



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting November 17, 2016 – 12:00 pm The Athens Restaurant, Manchester, NH

PRESENT:

Board Members & Officers:

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| 1. Bruce Temple, President | 5. Kurt Blomquist, NE APWA |
| 2. Scott Kinmond, President Elect | 6. Amy Begnoche, NH LTAP |
| 3. Lisa Fauteux, Secretary/Treasurer | 7. Dave Witham, NH Primex |
| 4. Dennis McCarthy, Member at Large | |

- **Call to Order:** Meeting called to order at 12:40 pm by President Temple.
- **Quorum:** 7 Board members present, quorum was established.
- **Secretary Report: Motion** by Blomquist, seconded by Witham, to accept the October 28, 2016 minutes. All were in favor and the Motion passed.
- **Financial Report:**
 - A Treasurer's Report ending September 30, 2016, showing a balance of \$41,422.28 was presented. A second Treasurer's Report ending October 31, 2016, showing a balance of \$38,399.59 was presented. Due to issues in both Reports, they are not approved and on hold until Fauteux can speak with Cornerstone.
 - There was a discussion regarding Cornerstone. It was stated that perhaps it's time to make a change. It was decided that the Officers would work with Cornerstone to see if the issues could be resolved.
- **Membership List Updates:** Discussion regarding the Membership List was put off until the January Board Meeting.
- **Newsletter**
 - After discussion, it was decided that all articles would be due 12/1/16.
 - The following articles were discussed:
 - President's Message (*Temple*)
 - Article from Kinmond
 - APWA Awards (*Blomquist*)

- **Sponsorships:** The idea of sponsorships for various events was discussed. Kinmon stated that he would work with Quiram to see what the APWA does for sponsorships, and would prepare a document regarding the possible levels and ideas for year long sponsorships.

- **Dues – Raise for 2017?**
 - There was discussion regarding the dues and whether they should be raised. The Board agreed that the dues were low, and made the suggestion of raising them to the following:
 - \$50 per individual
 - \$150 per Group – up to five individuals
 - It was decided that the Board would continue the discussion to the January Board meeting.
 - Begnoche will check the Bylaws to see if the membership needs to vote on a Dues increase and report at the February meeting.

- **Filling Positions for Other Boards:**
 - Boulanger’s appointment to the NHPWMA was discussed and it was decided that he should be withdrawn as a candidate so that he did not hold two positions on the NHPWMA Board.
 - McCarthy stated that he would be interested in being appointed to the NHPWMA. **Motion** by Witham, seconded by Kinmond, to appoint McCarthy to the Board of the NHPWMA representing NHPWA. All were in favor and the Motion passed.

- **Upcoming Events**
 - There was discussion regarding the dates of the meetings, with Blomquist stating that the NHPWA used to hold three in February, May and September. It was decided to space out the two we are planning, as follows:
 - Technical Meeting – March 2, 2017
 - Annual Meeting – May 18, 2017
 - It was decided that the Membership would be asked to amend the Bylaws in May to state that the Annual Meeting can be held in April, May or June, not just May. Begnoche will make sure that this appears on the Agenda for the Meeting.
 - Various topics for both Meetings were discussed, with Temple stating that he would prefer diversity within the meeting topics, and not to have just one all day, and everyone agreed. It was decided that an email would be sent to PW.net asking what the current Hot Topics were that people were discussing.
 - Temple stated that he would take the lead on organizing speakers for the Technical Meeting.
 - Begnoche will work with the Grappone Center and Derryfield to secure the dates for the Meetings.

- **Other Business**
 - After discussion regarding an email from Goodwin, a **Motion** was made by Blomquist, seconded by Kindmond, to approve the donation of \$250 to the NHPWCA Legislative Breakfast. All were in favor and the Motion passed.

- There was discussion regarding nominations for Engineers Week for the NH Society for Professional Engineers. It was decided that this would be held until the January Board meeting.
- **Adjournment: Motion** by McCarthy, seconded by Witham, to adjourn the Meeting at 1:30. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche
NH LTAP Representative