Annual Meeting  
May 5, 2016 – 12:45 pm – Derryfield Country Club, Manchester

PRESENT:

Board Members & Officers:
1. Catherine Schoenenberger, President
2. Bruce Temple, President-Elect
3. Scott Kinmond, Treasurer/Secretary
5. Dennis McCarthy, Member at Large
6. Carl Quiram, Member at Large
7. Kürt Blomquist, APWA
8. Peter Goodwin, NHWPCA
9. Amy Begnoche, NHLTAP

NHPWA Members:
1. Stephen Brewer, Raymond
2. Lyndsay Butler, Wright-Pierce
3. Tim Clougherty, Manchester
4. Janusz Czyzowski, Londonderry
5. Martha Drukker, Concord
6. Jennifer Hale, Hampton
7. Tim Hohlt, Terracon
8. Daniel Hudson, CMA Engineers
9. Jonathan Ibarra, Nashua
10. Chris Jacobs, Hampton
11. William Johnson, Terracon
12. Jeff LaFleur, Nashua
14. Noelle Osborn, Nashua
15. Mitchell Pac, McFarland Johnson
16. Andy Patrician, Nashua
17. Christopher Perkins, Weston & Sampson
18. Jennifer Perry, Exeter
19. Tony Puntin, BETA Group
20. Kevin Sheppard, Manchester

Guests:
1. Mike Bobinsky, Somersworth
2. Thomas Burack, NHDES
3. Stephanie Cottrell, Technology Transfer
4. Elvis Dhima, Hudson
5. George Leel, Technology Transfer
6. Liz Lufkin, NH HSEM
7. Heidi Marshall, CLD Consulting
8. Paul Paradis, Rye
9. Richard Skarinka, NHDES
10. Suzanne Warner, US EPA – Region 1
11. Patrick Woodbrey, NHDES

- **Call to Order**
  - Meeting called to order at 12:52 pm by President Schoenenberger.
• **Quorum**
  o 9 Board members present, 20 NHPWA Members present, quorum was established.

• **Financial Report**
  o The balance as of April 30, 2016 as reported by Cornerstone is $34,002.25. The Financial Report is accepted subject to audit.
  o As Chairman of the Audit Committee, McCarthy reported that he and Bill Herman met with Cornerstone and audited the books for the Association. They made the following findings:
    ▪ All deposits were reconciled
    ▪ Two bills were not reconciled, the rest were fine
    ▪ $12,585.00 in deposits; $20,041.99 in withdrawals – with a net loss of $7,456.99 for the year
  o McCarthy and Herman made the following recommendations:
    ▪ Should do the audit after the end of the fiscal and membership year (6/30)
    ▪ An effort should be made to keep the files organized between NHPWA and NH Public Works Mutual Aid (NHPWMA)
    ▪ There should be time allocated to reconcile checks.
  o **Motion** by Blomquist, seconded by Quiram, to accept the findings of the Audit Committee. All were in favor, and the Motion passed.

• **Scholarship**
  o There was no report regarding the Scholarship.

• **NH Public Works Memorial**
  o Quiram reported that the Committee for the Memorial is static and could use volunteers.
  o Quiram further reported that the intention is to move things along in the near future.

• **Nominations and Elections**
  o Schoenenberger reported that the Chairman of the Nominating Committee, John Trottier, was unable to attend, but had provided a slate of Directors and Officers.
  o The following candidates were put forth for nomination as a Director, with a term to start 7/1/16 and conclude on 6/30/19:
    ▪ Carl Quiram, Hoyle, Tanner & Associates – Member at Large
    ▪ Bruce Temple, City of Lebanon – Member at Large
    ▪ John Trottier, Town of Londonderry – Member at Large
  o The following candidates were put forth for nomination as Officers, with a term to start 7/1/16 and conclude on 6/30/17:
    ▪ Bruce Temple, City of Lebanon – President
    ▪ Scott Kinmond, Town of New Durham – President-Elect
    ▪ Lisa Fauteux, City of Nashua – Treasurer/Secretary
  o No nominations for Directors or Officers were received from the floor.
  o Per **Roberts’ Rules**, with only one nomination for each seat as a Director and position as Officer, the Treasurer/Secretary cast one vote for each seat and position confirming the slate as presented.
• **Other Business**
  o Blomquist spoke about the Plow Rally, stating that there would be educational stations and that T2 would be providing Roads Scholar Credit for these stations.

• **Adjournment**
  o *Motion* by Temple, seconded by Blomquist, to adjourn the Meeting at 1:08. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche  
Representative from NH LTAP