



**NHPWA Board Meeting
Thurs. May 9th, 2024
Derryfield, Manchester, NH
Meeting Minutes**

1. Called to order at 12:56 PM by DH
2. Present:
 - President-Elect Dan Hudson – City of Nashua
 - Secretary Treasurer-Christina Hall- Town of Hanover
 - State Director Representative of the New England Chapter APWA- Kürt Blomquist - City of Keene
 - Public Sector Representative - Scott Kinmond – Town of Alton & UNH Technology Transfer Center
 - Member at Large – Britt Eckstrom – Wright-Pierce
 - Member at Large- Aaron M. Lachance, P.E. Hoyle, Tanner & Associates, Inc.
 - Representative from NHDOT - C.R. Willeke – NH Department of Transportation
 - Treasurer/Secretary - Ian Rohrbacher – City of Rochester
 - Member-at-Large - F. Adam Yanulis - Tighe & Bond
 - Member of the NH Consulting Community - John Vancor, P.E. - Hayner/Swanson, Inc
 - Tom Roy, President of New England APWA, Simsbury, CT
 - Sam Fortier – CMA Engineers
 - Chairman from the NH Public Works Mutual Aid - Alan Côté - Town of Derry
 - Representative from UNH Technology Transfer Center, NH LTAP - Marilee Enus
3. Approval of April meeting minutes
 - AL motion to approve, JV second, all in favor and approved. AC and DH abstained.
 - 5/10 update from CRW: traffic of eclipse visitors leaving about 3x higher than a typical holiday weekend count at the tolls which caused delays
4. Review and Approval of Treasurer’s Report:
 - Treasurer report – IR shared latest report figures
 - AC motion to approve Treasurer’s report, CH second, all in favor, motion passes
 - Noted that Judith Pellowe is having issues accessing the bank report, Board will work to resolve including potentially meeting with bank to reconcile account access
 - Expense reimbursement requests
 - KB motions to reimburse to AL \$1880.98 for NPHWA Annual Meeting swap, FAY second, all in favor and motion passes
 - AC motions to reimburse DH \$788.88 for winter social Common Man expenses, KB seconds, all in favor and motion passes
 - Invoice payment to NH Clocks -KB motion, AC second, and all in favor for \$240.56 invoice to be paid to NH Clocks for two past president clocks

5. Membership updates - BE

- Membership renewal – as of 4/22, 36 individuals, 17 group and 62 municipal memberships
- Membership period runs through June 30
- Marilee will develop a communication to help Google Group members ensure they receive messages, and warning of spam issues, but it was noted that often times the issue is with the individual's network firewalls and not necessarily Google Groups.
- Constant Contact

6. Sponsorships



7. Scholarships - SF

- One request from Manchester DPW's Dan O'Neal (\$625 to attend tree risk assessment course)
 - Motion to approve Dan's scholarship by AC, seconded by KB, all in favor and motion passes.
- Discussed how to build awareness and participation in program
 - Postcards, eblasts, highlight past recipients, engage with Civil Engineering programs at UNH etc
 - Consider removing word "scholarship" to rebrand for professional development focus
 - Further discussion at next meeting

Announcements, Partner Updates, Discussion Items

8. PW Memorial

- Cleanup - May 29th, Wednesday 8:00 a.m. to 11:00 a.m., rain date May 30, 2023
 - RSVP to Stacey Dearborn or Chris Bonoli at 271-2693 or email highwaymaintenance@dot.nh.gov
- [Microsoft Word - Monetary Donations.doc \(nh.gov\)](#)

9. UNH Technology Transfer Center/ NH Local Technical Assistance Program – SK and ME update

- National Summer Transportation Institute (NSTI) has openings for Bridge camp
- Opportunity to integrate Plow Rally/Rodeo to 8/12 winter operators day UNH T2 is hosting at NSTI
 - NHDOT and private sector interest in supporting/sponsoring/participating

10. NHPWMA

- KB- Activations limited to support for Eclipse
- Board Meeting on 5/22
- New Board Member representing NH Municipal Management Association: Andre Garon – Hooksett

11. NEAPWA

- AY and KB - Vermont Equipment Field Day show on May 10 was successful
- PW luncheon May 24th in the Boston area.
- Summer conference at the Seacrest in Falmouth June 21-23.

Upcoming meetings:

- June 21st – NHPWA Board meeting
- Oct 23 - NHPWA Technical Meeting

Other Business:

- None

Adjournment at 1:45pm - motion by AC, seconded by KB and was unanimously approved.

Meeting minutes created by Marilee Enus