

## UNH T2 Hygiene and Illness Prevention Practices Agreement for Participants

All attendees are required to read, sign, and adhere to the following UNH T2 Hygiene and Illness Prevention practices using electronic signatures or printing and signing/scanning this document:

### Prior to Workshop:

**Prior to reporting to the workshop or UNH T2 event each participant must perform an independent health self-assessment.** This includes measuring their own temperature and reviewing for any potential symptoms of COVID-19. *By participating in the workshop, the attendee is agreeing that s/he will conduct this self-review before arrival and will immediately notify the UNH T2 instructor of any concerns.*

1. Prior to leaving home to travel to the UNH T2 workshop, each attendee shall take his or her own temperature. Any attendee with a temperature greater than 100.0 degrees Fahrenheit shall
2. Each attendee should independently review the health indicators as required by NH State Guidelines:
  - a. Have you had a fever above 100.0 degrees Fahrenheit or felt feverish in the last 72 hours?
  - b. Have you been in close contact with a confirmed case of COVID-19, or tested positive for COVID-19?
  - c. Are you experiencing any respiratory symptoms including a runny nose, sore throat, cough, or shortness of breath?
  - d. Are you experiencing any new muscle aches or chills?
  - e. Have you experienced any new change in your sense of taste or smell?

***Any individual who has experienced or is experiencing any of the above symptoms in the past 72 hours SHOULD NOT attend the UNH T2 workshop or event.*** S/he should follow his or her organization process and procedures for reporting illness and/or calling out sick. The individual may also wish to consult with his or her primary care provider about COVID-19 testing or seek testing through one of the public testing options, such as through a State-run testing center, local health department, or urgent care.

### During Workshop:

1. By being present at the UNH T2 workshop or event, individuals are agreeing that they are COVID-19 symptom free and have independently completed the health self-assessment.
2. If at any time once the workshop/event has begun an attendee feels he or she is exhibiting possible symptoms of COVID-19, s/he should immediately notify the UNH T2 instructor and leave the workshop/event to see medical advice.



### Classroom Materials:

1. To support best practices in reducing shared materials, UNH T2 will email any applicable classroom materials to attendees at least 3 business days before the workshop. Attendees who wish to have print materials available for reference during the workshop should be sure to print and bring their own copies. There will be no hard copy materials available at the workshop. UNH T2 is also not providing pens currently. Participants should bring their own pens or other note-taking devices.
2. Participants attending a workshop that will have an outdoor component (such as hands on or field demonstration) should bring their own folding chairs or other seat. There will not be tables or chairs provided for field or other “outdoor” workshops or events at this time.

### Food and Beverages:

1. Food and Beverage will be provided for some workshops, dependent upon the ability of UNH T2 to secure an approved caterer who is able to offer self-contained lunch and beverage options.
2. If Food and/or Beverage will be provided, it will be noted in the Workshop Section description on Learnforlife, or please contact [T2.Center@unh.edu](mailto:T2.Center@unh.edu) to inquire.
3. If food and/or beverage is provided by UNH T2, it will be individually prepared and boxed by an approved caterer, and bottled water will be provided to participants.
4. For workshops where food or beverage are provided, participants will not be permitted to bring their own food or beverage into the facility, except in the case of a specific dietary restriction UNH T2 is unable to accommodate.
5. For workshops in which UNH T2 is NOT able to secure appropriate catering services to provide food or beverage, participants may bring their own water and food from home, clearly marked with your name.
6. Sharing of food or beverage is discouraged.

### Social Distancing:

1. Participants are asked to avoid congregating or taking group breaks together that may violate social distancing guidelines. Participants should also respect any posted signage relative to limited capacity, including on restroom facility doors.
2. All participants are always expected to maintain social distancing of at least six feet both indoors and outdoors. Workshops may be adjusted to accommodate for social distancing, including during group demonstrations, to ensure that at all times during the workshop there is appropriate social distancing between attendees.

### Decontamination:

1. Other larger equipment that must be shared among workers must be thoroughly decontaminated between uses per the video here



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- <https://www.facebook.com/UNHT2CenterLTAP/videos/222169712407530/> and guidance document here <https://t2.unh.edu/sites/default/files/media/eds - clean truck 1.pdf> This includes heavy equipment and machinery for grader, backhoe, and excavation equipment demonstrations. The UNH T2 instructor will utilize wipes provided by UNH EHS that have a 1 minute contact time for decontamination. If you prefer the UNH T2 instructor to use your own agency's decontaminant, please notify us ahead of the workshop/event and specify the contact time and be sure it meets the CDC criteria for COVID-19.
2. Instructor will disinfect all equipment and touch surfaces on heavy equipment with the above decontaminating agent (as per the video here <https://www.facebook.com/UNHT2CenterLTAP/videos/222169712407530/> and guidance document here <https://t2.unh.edu/sites/default/files/media/eds - clean truck 1.pdf>) at least twice during the workshop:
    - a. Before s/he enters any heavy equipment or vehicle
    - b. When s/he finishes using any heavy equipment or vehicle and before exiting
    - c. Wearing gloves is also appropriate in areas that decontamination is not appropriate.
  3. Hand Sanitizing and other illness hygiene- Participants are expected to follow all CDC recommendations and guidelines regarding the use of hand sanitizer, sneeze and cough etiquette, and social distancing throughout the workshop/event. UNH T2 encourages attendees to utilize hand sanitizer frequently throughout the event.

### Masks/Face Coverings:

1. For this purpose of this guidance, the term "masks" refers to face coverings that cover both the mouth and nose. Attendees must wear a mask at all times while indoors. In addition to any other required PPE that individuals or city/town must provide, individuals must bring and wear protective face masks throughout the entire learning event while indoors (this includes indoor classroom time). These masks offer some protection from the spread of airborne viruses and foster behaviors that reduce the risk of transmission.
2. All clothing and protective gear should be washed at least daily using appropriate guidelines provided by the CDC or other credible sources.
3. Masks can be removed while outside (such as for field demonstrations or outdoor hands-on training) so long as all attendees are able to maintain at least 30' distance from another. If 30' distance cannot be maintained, masks must be worn. Masks may also be removed when operating heavy equipment alone. Masks must be worn in all other situations.
4. The UNH T2 instructor will be wearing a face mask throughout the workshop while indoors or when social distancing outdoors is not possible for the purpose of instruction, and will do his or her best to maintain voice volume for all to hear.

### Additional Detail:

Last updated: July 1, 2020



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If an attendee has a special request or needs additional support for this workshop, please reach out to [marilee.lafond@unh.edu](mailto:marilee.lafond@unh.edu).

UNH T2 will immediately adopt any new guidelines put in place by the University, State of New Hampshire, and/or the CDC to ensure maximum safety for all involved. Please also note that the University of New Hampshire is taking a phased approach to resuming in-person programming, and these operating criteria are subject to change during the Summer 2020 semester. Students enrolled in Summer 2020 face-to-face essential programs will be notified of current protocol in advance of their class sessions via email to the address on file for registration. Refunds or transfers will be granted to any student enrolled in a face-to-face program who no longer wishes to participate.

Any scheduled face-to-face workshops may be moved online at any time due to future recommendations for distance learning in accordance with the University of New Hampshire's COVID-19 guidelines, or other state or CDC guidelines. Any updates will be posted on our Training Calendar on our website, and enrolled students will be notified by email of any anticipated curtailments or changes.

Connect with us:

Email: [t2.center@unh.edu](mailto:t2.center@unh.edu) or visit our [website](#) for more information.

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