

COMMERCIAL GREEN SNOWPRO Core Contractor Certification Requirements at a Glance

Certification is voluntary. It must be renewed annually. Complete reporting and training documentation are required.

CHOOSE THE RIGHT CERTIFICATE

- Individual - for a commercial applicator who does not employ or supervise other applicators. Annual fee: \$150.
- Master - for a business owner or chief supervisor covering multiple applicators. Annual fee: \$250.
- Subordinate - for an employee working under a named Master certificate. Annual fee: \$25.
- A Master package covering one Master and four or more Subordinate applications is \$350 total. NHDES does not charge for more than four Subordinates under one Master (\$100 max Subordinate fee). Each subordinate still completes and signs an application.

INITIAL CERTIFICATION

- Complete an NHDES-approved full course of at least four hours and pass the exam.
- Submit the current Salt Applicator Certification Application, training documentation and applicable fee to NHDES.
- Master must ensure that every commercial applicator operating under the Master has received the required training and must maintain the required records for all applicators operating under the Master, including certified individuals, certified subordinates and trained-but-uncertified subordinates.

THE TRAINING CLOCK

At application or renewal, meet one of these tests:

FULL-COURSE ROUTE

A passed NHDES-approved full course completed within the previous two years.

FULL + REFRESHER ROUTE

A passed full course completed within the previous six years, plus at least two hours of approved renewal training completed within the previous two years.

WHAT COUNTS AS SALT?

- Under RSA 489-C, “salt” includes sodium chloride, calcium chloride, magnesium chloride, and other chloride-containing substances. A “salt alternative” is a substance that does **not** contain chloride.

RECORD EACH WINTER EVENT

Keep a written service record for each winter event.

For RSA 508:22 liability protection, records must include:

- Type of deicing material used.
- Rate or quantity of deicing material applied.
- Date of treatment.
- Weather conditions for each event requiring deicing.

Good practice is to also document:

- Property or route serviced and treatment time.
- Pavement conditions or pavement temperature, when available.
- Service actions, including plowing, anti-icing or deicing.
- Observations, changing conditions and follow-up treatments, as appropriate.

Keep the records required by RSA 508:22 for at least three years.

REPORT AND RENEW EACH YEAR

- Certificate expires June 30th and needs to be renewed each year by submitting the renewal application, required training documentation, fee and annual salt report - or proof the report was already filed.
- Individual report: total tons of solid salt, gallons of brine, each town served with paved area or lane miles, and type and amount of salt alternatives. Do not duplicate usage already reported under a Master.
- Master report: the same totals for everyone working under the Master, plus the name of every applicator who applied salt, including certified and trained-but-uncertified subordinates.
- Annual totals do not replace event-by-event service records. Build the annual report from those records.

LIABILITY PROTECTION: NOT AUTOMATIC

- NH RSA 508:22 provides certain liability protections for certified commercial applicators and certain property owners, occupants or lessees when winter maintenance is performed in accordance with the RSA [Section 508:22 Liability Limited for Winter Maintenance](https://www.gcnh.gov/rsa/html/lii/508/508-22.htm): <https://www.gcnh.gov/rsa/html/lii/508/508-22.htm>. Accurate applications, current certification, documented training, and complete service records matter, also.
- The law does not protect against gross negligence or reckless disregard of a hazard.
- Applicators must maintain the required written event and service records, and retain those records for at least 3 years.

OPTION FOR MASTER HOLDERS: A Master may apply to NHDES to become an Approved Trainer. Do not provide certification training until approved; use the approved materials and maintain attendance, exam and course-duration records required by NHDES. Contact NHDES at salt@des.nh.gov for more information.

Primary authority: NH Administrative Rules Env-Wq 2203-2206, RSA 489-C and RSA 508:22. Verify current forms, approved courses and guidance with NHDES.