



BOARD OF DIRECTORS MEETING

January 24, 2025, 9:30 AM

**New Hampshire Municipal Association
Androscoggin Meeting Room**

MINUTES

- I. Open meeting of the NHPWA
 - a. President Hudson opened the meeting at 9:35 a.m.
 - i. Members present.
 1. Dan Hudson, City of Nashua- President
 2. Christina Hall, Town of Hanover- President Elect
 3. Ian Rohrbacher, City of Rochester- Secretary/Treasurer
 4. Scott Kinmond, T2, Public Sector Member
 5. Aaron LaChance, Hoyle & Tanner – Member
 6. John Vancor, Hayner/Swanson- member
 7. Clint Havens, Town of Derry- “New” Supt of Operations.
 8. Britt Eckstrom, Wright- Pierce – Member
 9. Sam Fortier, CMA Engineers
 10. CR Willeke, NHDOT Rep
 11. Kürt Blomquist, NEAPWA Rep
 12. Krista Larsen, NHDES Rep
 13. André Garron, MMANH Rep
- II. Approval of November 14, 2024, meeting minutes
 - a. Motion by B. Eckstrom for approval of November 14, 2024, meeting minutes. The motion was seconded by C. Hall. The motion passed unanimously.
- III. Ratify email votes taken between meetings
 - a. Approval of 2025 Agreement for Association Management Services with NHMA.
 - b. Approval of reimbursement of Daniel Hudson expenses (\$1,979.62 total) for the Fall Members Social event.
 - i. J. Vancor made a motion to ratify the electronic motion, for the above-related items. The motion was seconded by A. LaChance. The motion passed unanimously.
- IV. Review and Approval of Treasurer’s Report
 - a. Financials

- b. Secretary-Treasurer I. Rohrbacher provided an account balance of \$62,615.04 as of 12/31/24. I. Rohrbacher advised the board that NHMA bookkeeper has asked if the Board wishes to write off outstanding unpaid membership invoices from 2024. D. Hudson made a motion to write off unpaid membership outstanding membership invoices from 2024. The motion was seconded by A. LaChance. The motion passed unanimously.

b. Expense Reimbursements

- i. S. Kinmond for Engraving Awards & Gifts (\$211.05)
 - 1. S. Kinmond provided a copy of the invoice paid to Engraving Awards.
- ii. D. Hudson for Crown Trophy (\$71.60)
 - 1. D. Hudson explained that this was to correct misspellings on plow rally plaques and there was no error by the company or by S. Kinmond who was using information provided.
- c. A. Garron motion to approve the reimbursements in the above stated amounts for S. Kinmond and D. Hudson. The motion was seconded by J. Vancor. The motion passed unanimously

V. Announcements, Updates, Discussion Items

1) Membership Renewal

- a. B. Eckstrom provided an update that membership invoices will be mailed out by NHMA for 2025 and will again contain a form for main contact for group membership, and ability to register other group members emails with T2. B. Eckstrom advised that they will review NHPWA membership list with T2 list to cross check.

2) 2025 Corporate Sponsorships

- a. D. Hudson advised that A. Yanulis will continue to chair this effort, and Marilee Enus (T2) will work with NHMA to set up the Wufoo for payment processing and tracking.

3) Professional Development Program

- a. S. Fortier reported that there have been two applications received for Professional Development Program assistance.
 - i. Marilee Enus, UNH T2, has an application for consideration in the amount of \$1500.00 to assist with expenses for attending TRB Future Transportation Workforce conference. It was noted that T2 has just received a grant for Highway Construction Workforce Partnership for NH.
 - ii. Scott Kinmond, UNH T2 has an application for consideration in the amount of \$1500.00 to assist with expenses for attending the 2025 APWA Snow & Ice Conference, as this will assist with his training in Green SnowPro, and Winter Operations in NH.
 - 1. K. Blomquist made a motion to award both applicants in the requested amounts of \$1500.00 each. The motion was second by J. Vancor. The motion passed, with S. Kinmond abstaining.

4. Memorial to Public Works Employees

- a. C. Willeke, reported that the funds appear to be stable and there is an online fiscal support link on the Memorial webpage. S. Kinmond mentioned that previously we maintained a dollar amount for contribution in the NHPWA budget. D. Hudson advised we can revisit after Owen Friend-Gray has been able to attend a meeting of the committee as our NHPWA Rep.

5. New Business

- a. Engineers Week Sponsorship
 - ii. Pres. Hudson made a motion to approve \$250.00 for the sponsorship. The motion was seconded by K. Blomquist. The motion passed unanimously.
- b. NHWPCA "Water's Worth It!" Legislative Breakfast Sponsorship
 - iii. K. Blomquist made a motion to approve a \$300.00 sponsorship for the NHWPCA Legislative Breakfast. The motion was seconded by I. Rohrbacher. The motion passed unanimously.
- c. APWA National Awards Program
 - i. K. Blomquist reminded everyone that the national awards for APWA are now open. He also mentioned that APWA is looking for committee members, so if interested to reach out.
- d. Spring Social
 - i. Pres. Hudson inquired if the membership wished to continue with social events in 2025. After discussion in support, the Spring Social- Tentative date of 3/13 in Concord, NH location TBD. Board meeting at 3:30 p.m., and social at 4:30 p.m., cash bar.
- e. Annual Meeting
 - i. Pres. Hudson to work to confirm a date in or around 5/15, at the Derryfield Country Club in Manchester for this year's meeting.
 - 1. J. Vancor lead a discussion regarding technical topics for presentation
 - a. ADA- Mobility
 - b. Pavement Quality Assurance
 - c. Snow Route Optimization – Beta
 - d. Updates by NHDOT & NHDES relative to funding picture.
- f. Letters of Support- Congressional Appropriate- Pavement Preservation Funding.
 - i. S. Kinmond provided an overview of the FP2 & NHDOT collaboration with our Congressman Pappas and Senator Sheehan regarding a funding initiative (\$25-\$50K) to assist NH Town's (10-15 towns) with Pavement Preservation

treatments for the total one-time appropriation of \$600K. Some funds will go to T2 to provide technical support and training. S. Kinmond advised that NHDOT Commission feels that they can receive and allocate the funds 100% via the Community Project Fund. S. Kinmond to provide sample funding support letters from FP2 and will need them in the next couple weeks.

1. K. Blomquist made a motion to provide letters of support for the initiative, and to request that 100% of the funds go to the municipalities, and support thereof. The motion was seconded by A. Garron. The motion passed unanimously.

VI. Partner Reports

- 2) UNH T-2 - Marilee Enus, Scott Kinmond, Lee Cooper
 - a. S. Kinmond provided some T2 annual report statistics with 1847 students trained, 132 training session, 300 new Road Scholars to the program. There were 63 Road Scholar I (25 training hrs.), 16 Road Scholar II (50 hrs.), 15 Senior Road Scholars- (75 hrs.), 7 Safety Champions, 11 Master Road Scholars (100 hrs.), and 6 Master Road Scholar II (150 hrs.) He also reported that the 2025 Training Calendars have been finalized and will be mailed next week. S. Kinmond reported that Marilee received a grant for NH Highway Construction Workforce Partnership and kick off meeting is 2/5/25 and would be great to have 1 or 2 NHPWA Board members participate.
 - b. S. Kinmond mentioned that dialog has begun in looking into the NHPWA Plow Rally, date, location and event venue collaborations i.e. T2 Liquids, NH Road Agents. Marilee has reached out to NEAPWA president regarding the New England's rally date.
- 3) New England APWA - Kürt Blomquist
 - a. K. Blomquist reported that Lisa Schafer of Milton Vt, is the new chapter President, and that he currently chairs the Gov't Affairs and DEI Committee for APWA and will be meeting with Federal legislators on Capital Hill. He also mentioned that the NEAPWA chapter connects have been very successful, and that the 2027 APWA Snow & Ice Conference will be held in Hartford, CT.
- 4) NH Water Pollution Control Association – Vacant
 - a. K. Larsen reported that Aaron Costner of Keene is the new President, and it would be good to cross reference the NHWPC association membership with NHPWA Membership.
- 5) NH Water Works Association - Ian Rohrbacher
 - a. I. Rohrbacher reported that the new association officers are in place, and to check the website for joint NEWWA meetings and spring training. They are monitoring LSR's and Lead and Coper rules. I. Rohrbacher advised that the Drinking Water Festival is 5/7/25 in Rochester and are looking for sponsorship. I. Rohrbacher made a motion for sponsorship support to the Drinking Water Festival for 2025 in the amount of \$250.00. C. Hall seconded the motion. The motion passed unanimously.
- 6) NH DOT - CR Willeke

- a. C. Willeke reported that EV projects are on a 90-day pause due to Presidential Executive Order. He reported that they have 276 LPA projects, an average cost of \$2.2M, for total of \$600M in projects. C. Willeke mentioned that TAP projects are due on Friday, and that they are looking at the inflation impact to per square foot costs, in hopes for some stabilization.
- 7) NH DES – Krista Larsen
 - a. K. Larsen reported that emails from EPA reference to Executive Orders regarding funding etc., are business as usual for now.
- 8) Municipal Management Association of NH – André Garron
 - a. A. Garron reported that there are many new Town Administrators, Town & City Managers in the State, and many communities are dealing with evaluation and taxation issues due to the property value boom during the Covid. Pres Hudson thanks A. Garron for his representation to association, and A. Garron stated he was glad to be participating and gaining insight regarding the PW agencies role in NH.
- 9) NH Road Agents Association – Brian Barden- No Report
- 10) NH Consulting Community - John Vancor
 - a. J. Vancor reported that they are looking to solicit some Road design & speed presentation / papers to have in the bank for NHPWA for future topic areas. He mentioned that ACEC meeting will be in April.
- 11) NH Public Works Mutual Aid – Vacant
 - a. K. Blomquist reported that he is the Chair, and they are in hopes that C. Haven will join the board to replace A. Cote. K. Blomquist reported that they have a meeting on 1/31 and will be working on the planning for the conference in October 2025 and maybe looking to do some virtual sessions with T2 in the future.
- 12) NH Primex - Dave Witham- No Report
- 13) NH Municipal Association – No Report
- VII. Other Business- None
- VIII. Upcoming Meeting and Events
- IX. February BOD Meeting
 - a. Pres. Hudson coordinated calendars for next meeting for 2/19 at 9:30a at NHMA.
- X. Adjourn
 - a. Pres. Hudson made a motion to adjourn at 11:05 a.m., The motion seconded by K. Larsen. The motion passed unanimously.