



## NH PUBLIC WORKS ASSOCIATION

### Board of Directors Meeting

November 14, 2018 – 12:00 PM

Thirsty Moose Taphouse, 795 Elm St., Manchester

### Meeting Minutes

- 1) Call to order / Establishment of a Quorum
  - a) President Kinmond called the meeting to order at 12:19
  - b) Quorum of: Pres. Kinmond- New Durham, Member Dan Hudson- Salem, Member John Vancor-Hayner/Swanson, Treasurer Clougherty- Manchester, President Elect Fauteux - Nashua, Representative Kürt Blomquist, Representative Marilee LaFond - UNH T2
- 2) Secretary Report
  - a) Approval of October 26, 2018 Minutes
    - i) Member Blomquist moved to accept, Member Hudson second, all in favor to accept minutes
- 3) Treasurers Report
  - a) Budget- expenses to revenue in alignment and reconciled with NHMA
  - b) Treasurer Clougherty will propose budget for Jan meeting
- 4) Communications & T2/LTAP Updates
  - a) Rep. LaFond will draft a call for NHPWA articles to send to NHPWA membership
  - b) Rep. Blomquist will send Rep LaFond two possible articles for inclusion
- 5) President Kinmond made a motion to accept Richard Lee's vacancy from Public Works Memorial Committee, all in favor.
  - a) Potential nominee for appointment- Jim Major from Concord DPW
  - b) Rep. LaFond will confirm Mr. Major's NHPWA membership
- 6) President Kinmond provided an update to NHDOT Commissioners 10-year plan, and Funding
  - a) Discussion around how NHPWA can facilitate awareness and dialogue of funding and support communication between state and municipality, including with T2 partnership
- 7) NHPWA Trailer
  - a) Rep. Blomquist made motion to donate the NHPWA trailer and Plow Rally contents to the Town of New Durham, with the condition that NHPWA has first right of refusal for disposal. Treasurer Clougherty seconded, all in favor.
- 8) Calendar for NHPWA Meetings and Technical Training Session(s).
  - a) Annual Meeting 5/9/2019
  - b) Technical Meeting 9/26/19
  - c) Regular Meeting schedule for 2019 TBD
  - d) Plow Rally 2019 to be aligned with Mountain of Demos at Mount Sunapee (date TBD)
- 9) Committee reports
  - a) Training & Education- Chair J. Vancor
    - i) Member Vancor and Rep. LaFond to partner on survey for topic interest, include Save the Dates
    - ii) Structure meetings to include one current operations session, one future thinking session (automated vehicles, etc) and impact to public works, as well as integrate Lessons Learned for those new to public works' supervision
- 10) NHPW Employee Memorial- Hope to unveil for Public Works week
- 11) NHPWMAA & Emergency Management- Rep. Blomquist
  - a) Assistance provided to Dublin and Hancock in August

b) Summary of NHPWMA workshop (held in October)  
12) Adjournment

Meeting Schedule:

January 25, 2019 9 a.m. – NHMA (TBD)