SK and Lee Cooper provided an update.
 - New Road Safety Advocate Program
 - New Advanced Master Roads Scholar Points Based Capstone
 - Lunch2Go
 - APWA Replays
 - Upcoming workshops – virtual and in person
 - UNH T2 team will be attending 2023 NLTAPA Northeast Region Conference in May.
- New England APWA – KB provided an update.

- Discussion about combining professional development knowledge committee with education and training committee.
 - Upcoming April 19 spring conference in East Hartford, CT
 - Looking at becoming more active with workshops in western MA and western NH, Connecticut River Valley, Connecticut, and Rhode Island.
 - Vermont Equipment Field Day show on May 10.
 - PW luncheon May 24th in the Boston area.
 - Summer conference at the Seacrest in Falmouth June 21-23.
 - Chapter Connects webinars – they are looking into adding CEUs for 1 hours sessions.
 - Scott mentioned that he connected with Frost Solutions and had them come to Alton where he is demoing their product. They were part of a the last NEAPWA Chapter Connects webinar.
- NH Water Pollution Control Association
 - Peter Goodwin was not present at the meeting but provided an email update.
 - Thanks to NHPWA for being a sponsor of the Legislative Breakfast on March 08, 2023.
 - NH HB212 - Appropriating funding for investigations, testing, and monitoring relative to per- and polyfluoroalkyl substances – \$2 million for FY 2023
 - NH HB311 –making an appropriation to the department of environmental services for eligible wastewater projects - hearings have been positive, lobbying for the full \$30 million.
 - Highlighted upcoming events – May 1 Clean Water Week
 - Highlighted upcoming meetings - Apr. 14 - Trade Fair w/ Board Meeting, May 11 – Board Meeting
- NH DOT
 - CW provided an update.
 - Discussed commissioner changes and other changes in personnel.
 - Letters were sent to 65 communities asking if they are interested in funding for bridges in their community.
 - 26 communities responded yes, a few responded no.
 - Funding won't start until 2026 or 2027.
 - They will be able to fund about 21 or 22 projects.
 - Discussion ensued about EV funding in NH.
- NH Primex
 - DW provided an update.
 - The annual conference is in May in Portsmouth.
 - They have a busy training season coming up.
 - The Primex offices are in the final phase of renovations.
 - They would like to host a future NHPWA meeting once renovations are completed.
 - NH HB232 - Adopting section 1910 OSHA standards for public sector employees in New Hampshire. NHMA opposes this bill as it would be an administrative burden, OSHA standards are different than state standards. Public Works employees would be in a lot of training if there were OSHA standards which would be burdensome, especially to smaller municipalities.
 - There was discussion about eliminating qualified immunity for municipalities.
- NH Public Works Mutual Aid
 - Alan Coté was not present, but KB provided an update.
 - There is an open position on the board, KB asked if anyone is interested to please reach out.
 - It has been a struggle fill positions.
 - NHPWMA is paying dues for all members in 2023.

- Annual conference in November, NHPWMA will be hosting three technical sessions.
7. Other Business:
 - None
 8. Adjournment at 11:21am- Motion by DW, seconded by KB and was unanimously approved.

Next meeting April 21, 2023 from 12:00 - 2:00pm in Portsmouth
Annual Meeting May 18, 2023 from 9:00 - 11:00am in Manchester

Meeting minutes created by Lee Cooper