



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting March 30, 2016 – 1:30 pm State Room – Holiday Inn, Concord, NH

PRESENT:

Board Members & Officers:

1. Catherine Schoenenberger, President
2. Bruce Temple, President Elect
3. Scott Kinmond, Secretary/Treasurer
4. John Trottier, Past President
5. Lisa Fauteux, Public Sector Rep.
6. Dennis McCarthy, Member at Large
7. Carl Quiram, Member at Large
8. Kurt Blomquist, APWA
9. Peter Goodwin, NH WPCA
10. Bill Boulanger, NH WWA
11. Nancy Mayville, NHDOT
12. Amy Begnoche, NH LTAP
13. John Vancor, ACEC

Guests:

1. Jennifer Perry

- **Call to Order:** Meeting called to order at 1:13 pm by President Schoenenberger.
- **Quorum:** 12 Board members present, quorum was established.
- **Secretary Report:** *Motion* by Kinmond, seconded by McCarthy, to accept the February 26, 2016 minutes. All were in favor and the Motion passed.
- **Financial Report:** There was no report received from Cornerstone.
 - It was announced that immediately following the Board meeting, the officers were meeting with Cornerstone regarding the current status of the contract and ongoing issues. The officers will report back to the Board.
 - The officers announced that they had met the previous week to go over the budget. They stated that they were working on a draft and would be presenting it to the Board soon.
- **Newsletter:** The deadline for the Spring Newsletter is **April 1, 2016**.
 - Proposed Articles to be received:
 - C&G / Parkway – Fauteux
 - Streetscan – McCarthy
 - Regional Waste – Goodwin

- ACEC Winner – Vancor
 - Kinmond – PR piece for new position
- **Annual Meeting:**
 - A “Save the Date” was available at the Technical Meeting; a final Registration Flyer will be emailed and mailed in early April.
 - Jennifer Perry is taking care of obtaining a Proclamation for Public Works week from the Governor. This will be presented and/or unveiled at the Annual Meeting.
 - The following speakers were confirmed:
 - Thomas Burack, NHDES Commissioner, will speak for ½ at lunchtime
 - Patrick Santoso and Patrick Woodbrey will speak regarding Green SnowPro and Certified Salt Applicators
 - The following ideas and topics were discussed, with confirmation to follow:
 - NH Governor to speak (*Schoenenberger*)
 - Drinking Water – Johnna McKenna, NHDES (*Begnoche*) and/or Rick Skorinka, NHWWA (*Boulanger*) –
 - Johnna McKenna is coordinating with Burack regarding topics
 - MS4 – MA draft permit out in April – someone from EPA to speak (*Quiram*)
- **Golf Tournament:**
 - The flyer was completed by Nichole Davis at Hoyle, Tanner and was available at the Technical Meeting. A copy will be mailed with the Annual Meeting flyer in early April.
- **Dinner Cruise:**
 - The date has been confirmed as June 10, 2016, 5:00 to 7:00, on a dedicated boat with the *Isles of Shoals Cruises*. There is a limit of 100 people, with free parking available while the boat is out.
 - A cash bar will be provided.
 - Quiram will chose one of three caterers and work with them to provide appetizers only.
 - Quiram is finding a band to play for the evening.
 - The Registration Flyer has been prepared by Nichole Davis at Hoyle, Tanner. Begnoche will send the flyer out in mid-April.
 - The price has been set at \$60/person.
 - We are also looking for sponsors, with the information on the flyer.
 - T2 will handle the registrations, with Quiram and Begnoche listed on the flyer to ask regarding questions.
 - **Motion** by Blomquist, seconded by McCarthy, to have President Schoenenberger sign the contract with the Isles of Shoals Cruises on behalf of NHPWA. All were in favor and the Motion passed.
 - **Motion** by Blomquist, seconded by Boulanger, to authorize Quiram to charge the deposit of \$735 to his credit card and request reimbursement from NHPWA. All were in favor and the Motion passed.

- **Filling Positions for other Boards:**
 - Temple and Kinmond are talking to individuals in regard to stepping up and taking seats on the NHPWA Board. They will keep the Board informed.
 - After discussion, the Board will request NHPWMA to put out a notice to its member, asking if anyone is interested in being on the NHPWMA Board on behalf of NHPWA.

- **Committee Reports:**
 - Nominations: It was decided that the following individuals would be proposed at the Annual Meeting for terms and positions, as noted:
 - Carl Quiram as a Member at Large, term expiration 6/30/19
 - Bruce Temple as a Member at Large, term expiration 6/30/19
 - John Trottier as a Member at Large, term expiration 6/30/19
 - Lisa Fauteux as the Secretary/Treasurer, term expiration 6/30/17
 - Audit: the following individuals would be appointed to the Audit Committee:
 - Dennis McCarthy
 - Bill Herman
 - Begnoche will prepare a slate of votes to be considered at the Annual Meeting, and will forward it to the Officers for input, then send it out to the Members for their review prior to the Annual Meeting.

- **Plow Rally:**
 - It was announced that the name of the Plow Rally will be changed to: “NHPWA Plow Rally, Driving Skills and Expo.”
 - A call will be put out for Exhibitors and Sponsors.
 - T2 will handle the registration, including a pre-registration for the Plow Rally and Backhoe competitions.
 - It was decided that there would be a focus on Education, with at least six education stations throughout the location.
 - Begnoche stated that T2 would be willing to give Roads Scholar credit for the education stations.
 - The following station ideas were discussed:
 - Wellness – DOT (*Mayville*)
 - Surveying (*Trottier*)
 - Driving tractor
 - Primex to offer something (*Quiram*)
 - It was discussed that coordinators were needed for the following areas, and volunteers were welcomed:
 - Plow Rally
 - Backhoe
 - Education – Blomquist stated he would take this one
 - Hands On

- **Other Business**
 - Trottier reported that the Scholarship recipient from 2015 was not able to complete the education he had envisioned, and requested that we choose another recipient. After discussion, it was decided that the NHPWA would re-advertise for the scholarship and take applications.

- **Adjournment: *Motion*** by Goodwin, seconded by McCarthy, to adjourn the Meeting at 2:46. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche
Representative from NH LTAP