Board of Directors Meeting  
August 19, 2016 – 9:00 am  
NHDOT – Room 112/113, Concord, NH

PRESENT:
Board Members & Officers:  
1. Scott Kinmond, President Elect  
2. Nancy Mayville, NHDOT  
3. Amy Begnoche, NH LTAP  
4. Bill Herman, MMA-NH  
5. Nicholas Cristofori, ACEC

- **Call to Order:** Meeting called to order at 9:25 pm by President Elect Kinmond.

- **Quorum:** 5 Board members present, quorum was established.

- **Secretary Report:** Minutes for July were not presented.

- **Financial Report:** A Treasurer’s Report was not presented.

- **Newsletter:** *Deadline for Articles is September 15, 2016*  
  - It is intended for the Fall Newsletter to be sent out in mid-October.  
  - The following articles were discussed:  
    - President’s Message *(Temple)*  
    - Broad Street Parkway *(Vancor)*  
    - LED’s *(Fauteux to get someone to write this)*  
    - Consultants *(Vancor)*  
    - Talk to Jennifer Perry about writing about the APWA Snow & Ice Conference

- **Plow Rally:** Kinmond has information to run the Plow Rally, and will contact Catherine Schoenenberger regarding the brochure.

- **Construction Career Days:** Schoenenberger was not present to give a report on CCD.

- **NHMA Conference:**  
  - Begnoche reported that she had received the Exhibitor Packet and Application for the NHMA Conference. After discussion, *Motion* by Herman, seconded by Cristofori, to have Begnoche complete the Exhibitor Application and send it in for
NHPWA, and approving $225 to pay the non-profit Exhibitor Fee. All were in favor and the Motion passed.

- Begnoche discussed “giveaways” for the Conference, with a squishy toy like last year or a pen with a stylus was recommended. Begnoche will look into giveaways and let the Board know prices and delivery times.

**Other Business**

- The ACEC Conference is scheduled for April 13, 2017. There will be a planning meeting in September, at which time they will likely be putting out a call for speakers and/or topics.
- There was discussion regarding attendance at Board Meetings. Mayville said she’d been noticing that less people were able to attend each month, and made the possible suggestions of a conference call, less meetings and/or a different day. Due to the low number of Board members, this was tabled to be discussed at the next meeting.

**Adjournment:** Motion by Herman, seconded by Cristofori, to adjourn the Meeting at 10:15. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche
NH LTAP Representative