

Minutes of the Mutual Aid Steering Committee

March 11, 1998

NHMA, Concord, NH

Present: Anderson, Bobinsky, Champlin, Cleverly, DesRoches, Fogg, Kyle, Lee, McKinnon, Stack, Starkey, Wright, *Russell*

Absent: Andrews, Barden, Fluharty

Meeting called to order by Cleverly at 9:05

Opening Statement by Cleverly

Introductions

History of Mutual Aid for fire departments by Wright

Questions & Answers

After much discussion it was cooperatively decided upon that there are 5 main areas for further discussion:

- 1) Notification system
 - a) 3 Person Board
 - i) Advisory
 - ii) Legal
 - b) PW Directors determine their own emergencies
- 2) Operation
 - a) What happens after notification?
- 3) Compensation
 - a) Will respondent towns charge?
 - i) What are allowable charges?
- 4) Resource list
 - a) What are valuable resources (in additions to municipalities)?
 - i) PUC
 - ii) PSNH
- 5) Training

Meeting adjourned at 11:30

Next meeting March 31, 1998 at 9:30-11:30

Respectfully submitted by Kathy L. DesRoches

Minutes of the Mutual Aid Steering Committee

March 30, 1998

NHMA, Concord, NH

Present: Anderson, Andrews, Barden, Bobinsky, Champlin, Cleverly, DesRoches, Fogg, Kyle, Lee, Russell, Stack, Starkey

Absent: Fluharty, McKinnon, Wright

Meeting called to order by Anderson at 9:45

Change to Minutes of meeting March 11, 1998--Russell was present

Discussion about the **Governing Board** it shall include

Motion, "Move to add 2 positions to the Governing Board as ex-officio. One member from the University of New Hampshire Technology Transfer Center and one member from the New Hampshire Municipal Association." Bobinsky, Russell—Passed

Notification system was discussed in detail it was determined

- It is critical that Mutual Aid Participants know one another and quarterly meetings might be a way to handle this
- A debriefing aspect may want to be incorporated
- NHDOT will not coordinate communications

Motion "The Office of Emergency Management will be a member of the resource list of the agreement" Bobinsky, Starkey—Passed

Note: This is a change to section 4 of the preliminary agreement

Motion "Notification system would include the Public Works Director or Road Agent determining when to invoke the Mutual Aid System." Stack, Lee--Passed

Operations

Public Works Directors and Road Agents will determine emergencies and how to proceed

Compensation

- Andrews will make changes to the preliminary agreement, which reflect the discussion of the group.

Resource list & Training

- Brainstorm ideas for next meeting

Meeting adjourned at 11:30

Next meeting April, 1998 at 9:30-11:30

Respectfully submitted by Kathy L. DesRoches