



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting September 22, 2017 – 9:00 am NHDOT – Room 112/113, Concord, NH

PRESENT:

Board Directors & Officers:

1. Scott Kinmond, President
2. Tim Clougherty, Secretary/Treasurer
3. Amy Begnoche, NH LTAP

- **Call to Order:** Meeting called to order at 9:19 pm by President Kinmond.
- **Quorum:** 3 Board members present, quorum was established.
- **Secretary Report:**
 - After discussion, it was decided to table approval of the August minutes until the October meeting.
- **Financial Report:**
 - A Treasurer's Report ending August 31, 2017, showing a balance of \$37,955.62 was presented. The Report was accepted subject to Audit.
- **Cornerstone / New Administrative Quotes**
 - There was discussion regarding ongoing issues and correspondence received from Cornerstone.
 - Clougherty reported that he had met with Walter Perry the week prior and that Mr. Perry would like to meet with the Board. It was decided to bring this up to the full Board at the October meeting.
 - Kinmond had not heard from NHMA, but will follow-up with them.
- **Marketing**
 - Begnoche reported that she had talked with Michelle Lienhart regarding moving forward with the marketing materials. Ms. Lienhart will be working on them in early October.
- **Newsletter**
 - Begnoche stated that she would work on having the newsletter out in early October.

- **NHMA Conference**
 - Begnoche will let Cornerstone know to send a check for the Exhibitor Fee.
 - Begnoche will follow-up on giveaways (will need to wait until the logo is approved).
 - Kinmond to follow-up with presentation.

- **Committee Chairs / Members**
 - Kinmond discussed the Committee and requested volunteers in his article for the newsletter, so all Members will know that the Board is looking for volunteers.
 - Further discussion was tabled until the October meeting.

- **Adjournment: *Motion*** by Clougherty, seconded by Begnoche, to adjourn the Meeting at 10:14. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche
NH LTAP Representative