TO: NH Public Works Mutual Aid Program Board of Directors

DATE: March 6, 2008

RE: February 28, 2008 Minutes

The next meeting of the New Hampshire Public Works Mutual Aid Program Board of Directors is scheduled for May 22, 2007 @ 1:00 pm. A copy of the minutes from the Board’s February 28, 2008 minutes are attached.

A tentative agenda has been established. If you have additional items to be placed on the agenda, please contact Chair Richard Lee or Kathy DesRoches.

Meeting Agenda

1. Meeting Minutes
2. Review of Any Activation
3. Membership Status Report/Recruitment
   • newsletter
4. Committee Membership
5. Training
   • ICS training
   • Conference
6. Other Business
   • Update agreement
   • Road Standards notebook
   • Recreation
7. Next Meeting
PRESENT:
Champlain, Cote (Bill) Danielson, DesRoches, Herman, Leel, McKenna, Weare
Guests: Sam Musen, Tom Nobel, Bill Ruoff
Meeting called to order at 9:00

Review of Activation
• None

Agreement
• Bill Cote will check with LGC re adding privates to agreement

Membership status report
• Bill Cote will check with LGC re: billing
• New members: Concord, Pembroke, Goffstown Village Water District, Waterville Valley

Training
• NIMS training will be provided at the conference
• ICS: is100.pw should be taken on-line
• Bill Cote will make sure the that LGC posts this in the Town and City

Old Business
• Quiram has reviewed standards book. DesRoches is currently reviewing.
• Conference—will meet after this to discuss
• Recreation
  o Willing to discuss infrastructure but not programs
• Discussion on mutual aid typing

Adjourn at 10:45 am.

Next meeting at Mountain of Demonstrations, May 22, 2006 @ 1:00