

**NH Public Works Mutual Aid Program
c/o Local Government Center
25 Traingle Park Drive
PO Box 617
Concord, NH 03302-2322
TEL: 603/224-7447 FAX: 603/226-2322**

TO: NH Public Works Mutual Aid Program Board of Directors

DATE: June 11, 2008

RE: May 22, 2008 Minutes

The next meeting of the New Hampshire Public Works Mutual Aid Program Board of Directors is scheduled for September 3, 2008 @ 9:00 am. A copy of the minutes from the Board's May 22, 2008 meeting are attached.

PRESENT: DesRoches, Cote, Danielson, Daniels, McKenna

Meeting called to order at 1:15???

Review of Activation

- None

Membership Status

- New members:
- There is a lag time between utilities meeting with Dave Danielson and LGC receiving the paperwork required for membership. Need to coordinate better between Dave, UNH T2 and LGC to make sure towns are getting their paperwork in. Dave will send e-mail to UNH T2 and LGC to track and confirm new members.

Committee Membership

- Discussed status on private water system issue. Memo to the AG for is still at DES being reviewed. Discussed Board members and updating the agreement to delete Fire and Police as official Board members and adding Building Inspector, Water, Wastewater, and DES position. Also revise NH Public Works and Municipal Engineers Association to current name. A previous attempt was made to add a Board member with a request to the LGC who determined that was not sufficient. May need a vote of the membership to make the above changes. Create ballot for members to vote with a self addressed return envelope. Discussed whether members can vote electronically.

Training

- NIMS/ICS training in Berlin on 9/10/08 geared toward water sector but open to anyone.
- Mutual Aid Conference should be bi-annually. Discussion on shorter more specific mutual aid workshops during the year.

Other Business

- I have some notes on a FEMA New England meeting at the Margate??

Adjourn at 2:00

Next Meeting at SEA office, September 3, 2008 @ 9:00