



BOARD OF DIRECTORS MEETING

March 13, 2025

3:30-4:30 PM

(Prior to Members Social)

The Common Man

25 Water Street

Concord, NH

Meeting Minutes

Approved 4/18/2025

I. Open meeting of the NHPWA

President Hudson called the meeting to order at 3:30 p.m.

Those in attendance:

President Dan Hudson, City of Nashua DPW

President Elect Christina Hall, Town of Hanover DPW

Secretary/Treasurer Ian Rohrbacher, City of Rochester

CR Willeke, NHDOT Rep.

Aaron Lachance, Hoyle Tanner - At-Large Board Rep.

Scott Kinmond, NH T2, Public Sector Board Rep.

John Vancor, Hayner/Swanson - Member of the NH Consulting Community

Sam Fortier, CMA Engineers

Kurt Blomquist

Owen Friend-Gray, City of Manchester

Lindsay LaPlante, indus

II. Approval of February 19, 2025 meeting minutes

Spelling correction for Peter Kohalmi needed. K. Blomquist made a motion to accept the minutes as corrected. C. Hall seconded the motion. A. Lachance abstained. The motion carried unanimously.

III. Review and Approval of Treasurer's Report

a. Financials

I. Rohrbacher provided an update. Current balance of around \$66,000. D. Witham made a motion to approve the Treasurer's Report as presented. K. Blomquist seconded the motion. The motion passed unanimously.

b. Expense Reimbursements

Common Man 3/13/25 event (~\$1,500). D. Witham made a motion to approve expenses for this evening's event as necessary. I. Rohrbacher seconded the motion. The motion passed unanimously.

IV. Announcements, Updates, Discussion Items

1) Membership Renewal

- a. Renewal requests were sent out to membership. Payments have started to come in.

2) 2025 Corporate Sponsorships

- a. Tighe & Bond has already paid. Being lead by A. Yanoulis, not in attendance.

3) Professional Development Program

- a. No new applications. Need to send an email blast out. Will push this at Annual Meeting. Rolling basis still.

4) Memorial to Public Works Employees

- a. No new news to report. Spring cleanup coming. NHPWA willing to donate funds and labor to support it.

5) New Business

- a. HB 456 (formerly HB 314) - Public Hearing held 3/12/2025

- i. Motion made by K. Blomquist for D. Hudson (as President of NHPWA) to write a letter on behalf of NHPWA stating NHPWA's opinion on this bill. Second by C. Hall. D. Witham abstained. The motion passed unanimously.

- b. Director position vacancy on NH Public Works Mutual Aid Board

- i. Dan to send out email to membership soliciting interest in this position. Quarterly meetings at NHMA. NHDOT rep is Alan Hanscom.

- c. NEAPWA State Awards – Nominations due 4/15/25

- i. Can be a self-nomination process. Last year NHPWA acted as a 'funnel' to help push nominations along. Need to encourage membership to apply, will do via email. D. Hudson to send this email.

- d. NHPWA Annual Meeting (Tentative Topics / Organizer)

- i. Meeting moved to May 8 at Derryfield Country Club.

- ii. ADA/Mobility – J. Vancor

1. Move this topic to the Fall Technical Meeting.

- iii. Pavement Quality Assurance – J. Vancor

1. Hanor-Swanson staff will be leading this discussion. 45 minutes (estimated by J. Vancour). Basic premise: How can a working Road Agent lead QA on municipal paving work?

- iv. Snow Route Optimization by BETA Group – C. Hall

1. Waiting to hear back from Beta after change in the date (Christina Hall coordinating this, working with John Byatt).
- v. NHDOT and NHDES Updates – C.R. Willeke and K. Larsen
 1. Will be just before lunch time (leave lunch for networking). Waiting to hear from Bill Cass on availability for new date. Bill Lambert as a back-up to talk about safety issues.
- vi. NHDES Presentation
 1. Christa Larson is coordinating still.
- vii. Lunch Hour ideas discussion:
 - Hot takes / topics
 - Open mic type format
 - Poll the group for future session ideas
 - Update from Kevin Deggins on his work on ADA and a solicitation for involvement in the working group he is standing up
- viii. Meeting Logistics:
 1. Marilee needs short descriptions for sessions, by whom, so we can get that into the SAVE THE DATE.
 2. Deadline for the project descriptions is 4/1/25
 3. Bios needed a few weeks ahead of time, say 4/15/25 deadline
 4. Presentations will be due ahead of meeting as well, date TBD.
 5. Need to do elections at BOD meeting immediately following.
 6. Nametags
 - a. OK for now. O. Friend-Gray and S. Fortier don't have nametags, but don't have official roles on BOD.
 7. D. Hudson to evaluate BOD participation needs and reach out to folks individually. Get ballot together for election and circulate to membership ahead of time.
 - a. S. Kinmond's position needs to be formalized as Public Sector rep to BOD.
- ix. Give-Aways (SWAG)
 1. Have padfolios for speakers, enough in inventory to give away.
 2. Discussion on ordering new SWAG for this event. Discussion of tumblers (steel coffee / drink mugs), consensus was we should order some for this meeting. K. Blomquist made a motion to authorize A. Lachance to spend up to \$1,000 on promotional material for the meeting. D. Witham second. Motion passes unanimously.
- x. Golf
 1. O. Friend-Gray to coordinate with T. Clougherty on organizing.
- xi. Continuing Education Credits
 1. 3 PDH given in the past. Will get 2-2.5 likely, need to count once content is finalized and meeting notice is issued so folks know. Say 2.5 PDH for this event.

V. Partner Reports

1) UNH T-2 - Scott Kinmond

- Training season starting.
- NE LTAP conference in NJ just finished. No report from FHWA because they cannot travel. No update on T2 funding since that comes from Feds.
- Snow & Ice in April.
- Development of bucket training course in progress
 - Looking at Manch, Concord area
 - Hanover may be willing to host (Christina)
 - Merrimack an option as well
- NH will be host next year for NE Conference
 - Looking for venues to host the meeting
 - 35-40 attendees. Need a few rooms for sessions
 - Kurt says Keene may be an option
 - Late March, early April timeframe
 - Reach out to Scott if you have ideas
- Any topics that folks want to see, and/or willing to host?
- Looking at a PW workplace safety primer course in Gilford at end of month
 - Day 1 = Ethics (full day)
 - Day 2 = Flagger certification course

2) New England APWA - Kurt Blomquist

- 3/27 Chapter Connects online 1-hr session
 - Facility AM
- Spring Conf 4/7
 - CT Windsor Locks
- VT Muni Equipment Show on 5/7/25
- June is the Annual Summer Conference in CT (mid-June)
- 2026 Snow & Ice Conf went out to MI, not New England
- APWA
 - Removing DE&I info from website, other publications
 - Risk of how the Govt will view the organization (jeopardy to non-profit tax status, for example)

3) NH Water Pollution Control Association – Krista Larsen (No update)

4) NH Water Works Association - Ian Rohrbacher

- Winter Newsletter is available on website
- 10/23/25 Fall Tradeshow date set
- Operator Certification training upcoming
- Small Systems classes
- NWWA BOD Meeting this morning:

- Impacts of Fed changes to funding, rules, regs
 - USGS funding may be cut
 - PFAS rules / funding
 - Lead copper rules / funding
- 5) NH DOT - CR Willeke
 - Fed funding seems to be in good shape right now
 - 4/1/1 and 4/2/25 LPA Training is set
 - ACEC Tech Transfer Conf is set for 4/17/25
 - TAP round open
 - Lots of applications submitted. \$50M requested, \$30M available.
 - BABA being reviewed
 - Waiver for Iron/steel going away
 - Other changes coming
- 6) NH DES – Krista Larsen (No update)
- 7) Municipal Management Association of NH – André Garron (No update)
- 8) NH Road Agents Association – Brian Barden (No update)
- 9) NH Consulting Community - John Vancor
 - 4/17/25 meeting. Full agenda, lots of topics
- 10) NH Public Works Mutual Aid – Vacant
 - Looking for examples of projects impacted by federal funding freeze. Have a few already, would like more.
 - Manchester is having trouble with their \$25M RAISE grant.
- 11) NH Primex - Dave Witham
 - Annual Risk Mgmt Summit 4/15 & 4/16
 - Programming and food free, lodging at a reduced rate
 - Fed Disaster in 2024, Littleton area. Spark convo re: self insurance
 - NH communities are self-funded thru Primex
 - Paid out about \$1M in claims to communities; that cost gets passed on to the communities.
 - Discussion of whether communities can get reimbursed for these costs, even if already covered by self-insurance
- 12) NH Municipal Association – Vacant (No update)
- VI. Other Business
 - a. S. Kinmond. Update on paving preservation funding discussed 2 meetings ago. Jaffrey will have to host the funding. May need 1 additional letter addressed to Goodlander's

group. Same letter sent before, new addressee. Scott to provide contact info to D. Hudson as needed.

- b. O. Friend-Gray. ASCE is going to publish infrastructure report card. Soliciting help from folks to write different sections. Need statewide perspective on the 12 items covered.

VII. Upcoming Meeting and Events

- a. April 18th - BOD Meeting (NHMA).
- b. May 8th – NHPWA Annual Meeting (The Derryfield, Manchester, NH)

VIII. Adjourn

- a. At 4:35 p.m., motion by D. Witham to adjourn, seconded by S. Kinmond. The motion passed unanimously.

Minutes prepared by:

Aaron Lachance