

MUNICIPAL GREEN SNOWPRO

Core Certification Requirements at a Glance

The municipality voluntarily certifies its winter maintenance program as a whole - not each employee individually.

THE PROGRAM BASICS

- Voluntary certification is available at three levels: Standard, Advanced and Expert.
- Every level requires an annual application and a \$450 application fee. Certificates are valid through June 30 and must be renewed annually.
- Designate up to two Green SnowPro Coordinators to oversee compliance and remain current on required training.
- Use an NHDES-approved full course and refresher course. A municipality may also meet the training requirement by requiring employees to hold commercial individual certificates.
- Any subcontracted commercial applicator must hold a valid Green SnowPro commercial master or individual certificate.

WHAT EVERY LEVEL MUST HAVE

- A salt reduction plan describing current practices, salt-use tracking, snow-storage management and a five-year salt-reduction goal.
- Annual salt-use information and records of employees applying deicing or anti-icing materials.
- Proper material storage: covered solids on an impervious surface, protected water resources, controlled drainage, and secondary containment for liquids. Keep photographs of storage areas.
- Equipment calibration records showing the date, who calibrated the equipment, and discharge rates before and after calibration.

WHAT COUNTS AS SALT?

- Under RSA 489-C, “salt” includes sodium chloride, calcium chloride, magnesium chloride, and other chloride-containing substances. A “salt alternative” is a substance that does **not** contain chloride.

THE TRAINING CLOCK

All municipal employees performing winter maintenance duties under the certificate must remain current by meeting one of these two tests:

FULL-COURSE ROUTE

An approved full course of at least four hours, with a passing exam, completed within the previous two years.

FULL + REFRESHER ROUTE

A passed full course completed within the previous six years, plus an approved refresher of at least two hours completed within the previous two years.

NEW EMPLOYEE DEADLINES

- Hired April 1-October 17: complete required training by December 1.
- Hired October 17-April 1: complete required training within 45 working days of hire.
- Before training is complete, an employee may perform duties only when the supervisor is current and provides guidance upon hire.

KEEP VS. SUBMIT

- Initial application generally includes the application, fee, salt reduction plan, and documentation/confirmation required by NHDES regarding coordinator training
- Submit for annual renewal: application, fee, coordinator training documentation and annual report. Advanced and Expert programs also submit the annual self-audit.
- Submit an updated salt reduction plan every five years.
- Maintain documentation of BMPs implemented under the municipal certification for at least six years. Maintain the other records required by Env-Wq 2207.06 and keep them available for NHDES review.

Advanced and Expert build on every Standard requirement. Advanced requires an annual self-audit plus at least two BMPs from each of the two BMP lists, while Expert requires at least four from each list.

For more information about NH Green SnowPro, please contact NHDES at salt@des.nh.gov

Primary authority: NH Administrative Rules Env-Wq 2207 and RSA 489-C. Verify current forms, approved courses and program guidance with NHDES.