



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting April 22, 2016 – 9:00 am NHDOT – Room 112/113, Concord, NH

PRESENT:

Board Members & Officers:

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|---------------------------------------|-------------------------------------|
| 1. Bruce Temple, President Elect | 4. Lisa Fauteux, Public Sector Rep. |
| 2. Scott Kinmond, Secretary/Treasurer | 5. Carl Quiram, Member at Large |
| 3. John Trottier, Past President | 6. Peter Goodwin, NH WPCA |

- **Call to Order:** Meeting called to order at 9:07 pm by President Elect Temple.
- **Quorum:** 6 Board members present, quorum was established.
- **Secretary Report:**
 - Minutes of March 30, 2016 were reviewed; John Trottier provided a correction under Plow Rally portion to change the survey demo from John Trottier to John Vancor.
 - **Motion** by Trottier, seconded by Temple, to accept the March 30, 2016 minutes as amended. All were in favor and the Motion passed.
- **Financial Report:**
 - Kinmond provided copies of the March financial report. He noted that the Technology training did not break even, and was approx. \$400 in the red. Kinmond also noted that the current membership list is also lacking the dues to support our current annual expenditures, and may need to be addressed in the 2016-2017 budget process. He reported that historically the association's budget has been approx. \$10K.
 - **Motion by** Trottier, seconded by Fauteux, to accept the treasures report. All were in favor and the Motion passed.
 - Temple stated he plans to work on a budget and have it for the June meeting for adoption.
 - Peter Goodwin mentioned that the association may want to look into meeting and training event sponsorships for coffee break, lunch etc. to help offset costs.

- **Membership**
 - Temple spoke of doing a notice of renewal letter from the President to be sent with renewals, and then send a different letter to municipalities DPW, Highway Departments, Water Works and Engineering Groups & Firms. Fauteux mentioned keeping it short, with highlighted points, or along a marketing style. Goodwin mentioned doing some follow up calls after the mailings.
- **Newsletter:** Deadline for articles has passed and the Newsletter has not been released.
- **Annual Meeting:**
 - The discussion regarding doing an updated meeting promo and agenda with speaker's topics and bio's. Fauteux mentioned it should probably be resent on PW.net in an attempt to get some greater attendance.
 - Carl and Peter will work the past years golfer list and sponsors.
- **Dinner Cruise:** Quiram provided an update. He stated that Goodwin, Herman and he will forward it out to the NE chapters for PW, Water works etc.
- **Committee Reports:**
 - Nominations: Trottier will bring his nominations to the Annual Meeting.
- **Plow Rally:** Kinmond spoke of the Plow Rally event with backhoe competition and having some heavy equipment to demo and also engineer trade professionals such as in areas of waste water, surveying, and tractor trailer operations and tree work.
- **Adjournment: Motion** by Kinmond, seconded by Trottier, to adjourn the Meeting at 10:41. All were in favor and the Motion passed.

Respectfully submitted,

Scott Kinmond
Secretary/Treasurer