

NH Public Works Mutual Aid Program

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TO: NH Public Works Mutual Aid Program Board of Directors

DATE: December 11, 2007

RE: December 6, 2007 meeting

The next meeting of the New Hampshire Public Works Mutual Aid Program Board of Directors is scheduled for February 28, 2008 @ 9:00 am. A copy of the minutes from the Board's December 6, 2007 minutes are attached.

A tentative agenda has been established. If you have additional items to be placed on the agenda, please contact Chair Alan Côte' or Kathy DesRoches.

Meeting Agenda

1. Meeting Minutes
2. Review of Any Activation
3. Membership Status Report/Recruitment
 - Newsletter
 - Dues billing
4. Training
 - Conference
 - ICS training
5. Other Business
 - Water & Wastewater Memberships
6. Next Meeting

PRESENT:

Côte', Daniels, DesRoches, Herman, Terrell

Guests: Dave Danielson, Johnna McKenna, NHDES Bureau of Drinking & Ground water, Sam Musen, Dick Verville

Meeting called to order at 9:10 by Alan Cote.

Review of Activation

- None

Membership status report

- Hillsborough, Raymond, & Waterville Valley have joined.
- Hampton Falls indicated that they will join.
- Nhwarn.org points to the mutual aid website
- UNH T2 will send disk with updated inventories to after new year.

New Business

NHOEM is developing a handbook of minimum standards for municipalities to adopt for FEMA reimbursement due to emergencies.

Chapters, as completed, will be sent to DesRoches. She'll forward to: Côte', Danielson, Grassie, Lee, Quiram, Terrell. People will review and forward comments to DesRoches within 14 days.

Musen will contact McKenna re: wastewater regs

Communications

Homeland security has offered to run a story re: mutual aid in their newsletter.

Training

Mutual Aid Conference: may be funding from mitigation monies & homeland security funding. McKenna & Verville will look into this.

Committee: Côte', Danielson, DesRoches, McKenna, Terrell, Verville will meeting 12/14/07 @ 11 am.

ICS training: Verville will check with Pragoff to see if the academy will provide the two day training.

DHS has an IRIS database of inventory for mutual aid inventories. Verville will send link.

Other Business

"Motion to Adjourn" Danielson, Terrell at 11 am.

Next meeting February 28, 2008 9 am.