



25 Triangle Park Drive  
Concord, NH 03301

## Training or Education Scholarships

**Scholarship Amounts: Up to \$1,500**  
*(Subject to Funding Availability)*

**Application Deadline: April 19, 2024**

Each year, the New Hampshire Public Works Association awards Training or Education Scholarships to public works employees. Up to three scholarships are awarded in amounts not to exceed \$1,500 each. Applicants can be a NHPWA Member, an employee of a NHPWA Member Community or Consulting Firm, or a non-Member with a Letter of Recommendation from a Member.

The purpose of the scholarship program is to encourage workers throughout the public works community to take steps to improve their job performance, further their careers, and work to better our industry. Eligible activities include conferences, courses, certification programs and seminars.

Applications for the NHPWA Training or Education Scholarships will be accepted through April 19, 2024 and can be found on the NHPWA website at the link below. Applications must be submitted in PDF format and received by 11:59 PM on the due date in order to be processed and considered.

<https://t2.unh.edu/NHPWAScholarship>

### **A. General Eligibility Criteria:**

1. Applicant must either be: (1) a NHPWA Member; (2) be employed at a Member community or consulting firm; or (3) a non-member who has received a letter of recommendation from a Member.
2. Any applicant that is an employee of a Member community must have been employed by the member community for at least twelve (12) consecutive months.
3. Awards must be applied to a training or seminar applicable to public works or public works operations, or to the education and/or development of public works officials or employees.
4. Scholarships are awarded in amounts not to exceed \$1,500. However, the NHPWA reserves the right to award scholarships for varying amounts depending on the nature of the application and the overall positive benefit to the greater public works community.
5. Upon receipt of an award, the recipient must provide or attend training within one year of the award or the funds will be forfeited by the recipient. No transfer of funds will be allowed.

6. Upon completion of the planned training or education session, the scholarship recipient must provide a written summary of the event to the NHPWA Board of Directors for inclusion in NHPWA's newsletter. Alternatively, the recipient may offer to present information gathered at the training/event at an NHPWA Technical Session as a means of providing learned information to the greater public works community. Event summary of subsequent presentations shall be completed within 45-days of the completion of the approved event.

**B. Application Evaluation Criteria:**

The following criteria will be used by NHPWA as the basis for selecting scholarship recipients:

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|--|------------------|
| 1. Statement of Applicability                                  | 20 points        |
| 2. Letter(s) of Recommendation                                 | 20 points        |
| 3. Demonstrated Benefit to Public Works Community              | 30 points        |
| 4. Benefits to Individual/Professional or Personal Development | <u>30 points</u> |

Total: 100 points

**Application Packages must be emailed in PDF format to [nhpwascholarships@googlegroups.com](mailto:nhpwascholarships@googlegroups.com) and received by 11:59 PM on April 19, 2024 in order to be processed and considered.**