

# Procedure for Determining & Requesting Assistance



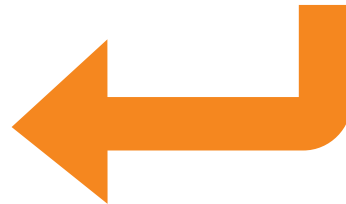
**Incident/  
Disaster  
Occurs**

Assess Damages/  
Critical Concerns

Respond to Event  
with Own Forces

## Re-Assess

Do we have the resources needed to adequately respond to this disaster? Can we effectively protect the safety of the public?



## Proclaim Local Emergency

Declare local emergency, Activate local EOC and Emergency Management Plan, and Notify NHHSEM



**Request Mutual Aid from  
other NHPWMA Members**

Directly contact provider's authorized representative and communicate the information contained within Reference Sheet – Requesting Aid.

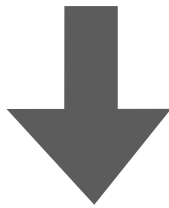
*(Follow-up in writing as soon as practical.)*

Provider responds with authorization/  
denial of assistance and communicates  
the information contained within  
Reference Sheet – Providing Aid.  
*(Follow-up in writing as soon as practical.)*

**Aid Arrives  
in Recipient's  
Community.**

Recipient (town/city) assigns work to  
Provider's supervisory personnel,  
Develops ongoing dialog concerning progress of  
incident, how long assistance will be needed.

Provider Documents All Costs and Activities.



**Re-Assess**

Will the current forces be enough to protect the  
safety of the public?



**Recipient notifies the appropriate state  
agencies and requests state and/or  
federal assistance.**

