Meeting Minutes

I. Call to order / Establishment of a Quorum 9:07 am
   a. Quorum of: President Kinmond - New Durham, Lauren Byers - City of Nashua, Dan Hudson - City of Salem as Member at Large, Treasurer Secretary, Timothy Clougherty - City of Manchester, David Witham as Representative from Primex, John Vancor from Hayner/Swanson on behalf of ACEC as Representative Member of the NH Consulting Community, Rep. Christina Hall - City of Lebanon as Member At Large, Marilee LaFond as Representative from UNH T2

II. Secretary Report
   a. Approval of March 22, 2019 Minutes
      i. DW motion to accept, TC seconded, all in favor.

III. Treasurers Report
   a. TC will review $300 negative membership income
      i. DH motion to approve, DW seconded, all in favor

IV. New Business
   a. UNH T2 Communications Update- Marilee
   b. Annual Meeting- May 9, 2019 8:30a- 1p- Keynote / Speakers / Gifts
      i. Keynote speaker not yet confirmed- SK may present NHPWA update, special presentation, APWA discussion
      ii. Election of Officer – New Slate
          1. Board to encourage nominations
          2. Secretary/Treasurer
          3. Three at-large
             a. CH’s position
             b. CS’s position
             c. JT’s position
      iii. Bylaw Changes-
          1. No changes this cycle but can review and provide 30-day notice next year if needed
      iv. Audit Committee- Bill Herman & Dennis McCarthy
          1. SK will schedule audit to align with a Sept. report out at Tech Session
      v. Golf Tournament- Peter Goodwin
          1. Discussed possible vendor partnerships
   c. Plow Rally- Mtn of Demo’s Mountain Sunapee. – May 23, 2019
      i. Plow Rally
         1. TC and DW plus colleagues will assist with setup
         2. ML to ask Butch Leel to assist
         3. SK will share other contacts with TC
      ii. Vehicles
         1. SK will confirm the trucks and equipment (pretrip truck, course truck)
         2. CH will confirm truck with plow and wing to ideally arrive on 22nd (day before)
3. Discussion of benefit to have a backup truck
   iii. Backhoe Competition- SK will reach out to Benji Knapp from Weare DPW (BK is coordinating Backhoe)
   iv. Registration
      1. Once NHRAA releases registration, NHPWA communications can speak to registration across organizations
   v. Trailer- Manchester will bring trailer
   vi. Prizes - SK will contact CS to discuss options

V. Old Business
   a. Legislative topics- DW - recent article discussed formalizing a process for Dept of Labor to conduct inspections and issue formal findings and reports on PW fatalities in NH
   b. Wufoo- SK to transition existing PayPal account and setup organization Gmail account to tie to it
   c. Board Name Tags were distributed
   d. Committee reports
      i. Training & Education- Chair. John Vancor.
      ii. Technical Training Session – October 3, 2019 9-1p
      iii. NHPW Employee Memorial- Dedication June 5, 2019 10A Peter Goodwin
      iv. Workforce Development & NHCCD- Chair Catherine- September 26-27, 2019

VI. Adjournment – DW motion to adjourn, TC seconded, all in favor- adjourned at 10:07 AM

Meeting Schedule:
May 9, 2019 at 1 PM following Annual Meeting