NH PUBLIC WORKS MUTUAL AID BOARD OF DIRECTORS’ MEETING via Conference Call
May 13, 2014

PRESENT:

Board Members & Officers: Jim Terrell – Walpole, Bill Herman - Auburn, and Kurt Blomquist—Keene, and Alan Cote – Derry

Ex-Officio Board Members & Guests: Beth Hamilton—UNH T2, Johnna McKenna—DES, Dave Danielson – Forecee Advocacy, Caleb Dobbins – NHDOT

Meeting called to order at 1:05 pm.

Secretary Report

- Quorum achieved with 4 voting members in attendance
- Cote moved to approve minutes from April’s conference call meeting, Blomquist seconded and all were in favor.

NHPWA Annual Meeting

- Jim Terrell and Kurt Blomquist to make small announcement about NHPWMA at the NHPWA Annual Business Meeting on May 15, 2014.

Emergency Preparedness Conference

- June 11, 2014
- Alan, Jim, Kurt, Kurt, and Beth all plan to be in attendance.
- Give-aways are at the NHLTAP with Beth.

Potential changes in Bi-Laws

- Kurt Blomquist to send out to Board Members
- Table actual changes and votes on the changes until the Board can meet in person

Right to Know Law

- Bill Herman brought to the Board’s attention that the NHPWMA Program falls under the Right to Know Law
- Need to amend agreement to include a second set of bi-laws for the board
- Organization was created by a statute, meaning it falls under a government entity, which falls under the Right to Know Law.
- Need to advertise meeting to the public in two places (online and in the building in which we hold the meeting)
- According to the Right to Know Law, quorum of voting members must be in person, not via conference call
• Next meeting to be held in person to change the make-up of the board and agreement
• Membership must be notified by postcard to vote on the changes to the agreement
• Next meeting to be held before Emergency Preparedness Conference at a room in the hotel

Other Business
• Johnna to send out proposed changes to the Board again before the next meeting
• Hamilton mentioned ICS Training would need to be 2 days long, space out the days in 2 weeks, push the date out to be available in the fall

Adjourn
BOD adjourned at 1:32pm as motioned by Bill Herman, seconded by Alan Cote, all in favor.

Respectfully submitted,
Beth Hamilton, UNH T²
June 2, 2014