



## **BOARD OF DIRECTORS MEETING**

**February 7, 2024, 9:30 AM**

**New Hampshire Municipal Association  
Androscoggin Meeting Room**

### **MINUTES**

- I. Open meeting of the NHPWA
  - a. President Hudson called the meeting to order at 9:34 a.m. and asked all present to introduce themselves.
    - Dan Hudson- City of Nashua- President
    - Christina Hall- Town of Hanover- President Elect
    - Ian Rohrbacher – City of Rochester- Sec/Treasurer
    - Scott Kinmond- Town of Alton & T2- Public Sector Member
    - Dave Witham- Primex
    - Adam Yanulis- Tighe & Bond
    - Alan Cote- Town of Derry- NHPWMA
    - CR Willeke- NHDOT
    - Krista Larson- NHDES
    - Aaron LaChance– Hoyle & Tanner
    - Britt Eckstrom- Wright –Pierce
    - Sam Fortier- CMA Engineering
    - Peter Kohlmi- City of Concord
- II. Approval of November 16<sup>th</sup> minutes
  - a. Minutes were reviewed, Motion by C. Hall to approve as written, A. Cote seconded. Approved, with 2 abstentions for not attending.
- III. Review and Approval of Treasurer’s Report
  - a. I. Rohrbacher presented December Financials, a 12/31/23 Year-end date total of \$67,851. I. Rohrbacher noted that the PayPal transfers will occur monthly. Motion by A. Cote to accept the Treasurers Report, seconded by C. Hall. Motion passed.
- IV. Announcements, Updates, Discussion Items
  - 1) Engineers Week – EOY award & sponsorship
    - Pres. Hudson announced that the NHPWA nomination of Kurt Bloomquist for

Engineer of the Year was accepted and selected. D. Hudson has prepared and sent out a press release, and the award will be presented at the Banquet on 2/22/24. Congratulations to Kurt!!

- Pres. Hudson made a motion to approve a Gold Sponsor of \$400.00 for the Engineer Society – Engineer Week event. Seconded by A. Yanulis, and approved unanimously.

2) NHWPCA Legislative Breakfast – sponsorship

- Peter Goodwin was unable to attend and provided a report 2 weeks ago and requested consideration for sponsorship of the Legislative Breakfast. Motion by I. Rohrbacher for a \$300 sponsorship for the Legislative Breakfast, seconded by D. Witham. Motion approved.
- See attached Peter’s Report.

3) President Hudson asked the Board for any other financial business items.

- Reimbursement for Recognition Award for Butch Leel of T2.

Pres. Hudson made a motion to reimburse Scott Kinmond \$237.14 for purchasing/paying for the Recognition Award for Butch Leel. Seconded by A. Cote. Motion was approved with 1- abstention (S. Kinmond)

- Board discussed getting our recognition awards up to date for past president and board members. S. Kinmond reported that previously we had done a small NH Clock with NHPWA logo, and a recognition plate on the front. S. Kinmond to send info to D. Hudson.

C. Hall made a motion to authorize the President to purchase recognition awards as needed. Seconded by D. Witham. Motion was approved.

- I. Rohrbacher asked the Board to consider being a sponsor of NH Drinking Water Week (NH Water Festival Sponsorship.) D. Witham made a motion to be a “River” level sponsor for \$250.00, seconded by A. Cote. The motion was approved unanimously.

4) Membership Renewal for 7/2023 - 6/2024

- B. Eckstrom reported that 2024 dues invoices have been mailed out, and have form for initial contact person and email, which will be followed up with request for electronic submission of other emails from the members group, which Marilee will add to the system.

5) Corporate Sponsorships Renewal for 2024

- A. Yanulis will be following up on this with the corporate sponsors and will obtain the current list from Marilee.

6) Scholarship Program

- Pres. Hudson advised that S. Fortier has volunteered to assist with the scholarship committee, and he will forward S. Fortier the materials.

7) Winter Social Meeting

- Pres. Hudson reported that they would like to have a winter social meeting.

A. Cote reported he had checked into a couple places in Londonderry, but really needed some more guidance on group size, food etc. The group discussed and felt the attendance would be approx. 30, and the association would do appetizers and a cash bar. After discussion and calendar review that Board settled on 3/13/24 3p business meeting, 4p-6p social and would look to keep central to the I93- I89 concord area (Common Man or Red Blazer)

8) Annual Meeting

- Pres. Hudson reviewed the training survey information with the Board, and after some discussion the Board settled on a tentative Annual Mtg/Spring Technical Session on 5/9 at Derryfield in Manchester. Sessions discussed and to be confirmed are Climate Resiliency, Municipal GIS and Work order System (BABMT), Asset Management (panel) and lunch speaker on Workforce Development with annual meeting with elections. S. Kinmond reported that his public sector spot should be on the ballot this year to finish out his term. He is still the DPW Director until one is hired so he'll remain until May. D. Hudson discussed speaker gifts and give aways, and A. Yanulis mentioned Notebook with logo on the covers. D. Hudson asked about getting more name tags for board members, S. Kinmond will contact Catherine at StaySafe.

9) Memorial to Public Works Employees

- Pres. Hudson said he will follow up and get the spring cleanup date.

10) New Business

- Pres. Hudson asked if there was any new business. No other new business was raised.

V. Partner Reports

1) UNH T-2 - Scott Kinmond

- S. Kinmond provided a report regarding the 2023 T2 year-end report with over 2000 training attendees and over 100 training classes. S. Kinmond also mentioned that the 2024 training calendar is at the printers and is expected to be mailed out to DPW's, Town Admins and NHDOT sheds in the next week, and to please post and if your community would like to host a training to reach out to Lee or Marilee. S. Kinmond reported that he started full time (30 hrs.) week with T2 3 weeks ago and will provide technical assistance and instructing throughout the year and is looking forward to passing on knowledge to the PW workers.

2) New England APWA - Kurt Blomquist

- A. Yanulis reported that NEAPWA Spring Conference is 4/8/24 in Winsor, CT, NEAPWA Equipment show is 5/8 in Barre, VT., and National Public Works Week, kick off for NHAPWA in Quincy, MA on 5/22. A. Yanulis advised that NHPWA should work to do more collaboration with NEAPWA and make more NH connections.

3) NH Water Pollution Control Association - Peter Goodwin

- See Peter Goodwins email report previously sent.

4) NH Water Works Association - Ian Rohrbacher

- I. Rohrbacher spoke of the legislative items such as lead / cooper rule revisions and that the current inventory is due 10/2024. He also reported that the training has been posted to the NHWWA calendar.
- 5) NH DOT - CR Willeke
    - C. Willeke spoke of the national conference in Manchester 7/21-7/23. C. Willeke spoke of red list bridge closings and working with communities, and that work on the 10-year plan is underway, and that the 2024 MUTCD changes are under review by NHDOT for acceptance, which they have up to 2 years for the review.
  - 6) NH DES – Krista Larsen
    - K. Larson spoke of the 2024 Water workshop on infrastructure will be 4/8.
  - 7) Municipal Management Association of NH – Vacant
    - No Report
  - 8) NH Road Agents Association – Brian Barden
    - No Report
  - 9) NH Consulting Community - John Vancor
    - No Report
  - 10) NH Public Works Mutual Aid - Alan Cote
    - A. Cote reported on a request from Errol EMD for barriers for road closures during the full Eclipse on 4/8, which will likely impact the north country.
  - 11) NH Primex - Dave Witham
    - D. Witham reports that they are watching HB 1479, which restricts organizations from testifying on proposed legislation. D. Witham also spoke to Cybersecurity concerns surrounding high risk threats on water and wastewater and is working with Overwatch, and risk management for Solid Waste Facilities regarding falls from elevated surfaces into demolition containers and the necessary barriers (42") which may greatly impact operations. They are also renewing focus on Public Works vehicle fires, and facilities. (Electrical causation)
  - 12) NH Municipal Association - Vacant
- VI. Other Business
    - a. Pres. Hudson asked if any other business to come before the board. No heard
  - VII. Upcoming Meeting and Events
    - a. BOD Meeting – March 13<sup>th</sup> 3:00 p.m. with 4-6p social at Common Man in Concord,
  - VIII. Adjourn
    - a. The meeting was adjourned by consensus at 11:27 a.m