



BOARD OF DIRECTORS MEETING

February 19, 2025, 9:30 AM

**New Hampshire Municipal Association
Androscoggin Meeting Room**

Meeting Minutes

Approved 3 /13 /25

I. Open Meeting of the NHPWA

- a. President Hudson called the meeting to order at 9:33 a.m.
- b. Those in attendance:
 - i. President Dan Hudson, City of Nashua DPW
 - ii. President Elect Christina Hall, Town of Hanover DPW
 - iii. Secretary/Treasurer Ian Rohrbacher, City of Rochester
 - iv. CR Willeke, NHDOT Rep.
 - v. Adam Yanulis, Tighe & Bond - At-Large Board Rep.
 - vi. Scott Kinmond, NH T2, Public Sector Board Rep.
 - vii. Sam Fortier, CMA Engineers
 - viii. Peter Kohlm, City of Concord
 - ix. Britt Eckstrom, Wright-Pierce - At-Large Board Rep.

II. Approval of January 24, 2025, Meeting Minutes

- a. A. Yanulis made a motion to accept the minutes as written. C. Hall seconded the motion. The motion carried unanimously.

III. Review and Approval of Treasurer's Report

a. Financials

- i. I. Rohrbacher provided an update with \$11,968.25 in income, giving a balance of \$75,355.04. I. Rohrbacher reported that the income was due to dues being booked as income liability.
- ii. S. Kinmond made a motion to approve the treasurer's report. C. Hall seconded the motion. The motion passed unanimously.

b. Expense Reimbursements

- i. D. Hudson for Common Man 3/13/25 meeting deposit (\$250).
 1. C. Hall made a motion to authorize the reimbursement to Dan Hudson for \$250.00 for the deposit for the Spring social at the Common Man. S. Kinmond seconded the motion. The motion passed unanimously.

2. D. Hudson also reported that he has secured Derryfield Country Club for the technical session, and they will be sending a check from the association for the deposit.

IV. Announcements, Updates, and Discussion Items

1. Membership Renewal

a. B. Eckstrom reported that membership renewals have gone out. B. Eckstrom will work with Marilee regarding the email list from group members. Since the form did not go out with renewals, she plans to send a letter requesting folks to update their group email lists once paid. There was discussion regarding the purging of inactive members or non-payment for 2 years and removing them from the email list.

b. D. Hudson made a motion to purge the member/email list after 2 billing cycles with non-payment of membership dues. I. Rohrbacher seconded the motion. The motion passed unanimously.

2. 2025 Corporate Sponsorships

a. A. Yanulis will work with Marilee regarding corporate sponsorships that haven't been renewed.

3. Professional Development Program

a. Application from Daniel O'Neil, City of Manchester (\$750)

i. S. Fortier reported that a Professional Development Grant application was received, and Mr. O'Neil had been previously awarded last year, but due to timing, he missed the training. This grant is for Certified Arborist training.

ii. S. Kinmond made a motion to approve the PDG in the amount of \$750.00 to Daniel O'Neil of the City of Manchester. The motion was seconded by C. Hall. The motion passed unanimously.

4. Memorial to Public Works Employees

a. D. Hudson had no report, and Owen Friend-Gray was unable to attend today's meeting.

5. New Business

a. HB 314 - Public Hearing 02/19/2025 01:00 pm LOB 203

i. NHMA Executive Director Margaret Burns joined the meeting and provided an overview of HB 314, which has a committee hearing today. NHMA will be speaking against the bill, as it broadly addresses lobbying, including towns, cities, or associations testifying on bills, which could silence critical and much-needed feedback. If the bill makes it out of committee, NHMA will prepare talking points for people to reach out to state representatives and make them aware of the bill's deficiencies and how it will silence NH government.

b. Director Position Vacancy on NH Public Works Mutual Aid Board

i. D. Hudson announced that a replacement is needed to serve on the NHPWMA Board as a NHPWA Representative due to A. Cote's retirement.

c. NEAPWA State Awards – Nominations due 4/15/25

i. D. Hudson advised that nominations are open and due by 4/15/25.

d. Members Social Meeting 3/13/25

i. D. Hudson advised that this will be held at the Common Man in Concord, on 3/13/25, with a business meeting from 3:30 to 4:30 p.m. and a social from 4:30 to 6:00 p.m.

e. NHPWA Annual Meeting 5/16/25

i. D. Hudson reported that the Derryfield Country Club has been secured, and the agenda seems to be set with:

1. ADA/Mobility – J. Vancor
2. Pavement Quality Assurance – J. Vancor
3. Snow Route Optimization – Beta Group
4. Updates by NHDOT and NHDES regarding the funding picture.

V. Partner Reports

1. UNH T-2 – Marilee Enus, Scott Kinmond, Lee Cooper

a. S. Kinmond provided the following updates:

- i. Training calendars were mailed last week; if you didn't get one, let us know.
- ii. Plow Rally – S. Kinmond has reached out to B. Knapp with NH Road Agents Association regarding the possibility of returning to Mountain of Demos. If that doesn't happen, the association is looking at an equipment show and plow rally in Manchester or Nashua.
- iii. NHDOT Plow Rally is 5/15 at Pawtuckaway State Park. Gary Clifford has agreed to assist NHPWA with the written test.
- iv. We are looking for a venue for Roadway Safety Training to include LRSP, Crash Data 101, etc., and need a conference room for 25 people. Reach out to Marilee or Lee if you would like to host.
- v. We will be piloting a new Workplace Safety for Public Works Employees training in Gilford this spring. The training includes garage safety, OSHA-DOL info, work zone safety, trench safety, and working outside in seasonal weather.

2. New England APWA - Kürt Blomquist

a. A. Yanulis reported that the NEAPWA Connects topic this month is Track Facility Management on 3/27. Other upcoming events include:

- i. Spring meeting in CT on 4/7
- ii. VT equipment show on 5/7
- iii. Luncheon on 5/21

3. NH Water Pollution Control Association – Krista Larsen

a. No report.

4. NH Water Works Association – Ian Rohrbacher

a. I. Rohrbacher reported that they are monitoring several bills, including HB314 and the Fluoridation Bill, which was killed by committee. They are also monitoring Federal Budget funding and education related to workforce development. He also reported that the Drinking Water Coalition Festival is 5/7 in Rochester. I. Rohrbacher provided the following dates:

- i. 3/13 – Regular meeting
- ii. 4/2-3 – Joint Conference
- iii. 4/8-9 – Fly into DC to meet with Congressional leaders
- iv. 4/15 – Technical meeting

5. NH DOT - CR Willeke

a. CR Willeke reported that the ACEC conference is 4/17, with topics including safety and 3D plans. S. Kinmond added that the NH Fatality Summit is 2/24 at NHDOT HQ.

6. **NH DES – Krista Larsen**
 - a. No report.
7. **Municipal Management Association of NH – André Garron**
 - a. No report.
8. **NH Road Agents Association – Brian Barden**
 - a. No report.
9. **NH Consulting Community - John Vancor**
 - a. No report.
10. **NH Public Works Mutual Aid – Vacant**
 - a. No report.
11. **NH Primex - Dave Witham**
 - a. No report.
12. **NH Municipal Association – Vacant**
 - a. No report.

VI. Other Business

- a. No other business.

VII. Upcoming Meetings and Events

- a. March 13th – BOD Meeting and Members Social (Common Man, Concord, NH)
- b. May 16th – NHPWA Annual Meeting (The Derryfield, Manchester, NH)

VIII. Adjourn

- a. At 11:20 a.m., motion by C. Willeke to adjourn, seconded by S. Kinmond. The motion passed unanimously.

Minutes prepared by:

Scott Kinmond, UNH T2

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