



## **BOARD OF DIRECTORS MEETING**

**April 19, 2024, 9:30 AM**

**New Hampshire Municipal Association  
Androscoggin Meeting Room**

### **MINUTES**

- I. Open meeting of the NHPWA
  - 1) President-Elect C. Hall called the meeting to order at 9:40 a.m., with introductions of those in attendance.
    - Christina Hall, Town of Hanover- President Elect
    - Ian Rohrbacher, City of Rochester- Secretary/Treasurer
    - Scott Kinmond, Town of Alton & T2, Public Sector Member
    - Adam Yanulis, Tighe & Bond- Member
    - Aaron Lachance, Hoyle & Tanner – Member
    - Krista Larsen, NHDES Rep.
    - CR Willeke, NHDOT Rep
    - Britt Eckstrom, Wright- Pierce – Member
    - John Vancor, Hayner-Swanson- Member
    - Maggie Baldwin, City of Manchester
- II. Approval of March 7<sup>th</sup> minutes
  - 1) K. Larsen noted edit to minutes being spelling of her last name “Larsen.” A. Lachance made a motion to accept the minutes as amended, correction of spelling of K. Larsen’s last name throughout. C. Willeke seconded. Motion approved.
- III. Review and Approval of Treasurer’s Report.
  - 1) I. Rohrbacher reported that there was no change from last month’s report due to NHMA’s inability to access the bank statement. S. Kinmond asked I. Rohrbacher to check into the reimbursement previously approved, as he hasn’t received payment.
- IV. Announcements, Updates, Discussion Items
  - 1) Membership Renewal
    - B. Eckstrom reported no update and will check with Judith regarding further update on membership payments.
  - 2) Corporate Sponsorships
    - A. Yanulis reported no update at this time.
  - 3) Scholarship Program (applications due April 19<sup>th</sup>)

- C. Hall reported that applications are due today. S. Kinmond reported he replied to one inquiry relative to whether scholarship could be used for part of PWX attendance. S. Kinmond reported he replied that is has in the past.

#### 4) Plow Rally

- S. Kinmond reported that NEAPWA has inquired regarding a municipal team for the NEAPWA plow rally in October. In the past we have sponsored the plow rally at the Road Agents Mountain of Demos, but this year will likely be too late to do so. S. Kinmond asked the Board if they would be interested in sponsoring plow rally at a T2 event on 8/12 at NHTI campus. The consensus of the Board was they would like to do so if space allows. S. Kinmond to report back at next month's meeting.

#### 5) Social Meeting (March 13<sup>th</sup>) – Feedback

- The Board discussed the event and reported positive feedback, and it was noted would be great to get more DPW Directors to attend, so they could network with others and consultants. J. Vancor recommended two socials yearly, spring and fall, with one central (Concord) and one in selected region of the state.

#### 6) Annual Meeting (May 9<sup>th</sup>) – Planning

- Board discussed the Annual Meeting training agenda. K. Larsen provided an overview of the agenda and requested that speaker bio's be to Marilee and C. Hall by 5/2 and presentations uploaded to SharePoint file by 5/6.
- Presenters do not need to register for the event. We are treating you to lunch, and rumor has it a lovely speaker's gift. 😊

- May 9 Agenda:

- 9:00 – 9:45 am Ethan Widrick, Climate Resiliency and Adaptation
- 10:00 – 10:45 am Sarah Ridyard and Kaitlin Curtis, Asset Management
- 11:00 – 12:00 pm Panel discussion on Road Salt Reduction (Alan Cote- Derry, John Trottier- Londonderry, Scott Kinmond- Alton, Roy Sorenson- Salem, and Alan Hanscom- NHDOT)
- Lunch Jeffrey Foote, Town of Bedford, APWA Accreditation

- A. Lachance reviewed speaker gifts- Portfolios, Baseball caps and golf ball sleeves. C. Hall made a motion to authorize A. Lachance to proceed with the gifts as presented, J. Vancor seconded the motion. Motion passed.

#### 7) Memorial to Public Works Employees

- C. Willeke advised he couldn't connect with the NHDOT Rep but will do so and email to membership. S. Kinmond mentioned that it was intended that NHPWA would support the memorial with a monetary contribution annually and in-kind services as needed. I. Rohrbacher reported that it was in the budget to contribute. C. Willeke will inquire regarding previous amounts and needs.

#### 8) New Business

- Eclipse visitors didn't seem to cause as many issues as thought. C. Willeke reported that eclipse visitors leaving afterwards were about 3x higher than a typical holiday weekend count at the tolls which did cause delays.<sup>1</sup>

## V. Partner Reports

### 1) UNH T-2 - Scott Kinmond

- S. Kinmond provided update regarding training in full swing, also spoke of BABMT submissions needed, working with a few communities in development of LRSP, and looking at Rural Road Departures. S. Kinmond also advised that T2 is heading up the NSTI- Summer Transportation Institute for youth for bridge and construction camp. Any youth interested please reach out to Marilee for more details.

### 2) New England APWA - Kurt Blomquist

- A. Yanulis reported NEAPWA summer conference June 12-14<sup>th</sup> in Falmouth, MA., 2025 conference will be in CT and 2026 in NH. NEAPWA Member Awards will be 5/22/24, and 5/8 is the VT Equip Show in Barre, VT

### 3) NH Water Pollution Control Association - Peter Goodwin

- K. Larsen reported that the 4/12/24 event was well attended, with workforce and youth force development being hot topic.

### 4) NH Water Works Association - Ian Rohrbacher

- I. Rohrbacher reported that the Association president met with several legislators at the Legislative Breakfast which was well attended. He reported a lot of discussion regarding PFAS new numbers, and development of flyer on PFAS & Infrastructure. 4/30 certification exam date, held at NH Fish & Game, 5/10- Clerk of the Works Training- General Response Level.

### 5) NH DOT - CR Willeke

- C. Willeke reported that 10-year plan is out, and discussions regarding the \$20M shortfall as the funding for paving & bridges sunsets in 2025.

### 6) NH DES – Krista Larsen

- K. Larsen reported that 4/20 Discover NH Event, 5/8 Drinking Water Festival in Plymouth and SRLF applications are due 5/31. K. Larsen also reported that Municipal ECO Link is available via NHDES website, log-in to subscribe and source water conference is 5/16.

### 7) Municipal Management Association of NH – Vacant

- No Report

### 8) NH Road Agents Association – Brian Barden

- No report, A. Lachance reviewed the Road Agents Association Board members' names. Sk. Kinmond will reach out to Benji Knapp, regarding possible RAA rep.

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<sup>1</sup> Corrected on 5/10/2024

9) NH Consulting Community - John Vancor

- J. Vancor reported that the ACEC conference yesterday was well attended with over 400 in attendance. J. Vancor also reported that K. Bloomquist is working with ACEC regarding Disaster Assistance.

10) NH Public Works Mutual Aid - Alan Cote

- No Report

11) NH Primex - Dave Witham

- No Report

12) -NH Municipal Association – Vacant

- No Report

VI. Other Business

- 1) S. Kinmond mentioned that Construction Career days are September 26 & 27, 2024, at the Hillsborough County Fairgrounds in New Boston.

VII. Upcoming Meeting and Events

- a. Annual Meeting Coordination – May 1, 2024 (virtual)
- b. Annual Meeting – May 9<sup>th</sup> at The Derryfield

VIII. Adjourn

- 1) Motion by C. Willeke to adjourn, seconded by I. Rohrbacher. Motion passed, meeting adjourned at 11:20 a.m.